

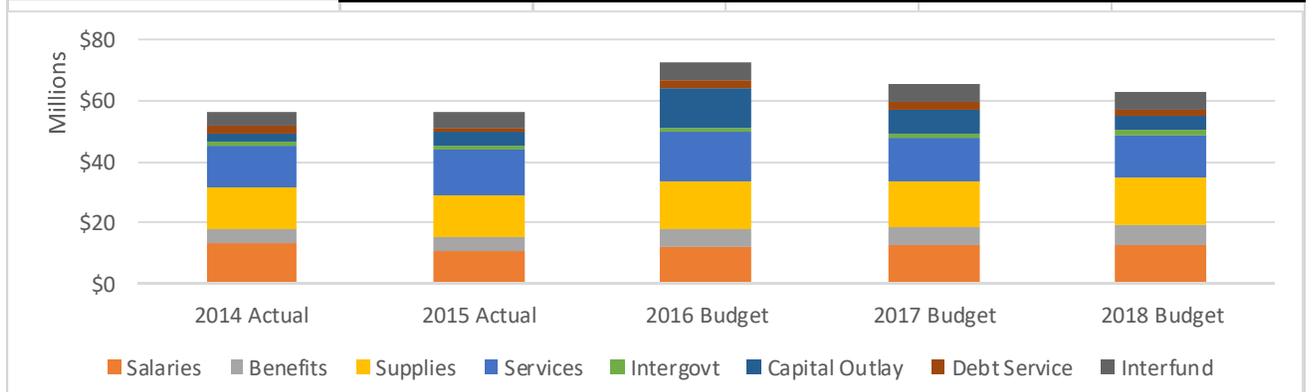
Budget Summary

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CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Summary

	2014 Actual	2015 Actual	2016 Budget	2017 Budget	2018 Budget
Revenues					
Taxes	\$ 10,958,489	\$ 11,759,672	\$ 11,719,406	\$ 13,326,176	\$ 13,759,629
Licences & Permits	494,654	425,953	380,750	688,750	688,750
Intergovt. Rev.	1,745,789	2,616,873	5,050,772	4,097,161	1,236,582
Charges for Services	36,301,027	37,578,154	38,688,360	37,944,492	38,706,782
Fines & Forfeits	338,451	291,799	289,400	285,900	286,500
Miscellaneous	4,560,437	5,041,834	4,111,922	4,346,519	4,548,426
Total Revenues	54,398,847	57,714,285	60,240,610	60,688,998	59,226,670
Expenditures					
Salaries	13,453,446	10,960,240	12,306,402	12,965,398	12,987,846
Benefits	4,535,222	4,594,810	5,575,896	5,837,422	6,418,614
Supplies	13,797,441	13,140,133	15,548,902	14,665,543	15,423,714
Services	13,551,842	15,340,983	16,358,863	14,433,293	13,992,134
Intergovt	1,327,126	1,203,009	1,481,497	1,488,773	1,523,537
Capital Outlay	2,347,089	4,852,452	13,056,786	7,884,206	4,444,885
Debt Service	2,561,549	909,316	2,641,042	2,404,538	2,413,399
Interfund	4,567,814	5,261,557	5,565,857	5,737,609	5,593,040
Total Expenditures	56,141,529	56,262,500	72,535,245	65,416,782	62,797,169
Revenue Less Exp.	(1,742,682)	1,451,785	(12,294,635)	(4,727,784)	(3,570,499)
Other Sources (Uses)					
Transfers In	4,766,522	4,631,685	6,581,638	5,587,420	6,910,583
Transfers Out	(4,766,522)	(4,631,685)	(6,581,638)	(5,587,420)	(6,910,583)
Long-Term Debt Issue	1,310,000		1,299,258		540,000
Other Receipts	1,064,442	629,797	409,500	424,700	429,900
Interfund Loan Payment			275,000	275,000	275,000
Total Other Sources (Uses)	2,374,442	629,797	1,983,758	699,700	1,244,900
Total Sources less Uses	631,760	2,081,582	(10,310,877)	(4,028,084)	(2,325,599)



CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Budget by Fund

2017 Budget by Fund

Fund	Beginning Fund	Revenues	Other Sources	Expenditures	Other Uses	Ending Fund Balance	Total Requirements
General Fund	\$2,143,898	\$11,716,476	\$2,025,000	\$14,810,339	\$0	\$1,075,034	\$15,885,374
Street Fund	889,801	385,509	1,460,000	2,227,588	-	507,722	2,735,310
Arterial St. Fund	1,404,760	1,818,459	669,000	2,666,306	-	1,225,913	3,892,219
Traffic Impact	1,187,750	109,370	-	60,000	440,000	797,120	1,297,120
Public Transit	35,937	1,165,606	-	862,862	25,000	313,681	1,201,543
Public Safety	466,429	734,922	-	815,124	-	386,227	1,201,351
Drug Fund	15,316	1,600	-	9,745	-	7,171	16,916
Sales Tax	1,230,072	4,599,436	-	-	4,428,420	1,401,088	5,829,508
Public Television	56,254	93,200	-	96,228	-	53,226	149,454
Police Equipment	9,372	-	75,920	74,822	-	10,470	85,292
Parks Acquisition	169,908	36,921	-	185,000	-	21,829	206,829
Art Acquisition	-	1,050	50,000	48,487	-	2,563	51,050
Lodging Tax	235,170	496,000	-	620,000	-	111,170	731,170
Maint. Debt	39,915	-	217,500	217,500	-	39,915	257,415
Library Bond	51,159	175,000	-	163,650	-	62,509	226,159
LID Gurantee	83,481	-	-	-	-	83,481	83,481
General Capital	-	-	590,000	590,000	-	-	590,000
Sidewalk	307,167	216,100	-	160,000	54,000	309,267	523,267
Stormwater	734,885	2,123,316	-	2,327,581	140,000	390,620	2,858,201
Telecom	250,648	249,686	-	244,017	-	256,317	500,334
Natural Gas	2,328,904	6,431,230	-	6,956,397	-	1,803,737	8,760,134
Electric Light	6,401,844	16,017,432	-	16,383,946	-	6,035,330	22,419,276
Water	2,612,231	4,789,926	-	4,858,359	500,000	2,043,799	7,402,157
Water Construction	148,831	-	500,000	500,000	-	148,831	648,831
Wastewater	2,273,286	3,954,366	-	3,903,605	-	2,324,047	6,227,652
Shop/Warehouse	6,163,300	1,971,647	-	2,392,573	-	5,742,374	8,134,947
Health & Benefits	907,094	2,221,876	-	2,181,168	-	947,802	3,128,970
Risk Management	331,987	670,812	-	541,054	-	461,745	1,002,799
Info. Tech	518,273	1,237,589	-	1,357,473	-	398,389	1,755,862
Library Trust	274,149	7,500	-	8,800	-	272,849	281,649
Hal Holmes	439,603	-	-	-	-	439,603	439,603
Fire Relief &Pension	243,603	163,669	-	154,157	-	253,115	407,272
Total	\$31,955,028	\$61,388,698	\$5,587,420	\$65,416,782	\$5,587,420	\$27,926,943	\$98,931,146

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

2018 Budget by Fund

Fund	Beginning Fund	Revenues	Other Sources	Expenditures	Other Uses	Ending Fund Balance	Total Requirement
General Fund	\$1,075,034	\$12,040,501	\$2,065,000	\$15,117,444	\$0	\$63,091	\$15,180,535
Street Fund	507,722	385,509	1,470,000	2,251,992	-	111,239	2,363,231
Arterial St. Fund	1,225,913	122,252	1,295,000	1,403,000	-	1,240,165	2,643,165
Traffic Impact	797,120	111,486	-	5,000	700,000	203,606	908,606
Public Transit	313,681	1,202,106	-	880,959	25,000	609,828	1,515,787
Public Safety	386,227	734,922	-	843,352	21,961	255,836	1,121,149
Drug Fund	7,171	1,600	-	8,000	-	771	8,771
Sales Tax	1,401,088	4,829,158	540,000	-	4,098,622	2,671,624	6,770,246
Public Television	53,226	93,200	-	96,228	-	50,198	146,426
Police Equipment	10,470	-	77,883	77,883	-	10,470	88,353
Parks Acquisition	21,829	36,921	-	-	-	58,750	58,750
Art Acquisition	2,563	1,050	50,000	48,487	-	5,126	53,613
Lodging Tax	111,170	521,000	-	630,000	-	2,170	632,170
Maint. Debt	39,915	-	212,700	212,700	-	39,915	252,615
Library Bond	62,509	175,000	-	164,600	-	72,909	237,509
LID Gurantee	83,481	-	-	-	-	83,481	83,481
General Capital	-	540,000	-	-	540,000	-	540,000
Sidewalk	309,267	196,100	-	160,000	175,000	170,367	505,367
Stormwater	390,620	956,706	-	976,867	150,000	220,458	1,347,325
Telecom	256,317	265,486	-	252,123	-	269,680	521,803
Natural Gas	1,803,737	6,772,621	-	7,332,390	-	1,243,968	8,576,358
Electric Light	6,035,330	16,167,206	-	16,583,816	-	5,618,721	22,202,537
Water	2,043,799	4,834,878	-	4,658,124	1,200,000	1,020,553	6,878,677
Water Construction	148,831	-	1,200,000	1,200,000	-	148,831	1,348,831
Wastewater	2,324,047	3,997,116	-	4,263,609	-	2,057,553	6,321,162
Shop/Warehouse	5,742,374	1,992,908	-	1,655,098	-	6,080,183	7,735,282
Health & Benefits	947,802	2,432,536	-	2,222,760	-	1,157,578	3,380,338
Risk Management	461,745	670,813	-	541,054	-	591,504	1,132,558
Info. Tech	398,389	1,219,326	-	1,041,977	-	575,738	1,617,715
Library Trust	272,849	7,500	-	8,800	-	271,549	280,349
Hal Holmes	439,603	-	-	-	-	439,603	439,603
Fire Relief &Pension	253,115	163,669	-	160,906	-	255,878	416,784
Total	\$27,926,943	\$60,471,570	\$6,910,583	\$62,797,169	\$6,910,583	\$25,601,344	\$95,309,096

Fund Balance Summary

Beginning Fund Balance is the estimate of funds remaining unspent at the end of the previous budget year that may be available for use in the following budget year. This amount will fluctuate annually depending on the amount of reserves, under and over collection of revenues, and under and over expenditure of appropriations. Fund balance is made up of nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance.

- Nonspendable fund balance - portion of net resources that is not spendable because of their form i.e. equipment, receivables, or investment, or legally or contractually required to be maintained intact.
- Restricted fund balance - portion of the net resources with limitations externally imposed by creditors, grantors, or law or regulations of other governments.
- Committed fund balance – portion of the net resources with limitations set by the City Council prior to the end of the year. It will require the action of the same Council to use the resources i.e. cashflow reserve, emergency reserve established by Council's resolution. The City Council approved maintaining a 20% cash flow reserve for General Fund, Enterprise funds and Internal Service funds.
- Assigned fund balance – portion of the net resources with limitation resulting from intended use established by the Ellensburg's City Council but do not meet the criteria to be classified as restricted or committed. i.e. portion intended to use to fund City's new park.
- Unassigned fund balance – residual of the net resources after all the others (nonspendable, restricted, committed, and assigned fund balances) have been subtracted from the total fund balance. This is often referred to as budgetable or spendable fund balance.

The classification outlined above is more critical in the Enterprise funds where the City of Ellensburg has major investments in fixed assets, outside legally enforceable restrictions on the cash through the bond agreements, investments, large average account receivable balances, and high dollar amount of product purchases like gas purchases for resale or electric purchases.

It is essential that the City maintain adequate levels of unreserved fund balance to mitigate current and future risks and ensure stable rates. As such, unreserved fund balances excluding contingency and cumulative reserve funds for the operating funds (all funds except the sales tax and proprietary funds) will be required to have a minimum of 15% of operating expenditures in unreserved fund balance.

Proprietary funds, such as utility funds and internal service funds will be required to a 20% minimum unreserved fund balance.

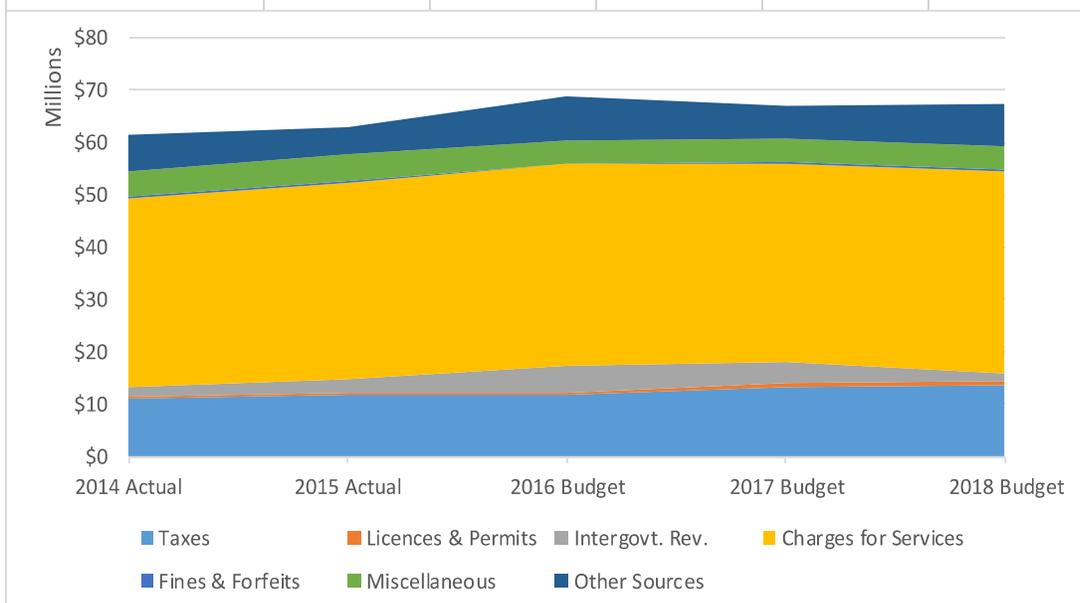
CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Revenues Summary

The total 2017 available resources for the City is **\$98,931,146**, and **\$95,309,096** for 2018. When the Beginning Fund Balance and Other Sources are omitted, the Net **Revenue** Budget is \$66,976,118 for 2017 and \$67,382,153 for 2018. The major decrease is in the “Intergovernmental” category, from 2017 to 2018. This is due to the decrease in grant funded projects. Grants for 2018 projects have not been awarded and therefore are not budgeted at this time. “Taxes” is seeing a 13.7% increase in 2017 and 3.2% increase in 2018. This includes a .953% increase for property tax and a conservative increase for sales and utility taxes over the 2016 budget. Actual 2016 sales tax has exceeded the budget, and the anticipated 2017 revenues now include the 2/10% sales tax for public transit. “Licences & Permits” increases in 2017 based on expected building permit projects on the horizon. “Charges for Services” decrease between the 2016 and 2017 budgets because falling natural gas prices have reduced the customer fuel cost portion of utility revenue. Increases between 2017 and 2018 are primarily due to the adopted residential rate increase. “Fines and Forfeits” are expected to remain consistent with 2015 actual revenues. “Other Sources” include anticipated one-time bond proceeds.

Summary of Total City Revenues by Sources

	2014 Actual	2015 Actual	2016 Budget	2017 Budget	2018 Budget
Revenues					
Taxes	10,958,489	11,759,672	11,719,406	13,326,176	13,759,629
Licences & Permits	494,654	425,953	380,750	688,750	688,750
Intergovt. Rev.	1,745,789	2,616,873	5,050,772	4,097,161	1,236,582
Charges for Services	36,301,027	37,578,154	38,688,360	37,944,492	38,706,782
Fines & Forfeits	338,451	291,799	289,400	285,900	286,500
Miscellaneous	4,560,437	5,041,834	4,111,922	4,346,519	4,548,426
Other Sources	7,140,964	5,261,482	8,565,396	6,287,120	8,155,483
Grand Total	61,539,811	62,975,767	68,806,006	66,976,118	67,382,153



CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

2017 Revenue Source by Fund and Category:

	Taxes	Licences & Permits	Intergovt. Rev.	Charges for Services	Fines & Forfeits	Misc. Rev.	Operating Revenue	Other Sources	Total
General Fund	\$6,304,018	\$684,050	\$401,035	\$3,844,500	\$284,300	\$198,573	\$11,716,476	\$2,025,000	\$13,741,476
Street			322,809	61,200		1,500	385,509	1,460,000	1,845,509
Arterial Street		4,100	1,813,859			500	1,818,459	669,000	2,487,459
Traffic Impact Fee				105,870		3,500	109,370		109,370
Public Transit	730,000		360,406	75,000		200	1,165,606		1,165,606
Criminal Justice	734,522				1,600	400	734,922		734,922
Drug Fund							1,600		1,600
Sales Tax	4,594,436					5,000	4,599,436		4,599,436
CATV Operations	93,200						93,200		93,200
Police Equipment			1,921	35,000			36,921	75,920	75,920
Parks Acquisition				1,000		50	1,050	50,000	36,921
Art Acquisition						1,000	496,000		51,050
Lodging Tax	495,000							217,500	496,000
Maintenance Bond							175,000		217,500
Library Bond	175,000							590,000	175,000
General Capital									590,000
Sidewalk	200,000		1,176,043			16,100	216,100		216,100
Stormwater				946,273		1,000	2,123,316		2,123,316
Telecom				249,686			249,686		249,686
Natural Gas				6,427,730		3,500	6,431,230		6,431,230
Light				15,680,933		61,499	15,742,432	275,000	16,017,432
Water		600		4,517,933		6,393	4,524,926	265,000	4,789,926
Water								500,000	500,000
Wastewater				3,782,066		12,600	3,794,666	159,700	3,954,366
Shop/Warehouse				310,700		1,660,947	1,971,647		1,971,647
Health & Benefits						2,221,876	2,221,876		2,221,876
Risk Management				670,012		800	670,812		670,812
Info. Tech.				1,236,589		1,000	1,237,589		1,237,589
Library Trust						7,500	7,500		7,500
Fire Relief			21,088			142,581	163,669		163,669
Total	\$13,326,176	\$688,750	\$4,097,161	\$37,944,492	\$285,900	\$4,346,519	\$60,688,998	\$6,287,120	\$66,976,118

2017

General Fund
Street
Arterial Street
Traffic Impact Fee
Public Transit
Criminal Justice
Drug Fund
Sales Tax
CATV Operations
Police Equipment
Parks Acquisition
Art Acquisition
Lodging Tax
Maintenance Bond
Library Bond
General Capital
Sidewalk
Stormwater
Telecom
Natural Gas
Light
Water
Water
Wastewater
Shop/Warehouse
Health & Benefits
Risk Management
Info. Tech.
Library Trust
Fire Relief

Other Funding Sources includes interfund transfers. For 2017, this includes a transfer from the water fund to the water construction fund.

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Revenue Source by Fund and Category:

	Taxes	Licences & Permits	Intergovt. Rev.	Charges for Services	Fines & Forfeits	Misc. Rev.	Total Operating Revenue	Other Sources	Total
General Fund	\$6,436,249	\$684,050	\$404,096	\$4,032,632	\$284,900	\$198,573	\$12,040,501	\$2,065,000	\$14,105,501
Street			322,809	61,200		1,500	385,509	1,470,000	1,855,509
Arterial Street		4,100	117,652			500	122,252	1,295,000	1,417,252
Traffic Impact Fee				107,986		3,500	111,486		111,486
Public Transit	766,500		360,406	75,000		200	1,202,106		1,202,106
Criminal Justice	734,522					400	734,922		734,922
Drug Fund					1,600		1,600		1,600
Sales Tax	4,824,158					5,000	4,829,158	540,000	5,369,158
CATV Operations	93,200						93,200		93,200
Police Equipment								77,883	77,883
Parks Acquisition			1,921	35,000		50	36,921		36,921
Art Acquisition				1,000		1,000	1,050	50,000	51,050
Lodging Tax	520,000						521,000		521,000
Maintenance Bond								212,700	212,700
Library Bond	175,000						175,000		175,000
General Capital								540,000	540,000
Sidewalk	210,000								196,100
Stormwater				955,706			956,706		956,706
Telecom			8,610	256,876		1,000	265,486		265,486
Natural Gas				6,769,121		3,500	6,772,621		6,772,621
Light				15,829,721		62,485	15,892,206	275,000	16,167,206
Water		600		4,562,885		6,393	4,569,878	265,000	4,834,878
Water								1,200,000	1,200,000
Wastewater				3,819,616		12,600	3,832,216	164,900	3,997,116
Shop/Warehouse				310,700		1,682,208	1,992,908		1,992,908
Health & Benefits						2,432,536	2,432,536		2,432,536
Risk Management				670,013		800	670,813		670,813
Info. Tech.				1,219,326			1,219,326		1,219,326
Library Trust						7,500	7,500		7,500
Fire Relief			21,088			142,581	163,669		163,669
Total	\$13,759,629	\$ 688,750	\$1,236,582	\$38,706,782	\$286,500	\$4,548,426	\$ 59,226,670	\$8,155,483	\$67,382,153

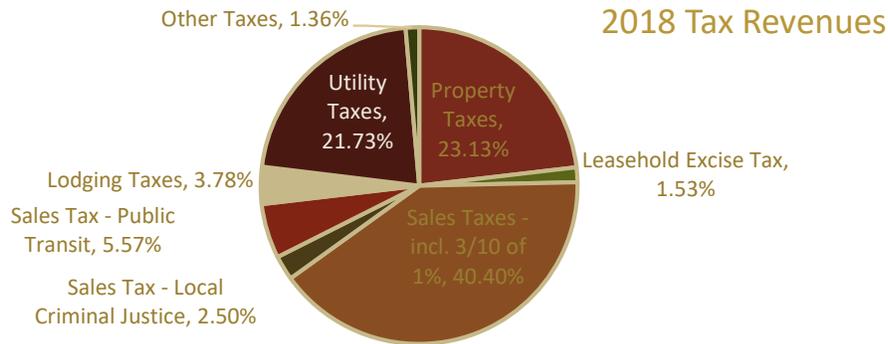
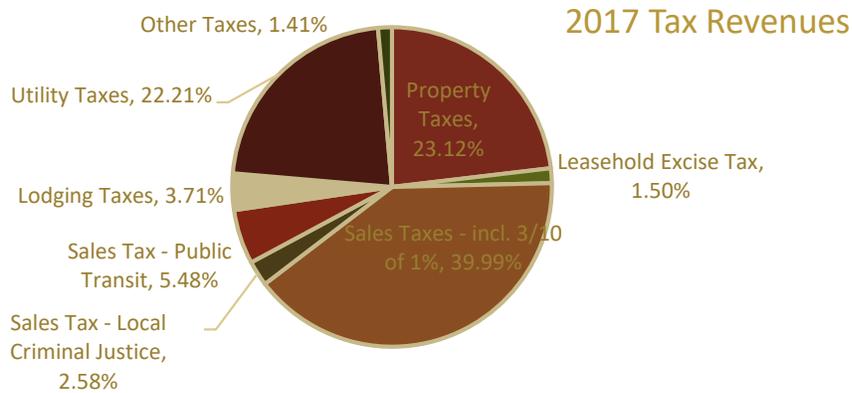
2018

Other Financing Sources includes interfund transfers.

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Taxes

Tax Type	2016 Adopted	2016	2017 Proposed	2017	2018 Proposed	2018
	Budget	% of Total	Budget	% of Total	Budget	% of Total
Property Taxes	\$ 3,000,856	25.61%	\$ 3,081,388	23.12%	\$ 3,182,752	23.13%
Leasehold Excise Tax	225,000	1.92%	200,000	1.50%	210,000	1.53%
Sales Taxes - incl. 3/10 of 1%	4,380,522	37.38%	5,328,958	39.99%	5,558,680	40.40%
Sales Tax - Local Criminal Justice	329,824	2.81%	343,490	2.58%	343,490	2.50%
Sales Tax - Public Transit	-	0.00%	730,000	5.48%	766,500	5.57%
Lodging Taxes	484,000	4.13%	495,000	3.71%	520,000	3.78%
Utility Taxes	3,108,044	26.52%	2,959,715	22.21%	2,990,583	21.73%
Other Taxes	191,160	1.63%	187,625	1.41%	187,625	1.36%
Total	\$ 11,719,406	100.00%	\$ 13,326,176	100.00%	\$ 13,759,629	100.00%

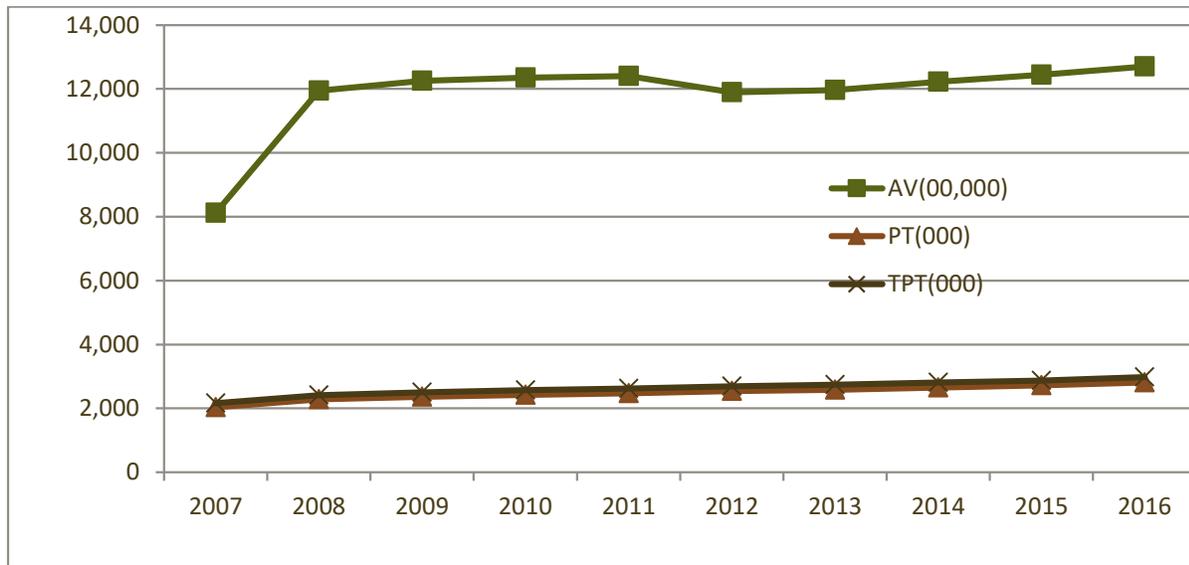


CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Property tax

Property tax accounts for 23.12% of tax revenue in 2017 and 23.12% in 2018. Property tax revenue is expected to gradually increase through 2018. The real estate market in Ellensburg seems to be consistent with regional trends. The price of real estate has recovered from the economic downturn of the last decade, with several residential developments under way. The City’s properties are valued every four years by the County Assessor and was last valued in 2015 for 2016 collection. The Total Property Tax (TPT) includes the tax levied for the City Library upgrade in 2004. Also, as indicated in 2008, the City’s property tax levy did not increase at the same proportion as the property assessed value.

Total Assessed Value(AV) in Relation to Regular Property Tax Levy(PT) and Total Property Tax (TPT)										
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
AV(00,000)	8,122	11,944	12,255	12,358	12,408	11,900	11,962	12,227	12,448	12,705
PT(000)	2,034	2,284	2,366	2,421	2,472	2,544	2,587	2,650	2,718	2,808
TPT(000)	2,162	2,412	2,506	2,569	2,620	2,692	2,740	2,812	2,868	2,983

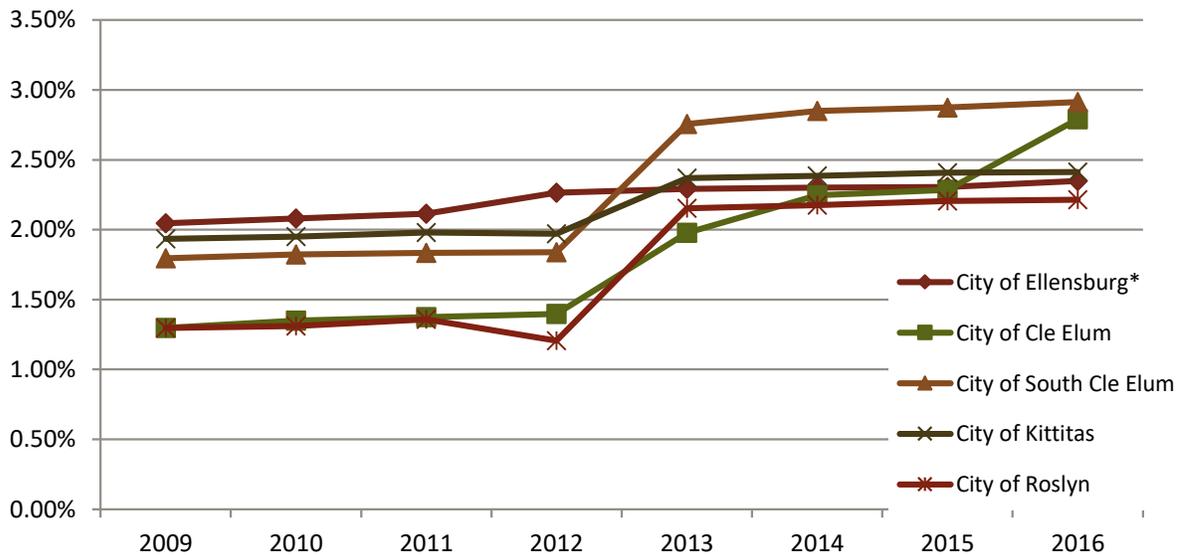


CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Property Tax Rate Comparison with Neighboring Governments

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
City of Ellensburg*								
Regular	1.93101	1.959075	1.992511	2.138387	2.16324	2.168009	2.18303	2.210299
Library Bond/ Timber	0.114799	0.120952	0.120657	0.125594	0.129264	0.133807	0.121650	0.138820
	<u>2.045809</u>	<u>2.080027</u>	<u>2.113168</u>	<u>2.263981</u>	<u>2.292504</u>	<u>2.301816</u>	<u>2.30468</u>	<u>2.349119</u>
City of Cle Elum								
Regular	1.297042	1.34836	1.375281	1.396394	1.977578	2.246815	2.285285	2.790000
City of South Cle Elum								
Regular	1.79462	1.821915	1.834131	1.839269	2.755139	2.849276	2.874812	2.912425
City of Kittitas								
Regular	1.933554	1.951009	1.978741	1.970009	2.369715	2.384828	2.407001	2.411439
City of Roslyn								
Regular	1.148293	1.16701	1.186814	1.205215	2.15319	2.176433	2.205728	2.214534
Bond/100% TAV	0.148917	0.14399	0.171183	0	0	0	0	0
	<u>1.29721</u>	<u>1.311</u>	<u>1.357997</u>	<u>1.205215</u>	<u>2.15319</u>	<u>2.176433</u>	<u>2.205728</u>	<u>2.214534</u>
Kittitas County								
Current Expense	0.854796	0.994662	1.012841	1.004078	1.117439	1.206335	1.390351	1.370580
Community Services	0.024992	0.024954	0.024928	0.025	0.025	0.026894	0.025949	0.025000
Veterans	0.012237	0.011697	0.011651	0.011243	0.012732	0.007994	0.007785	0.007453
CO Refund Admin Fees							0.001037	
Road District 1	1.083042	0.831793	0.683274	0.85477	1.071687	1.071687	0.896227	0.888275
Co. Road Diverted	0.019889	0.018666	0.043719	0.041193	0.04694	0.046940	0.048509	0.046190
County Flood Control	0	0	0	0	0.069946	0.071750	0.070054	0.069401
	<u>1.994956</u>	<u>1.881772</u>	<u>1.776413</u>	<u>1.936284</u>	<u>2.343744</u>	<u>2.431600</u>	<u>2.439912</u>	<u>2.406899</u>

* Properties within the City of Ellensburg are valued by the Assessor every 4 years



CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Sales tax

Sales tax revenue accounts for the largest (48.05% in 2017 and 48.47% in 2018) share of the City’s tax revenue source. The City uses the regular sales tax revenue mainly to support General Fund operations, road projects, capital projects, and to service the City’s unlimited general obligation debts.

Criminal Justice Sales Tax

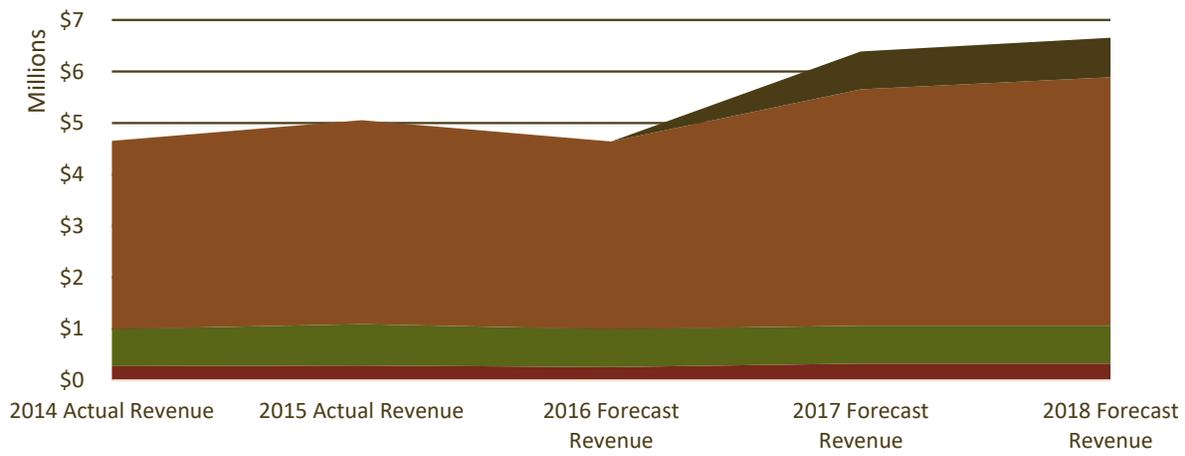
Kittitas County levied 3/10 of one percent sales tax to support criminal justice programs in 2013 under the authority granted by the State based on the citizens’ approval. This optional tax is collected by the State and distributed to the cities within Kittitas County and the county government.

Public Transit Sales Tax

The City of Ellensburg levied 2/10 of one percent sales tax to support public transit programs in 2016 under the Transportation Benefit District authority granted by the State based on the citizens’ approval. The levy is in place for ten years, at which point continuation is contingent of another successful ballot measure.

The table below outlines the sales tax revenue forecast for 2017 and 2018 in comparison with the past two years of actuals.

	2014 Actual Revenue	2015 Actual Revenue	2016 Forecast Revenue	2017 Forecast Revenue	2018 Forecast Revenue
Local Criminal Justice Tax	\$276,352	\$289,702	\$261,824	\$325,824	\$329,824
Sales Tax- Criminal Justice 3/10 cents	718,889	803,842	734,522	734,522	734,522
Retail Sales tax	3,659,804	3,958,205	3,646,000	4,594,436	4,824,158
Public Transit 2/10 cents				733,000	766,500
Total Sales Taxes	\$4,655,044	\$5,051,748	\$4,642,346	\$6,387,782	\$6,655,004

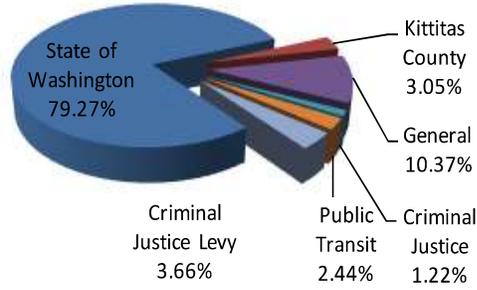


■ Local Criminal Justice Tax ■ Sales Tax- Criminal Justice 3/10 cents ■ Retail Sales tax ■ Public Transit 2/10 cents

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

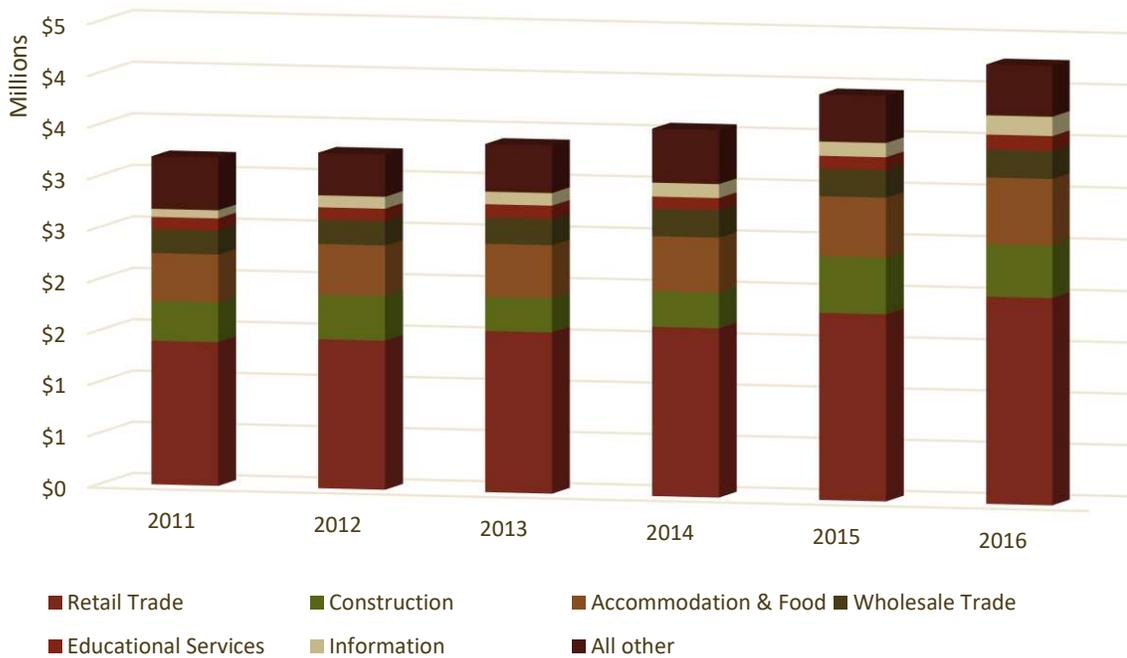
The following is the distribution of the City of Ellensburg sales tax, currently the rate is 8.2%:

Jurisdiction	Tax Rate
State of Washington	6.50%
Kittitas County	0.25%
City of Ellensburg - Total	
General	0.85%
Criminal Justice	0.10%
Public Transit	0.20%
Criminal Justice Levy	0.30%
	8.20%



The following is a breakdown of sales tax revenues by industry category. Retail trade provides the largest sales tax revenue in this category, which includes auto and parts dealers.

Industry	2011	2012	2013	2014	2015	2016
Retail Trade	\$1,401,706	\$1,453,935	\$1,571,881	\$1,650,749	\$1,823,630	\$2,018,420
Construction	386,470	433,949	331,405	346,866	550,382	512,515
Accommodation & Food	465,254	490,754	515,546	532,099	580,949	642,719
Wholesale Trade	232,635	239,338	256,192	267,962	268,926	272,375
Educational Services	117,517	116,971	127,414	116,335	123,045	144,290
Information	78,602	115,919	121,866	135,290	138,026	186,134
All other	508,983	412,748	462,159	523,622	457,645	493,571
Total	\$3,191,167	\$3,263,614	\$3,386,463	\$3,572,923	\$3,942,603	\$4,270,024



CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Utility Taxes

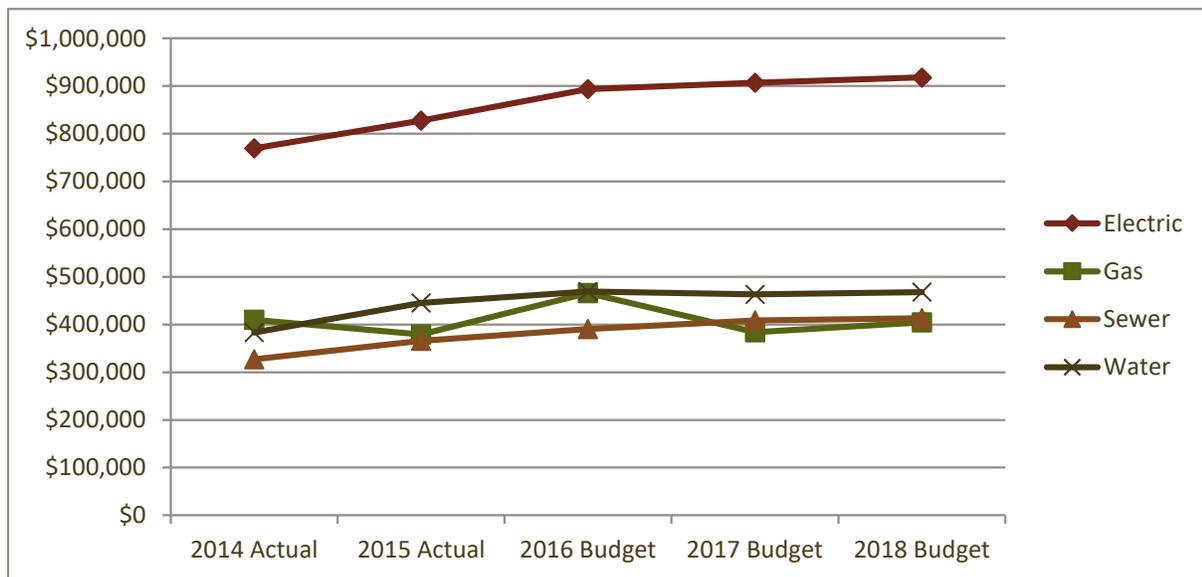
The following are the utility taxes collected by the City. The City owned utilities accounted for 70.9% in 2015 and 71.4% in 2016 of the total utility tax receipts.

City utility tax revenues come from 7 major business categories and they are as follows:

	2014 Actual	2015 Actual	2016 Budget	2017 Budget	2018 Budget
Electric	\$ 771,042	\$ 833,801	\$ 899,326	\$ 912,883	\$ 923,947
Garbage	222,104	250,600	281,368	250,000	250,000
Gas	409,953	378,921	465,906	384,085	404,617
Sewer	327,247	365,670	390,368	408,796	413,246
Telephone	388,799	370,152	390,000	340,000	335,000
Television	187,729	200,996	211,645	200,650	196,045
Water	383,007	445,256	469,431	463,302	467,728
Grand Total	\$ 2,689,881	\$ 2,845,395	\$ 3,108,044	\$ 2,959,715	\$ 2,990,583

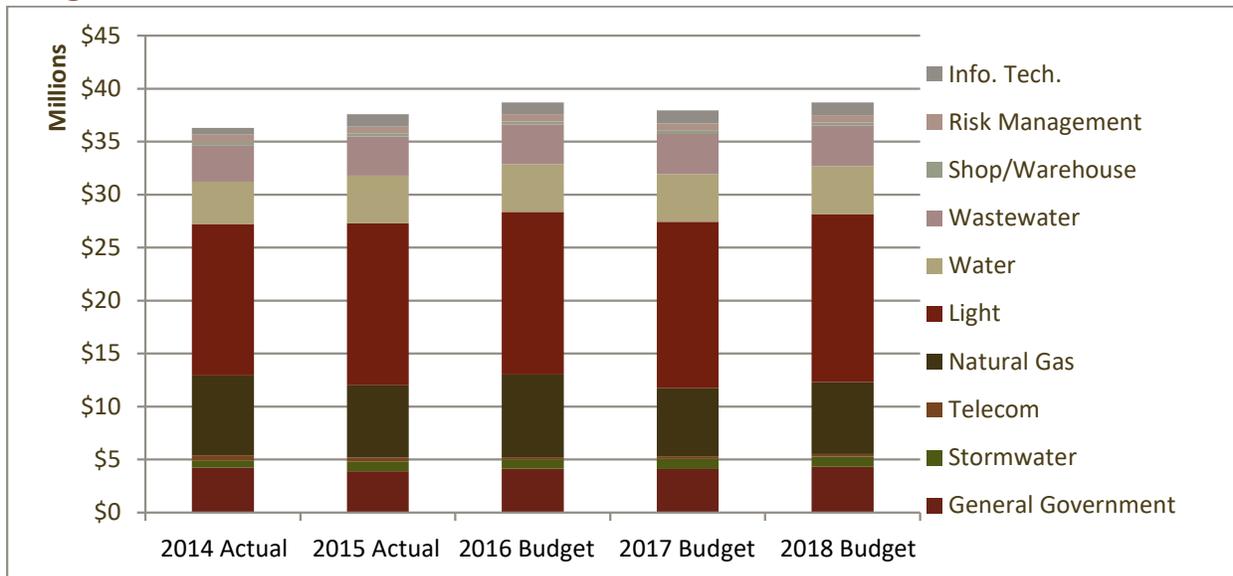
The following is the portion of utility tax revenue generated from the City's Utility departments:

	2014 Actual	2015 Actual	2016 Budget	2017 Budget	2018 Budget
Electric	\$769,479	\$827,310	\$893,326	\$906,883	\$917,947
Gas	409,953	378,921	465,906	384,085	404,617
Sewer	327,247	365,670	390,368	408,796	413,246
Water	383,007	445,256	469,431	463,302	467,728
	\$1,889,686	\$2,017,156	\$2,219,031	\$2,163,065	\$2,203,538



CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Charges for Goods and Services



	2014 Actual	2015 Actual	2016 Budget	2017 Budget	2018 Budget
General Government	\$4,221,557	\$3,895,981	\$4,137,599	\$4,122,570	\$4,312,819
Stormwater	702,792	940,027	885,006	946,273	955,706
Telecom	484,966	364,562	197,200	249,686	256,876
Natural Gas	7,527,097	6,802,536	7,797,539	6,427,730	6,769,121
Light	14,294,016	15,299,937	15,354,857	15,680,933	15,829,721
Water	3,981,622	4,481,742	4,494,272	4,517,933	4,562,885
Wastewater	3,412,470	3,694,278	3,744,888	3,782,066	3,819,616
Shop/Warehouse	283,972	291,807	293,658	310,700	310,700
Risk Management	754,308	638,105	670,012	670,012	670,013
Info. Tech.	638,226	1,169,178	1,113,329	1,236,589	1,219,326
Total	\$36,301,027	\$37,578,154	\$38,688,360	\$37,944,492	\$38,706,782

General Government as displayed above includes the General, Street, Arterial Street, Traffic Impact Fees, Ellensburg Transit, CATV, Library Trust, and Park Acquisition funds.

Charges for Goods and Services account for 56.65% of the total City revenue in 2017 and 57.44% in 2018. Proprietary funds account for 89.14% of the total Charges for Goods and Services revenue in 2017 and 88.86% in 2018. The General Fund accounts for the majority of the remaining charges for services and is mostly comprised of accounting, meter reading, cashiering, legal, human resources, and general administrative services provided to the enterprise funds.

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Appropriations Summary - 2017

Appropriated Fund/Dept.	Personal Services	Services & Supplies	Capital Outlay	Debt Service	Interfund Transfers	Total Expense/Expenditure
City General	\$292,208	\$1,017,255	\$0	\$305,597	\$0	\$1,615,060
Finance	1,481,266	347,309	0	0	0	1,828,575
Administration	835,561	184,539	0	0	0	1,020,100
Police	3,446,712	1,285,574	0	0	0	4,732,286
Community Development	827,019	315,958	0	0	0	1,142,977
Engineering	885,693	110,654	0	0	0	996,347
Parks & Recreation	1,473,058	899,842	0	0	0	2,372,900
Library/ Hal Holmes	762,823	250,480	88,791	0	0	1,102,094
Street	878,818	1,348,770	0	0	0	2,227,588
Arterial Street	0	222,000	2,444,306	0	0	2,666,306
Traffic Impact Fee	0	60,000	0	0	440,000	500,000
Public Transit	136,766	696,096	30,000	0	25,000	887,862
Criminal Justice	788,189	26,935	0	0	0	815,124
Drug Fund	0	9,745	0	0	0	9,745
Sales Tax	0	0	0	0	4,428,420	4,428,420
CATV Operations	0	96,228	0	0	0	96,228
Police Equipment	0	43,922	30,900	0	0	74,822
Parks Acquisition	0	0	185,000	0	0	185,000
Art Acquisition	0	48,487	0	0	0	48,487
Lodging Tax	0	495,000	125,000	0	0	620,000
Maintenance Bond	0	0	0	217,500	0	217,500
Library Bond	0	0	0	163,650	0	163,650
General Capital	0	0	590,000	0	0	590,000
Sidewalk	0	40,000	120,000	0	54,000	214,000
Stormwater	255,550	472,487	1,599,544	0	140,000	2,467,581
Telecom	20,123	183,086	10,000	30,808	0	244,017
Natural Gas	1,410,215	5,466,566	27,500	52,116	0	6,956,397
Light	2,194,807	13,481,714	105,000	602,425	0	16,383,946
Water	822,434	2,800,496	497,000	738,429	500,000	5,358,359
Water Construction	0	0	500,000	0	0	500,000
Wastewater	1,092,162	2,257,430	260,000	294,013	0	3,903,605
Shop/Warehouse	513,623	970,010	908,940	0	0	2,392,573
Health & Benefits	4,000	2,177,168	0	0	0	2,181,168
Risk Management		541,054	0	0	0	541,054
Info. Tech.	563,910	437,738	355,825	0	0	1,357,473
Library Trust	0	2,400	6,400	0	0	8,800
Fire Relief	117,882	36,275	0	0	0	154,157
Total	\$18,802,820	\$36,325,218	\$7,884,206	\$2,404,538	\$5,587,420	\$71,004,202

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Appropriations Summary - 2018

Appropriated Fund/Dept.	Personal Services	Services & Supplies	Capital Outlay	Debt Service	Interfund Transfers	Total Expense/Expenditure
City General	\$401,994	\$1,023,511	\$0	\$317,697	\$0	\$1,743,202
Finance	1,546,375	310,959	0	0	0	1,857,334
Administration	876,640	181,123	0	0	0	1,057,763
Police	3,615,150	1,280,924	0	0	0	4,896,074
Community Development	772,031	265,308	0	0	0	1,037,339
Engineering	922,658	105,155	0	0	0	1,027,813
Parks & Recreation	1,517,130	885,842	0	0	0	2,402,972
Library/ Hal Holmes	792,324	213,832	88,791	0	0	1,094,947
Street	909,617	1,342,375	0	0	0	2,251,992
Arterial Street	0	288,000	1,115,000	0	0	1,403,000
Traffic Impact Fee	0	5,000	0	0	700,000	705,000
Public Transit	142,664	708,295	30,000	0	25,000	905,959
Criminal Justice	804,819	38,533	0	0	21,961	865,313
Drug Fund	0	8,000	0	0	0	8,000
Sales Tax	0	0	0	0	4,098,622	4,098,622
CATV Operations	0	96,228	0	0	0	96,228
Police Equipment	0	65,883	12,000	0	0	77,883
Parks Acquisition	0	0	0	0	0	0
Art Acquisition	0	48,487	0	0	0	48,487
Lodging Tax	0	520,000	110,000	0	0	630,000
Maintenance Bond	0	0	0	212,700	0	212,700
Library Bond	0	0	0	164,600	0	164,600
General Capital	0	0	0	0	540,000	540,000
Sidewalk	0	40,000	120,000	0	175,000	335,000
Stormwater	291,701	435,167	250,000	0	150,000	1,126,867
Telecom	20,929	200,386	0	30,808	0	252,123
Natural Gas	1,464,849	5,760,426	55,000	52,115	0	7,332,390
Light	2,117,920	13,774,871	90,000	601,025	0	16,583,816
Water	846,643	2,791,499	282,000	737,982	1,200,000	5,858,124
Water Construction	0	0	1,200,000	0	0	1,200,000
Wastewater	1,118,384	2,188,752	660,000	296,472	0	4,263,609
Shop/Warehouse	526,373	755,405	373,320	0	0	1,655,098
Health & Benefits	4,000	2,218,760	0	0	0	2,222,760
Risk Management	0	541,054	0	0	0	541,054
Info. Tech.	587,727	401,876	52,374	0	0	1,041,977
Library Trust	0	2,400	6,400	0	0	8,800
Fire Relief	126,531	34,375	0	0	0	160,906
Total	\$19,406,460	\$36,532,425	\$4,444,885	\$2,413,399	\$6,910,583	\$69,707,752

2017-2018 Biennial Budget Ordinance

ORDINANCE NO. 4757

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, ADOPTING THE 2017-2018 BIENNIAL BUDGET FOR THE CITY OF ELLENSBURG, WASHINGTON.

WHEREAS, State law, Chapter 35A.34 RCW, provides the legislative body of any code city the authority by ordinance to elect to have a two-year fiscal biennium budget in lieu of an annual budget; and

WHEREAS, Ordinance No. 4592 adopted by the City of Ellensburg on May 16, 2011 established the two-year fiscal biennium budget beginning January 1, 2013 and requires thereafter that a two-year fiscal biennial budget be prepared, considered and adopted under the provisions of Chapter 35A.34 RCW; and

WHEREAS, a public hearing on the preliminary biennial budget for the two-year fiscal biennium 2017-2018 was advertised and held on December 5, 2016 for the purpose of providing information to the public regarding the estimates and programs contained in the proposed budget and at which hearing all taxpayers were heard who appeared for or against any part of said budget; and

WHEREAS, the City Council met regarding the proposed budget on December 19, 2016 for the purpose of adopting a final budget for the two-year fiscal biennium 2017-2018, and at which meeting the City Council made such changes as it deemed necessary and proper;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. 2017-2018 Biennial Budget Adoption. The 2017-2018 Biennial Budget for the City of Ellensburg for the period January 1, 2017 through December 31, 2018, as determined in Exhibits A, B, and C, is hereby adopted.

Section 2. Copies of the biennial budget to be filed. The City Clerk is directed to keep a complete copy of the final 2017-2018 biennial budget, as adopted, together with a copy of the adopting ordinance, on file in the City Clerk's office, and a copy shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities as required by RCW 35A.34.120.

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Corrections. Upon the approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's errors, references, ordinance numbering, section/subsection numbers and any references thereto.

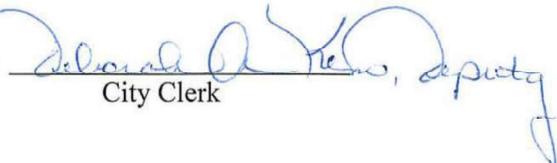
CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Section 5. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of the ordinance or a summary thereof consisting of the title.

The foregoing ordinance was passed and adopted at a regular meeting of the City Council on the 19th day of December, 2016.



Mayor

Attest: 

City Clerk

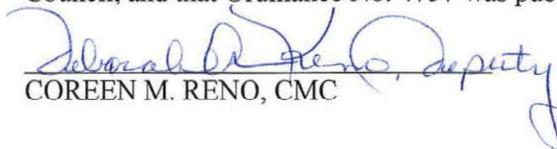
Approved as to form:



City Attorney

Publish: December 22, 2016

I, Coreen M. Reno, City Clerk of said City, do hereby certify that Ordinance No. 4757 is a true and correct copy of said Ordinance of like number of said City as the same was passed by said Council, and that Ordinance No. 4757 was published as required by law.



COREEN M. RENO, CMC

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

**Ordinance No. 4757 - Exhibit A
City of Ellensburg
2017 Budget Table**

Fund/Department	Budgeted Beg Fund Balance	2017 Revenues	2017 Expenditures	Budgeted Ending Fund Balance
General Fund				
City General	2,143,898	9,096,667	1,615,060	
Finance		1,890,361	1,828,575	
Administration		526,563	1,020,100	
Police		183,600	4,732,286	
Community Development		624,001	1,142,977	
Engineering		755,942	996,347	
Parks & Recreation		496,468	2,372,900	
Library		167,874	1,102,094	
Total General Fund	2,143,898	13,741,476	14,810,339	1,075,034
Special Revenue Funds:				
Street	889,801	1,845,509	2,227,588	507,722
Arterial Street	1,404,760	2,487,459	2,666,306	1,225,913
Traffic Impact Fee	1,187,750	109,370	500,000	797,120
Ellensburg Public Transit	35,937	1,165,606	887,862	313,681
Criminal Justice	466,429	734,922	815,124	386,227
Drug	15,316	1,600	9,745	7,171
Sales Tax	1,230,072	4,599,436	4,428,420	1,401,088
CATV Ops. and & Maint.	56,254	93,200	96,228	53,226
Police Equipment Reserve	9,372	75,920	74,822	10,470
Park Acquisitions	169,908	36,921	185,000	21,829
Art Acquisitions	0	51,050	48,487	2,563
Lodging Tax	235,170	496,000	620,000	111,170
Total Special Revenue Funds	5,700,769	11,696,993	12,559,582	4,838,180
Debt Service Funds				
2010 Maintenance Bond	39,915	217,500	217,500	39,915
Library Bond Debt	51,159	175,000	163,650	62,509
LID Guarantee Fund	83,481	0	0	83,481
Total Debt Service Funds	174,555	392,500	381,150	185,905
Capital Project Funds				
General Capital Projects	0	590,000	590,000	0
Sidewalk Improvements	307,167	216,100	214,000	309,267
Total Capital Project Funds	307,167	806,100	804,000	309,267
Trust & Agency Funds				
Library Trust	274,149	7,500	8,800	272,849
Hal Holmes Trust	439,603	0	0	439,603
Fire Relief & Pension Trust	243,603	163,669	154,157	253,115
Total Trust & Agency Funds	957,355	171,169	162,957	965,567
Enterprise Funds				
Stormwater	734,885	2,123,316	2,467,581	390,620
Telecommunications	250,648	249,686	244,017	256,317
Gas	2,328,904	6,431,230	6,956,397	1,803,737
Light	6,401,844	16,017,432	16,383,946	6,035,330
Water	2,612,231	4,789,926	5,358,359	2,043,799
Water Construction	148,831	500,000	500,000	148,831
Sewer	2,273,286	3,954,366	3,903,605	2,324,047
Total Enterprise Funds	14,750,630	34,065,956	35,813,905	13,002,680
Internal Service Funds				
Shop & Equipment	6,163,300	1,971,647	2,392,573	5,742,374
Health Insurance	907,094	2,221,876	2,181,168	947,802
Risk Management	331,987	670,812	541,054	461,745
IT Fund	518,273	1,237,589	1,357,473	398,389
Total Internal Service Funds	7,920,654	6,101,924	6,472,268	7,550,310
Grand Total	\$31,955,028	\$66,976,118	\$71,004,202	\$27,926,943

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

**Ordinance No. 4757 - Exhibit B
City of Ellensburg
2018 Budget Table**

Fund/Department	Budgeted Beg Fund Balance	2018 Revenues	2018 Expenditures	Budgeted Ending Fund Balance
General Fund				
City General	1,075,034	9,272,788	1,743,202	
Finance		1,923,954	1,857,334	
Administration		538,095	1,057,763	
Police		188,457	4,896,074	
Community Development		624,001	1,037,339	
Engineering		893,813	1,027,813	
Parks & Recreation		496,468	2,402,972	
Library		167,924	1,094,947	
Total General Fund	1,075,034	14,105,501	15,117,444	63,091
Special Revenue Funds:				
Street	507,722	1,855,509	2,251,992	111,239
Arterial Street	1,225,913	1,417,252	1,403,000	1,240,165
Traffic Impact Fee	797,120	111,486	705,000	203,606
Ellensburg Public Transit	313,681	1,202,106	905,959	609,828
Criminal Justice	386,227	734,922	865,313	255,836
Drug	7,171	1,600	8,000	771
Sales Tax	1,401,088	5,369,158	4,098,622	2,671,624
CATV Ops. and & Maint.	53,226	93,200	96,228	50,198
Police Equipment Reserve	10,470	77,883	77,883	10,470
Park Acquisitions	21,829	36,921	0	58,750
Art Acquisitions	2,563	51,050	48,487	5,126
Lodging Tax	111,170	521,000	630,000	2,170
Total Special Revenue Funds	4,838,180	11,472,087	11,090,484	5,219,784
Debt Service Funds				
2010 Maintenance Bond	39,915	212,700	212,700	39,915
Library Bond Debt	62,509	175,000	164,600	72,909
LID Guarantee Fund	83,481	0	0	83,481
Total Debt Service Funds	185,905	387,700	377,300	196,305
Capital Project Funds				
General Capital Projects	0	540,000	540,000	0
Sidewalk Improvements	309,267	196,100	335,000	170,367
Total Capital Project Funds	309,267	736,100	875,000	170,367
Trust & Agency Funds				
Library Trust	272,849	7,500	8,800	271,549
Hal Holmes Trust	439,603	0	0	439,603
Fire Relief & Pension Trust	253,115	163,669	160,906	255,878
Total Trust & Agency Funds	965,567	171,169	169,706	967,030
Enterprise Funds				
Stormwater	390,620	956,706	1,126,867	220,458
Telecommunications	256,317	265,486	252,123	269,680
Gas	1,803,737	6,772,621	7,332,390	1,243,968
Light	6,035,330	16,167,206	16,583,816	5,618,721
Water	2,043,799	4,834,878	5,858,124	1,020,553
Water Construction	148,831	1,200,000	1,200,000	148,831
Sewer	2,324,047	3,997,116	4,263,609	2,057,553
Total Enterprise Funds	13,002,680	34,194,012	36,616,928	10,579,764
Internal Service Funds				
Shop & Equipment	5,742,374	1,992,908	1,655,098	6,080,183
Health Insurance	947,802	2,432,536	2,222,760	1,157,578
Risk Management	461,745	670,813	541,054	591,504
IT Fund	398,389	1,219,326	1,041,977	575,738
Total Internal Service Funds	7,550,310	6,315,583	5,460,889	8,405,004
Grand Total	\$27,926,943	\$67,382,153	\$69,707,752	\$25,601,345

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

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Ordinance No. 4757 - Exhibit C
2017/2018 Biennial Budget - Positions by Department

Department/ Position	FTE '17	FTE '18	Department/ Position	FTE '17	FTE '18
General Governmental					
Mayor	0.04	0.04	Animal Shelter Manager	1.00	1.00
Council Member	0.21	0.21	Police Captain	1.00	1.00
Plant Maintenance (Public Works Dept.)	1.00	1.00	Police Chief	1.00	1.00
Total FTE	1.25	1.25	Police Records Supervisor	1.00	1.00
Finance Department					
Accountant II	1.00	1.00	Animal Control Officer	1.50	1.50
Accounting Manager	1.00	1.00	Code Enforcement Officer - RPZ	2.00	2.00
City Clerk	1.00	1.00	Secretary/Records Clerk	3.00	3.00
Executive Assistant/Assistant City Clerk	0.54	0.54	Officer First Class	10.00	10.00
Finance Director	1.00	1.00	Officer Second class	1.00	1.00
Senior Financial Analyst/Budget Officer	1.00	1.00	Officer Third class	1.00	1.00
Utility Services Supervisor	1.00	1.00	Corporal	2.00	2.00
Account Clerk 1/RPZ	2.00	2.00	Probationary	2.00	2.00
Account Clerk II	3.00	3.00	Sergeant	5.00	5.00
Accounting Specialist	1.00	1.00	Total FTE	31.50	31.50
Accounting Specialist/AP	1.00	1.00	Community Development Department		
Payroll/ Accounting Specialist	1.00	1.00	Building Inspector II	1.00	1.00
Sr. Meter Reader	1.00	1.00	Building Official	1.00	1.00
Sr. Utility Account Clerk	1.00	1.00	Community Development Director	1.00	1.00
IT Applications Specialist	1.00	1.00	Associate Planner	1.00	1.00
Total FTE	17.54	17.54	Planning/Permit Tech	1.00	1.00
City Administration					
City Attorney	1.00	1.00	Senior Planner	2.00	2.00
City Manager	1.00	1.00	Senior Planner - Limited Duration	1.00	-
Communications/ Government Relations Officer	1.00	1.00	Total FTE	8.00	7.00
Executive Assistant - Manager	1.00	1.00	Public Works Admin/ Engineering (Public Works)		
Executive Assistant/Deputy City Clerk	0.46	0.46	Assistant City Engineer	1.00	1.00
HR Director	1.00	1.00	City Engineer	1.00	1.00
HR Specialist	1.00	1.00	Director of Public Works	1.00	1.00
Total FTE	6.46	6.46	Operations Analyst	1.00	1.00
Public Works Admin/ Engineering (Public Works)					
			Administrative Secretary	1.00	1.00
			Development Coordinator	1.00	1.00
			Engineer Tech I	2.00	2.00
			Total FTE	8.00	8.00

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

Ordinance No. 4757 - Exhibit C
2017/2018 Biennial Budget - Positions by Department

Department/ Position	FTE '17	FTE '18	Department/ Position	FTE '17	FTE '18
Parks & Recreation Department					
Aquatic & Rec Supervisor	1.00	1.00	Library Director	1.00	1.00
Custodian I	0.36	0.36	Youth Services Librarian	1.00	1.00
Custodian II	0.22	0.22	Facilities Assistant	0.95	0.95
E.R.C. Rec Aide II	1.24	1.24	Facilities Coordinator	1.00	1.00
Lifeguard III	0.58	0.58	Library Aide	0.38	0.38
Lifeguard I	2.65	2.65	Library Assistant	3.15	3.15
Lifeguard II	0.58	0.58	Library Associate	3.50	3.50
Parks & Rec Director	1.00	1.00	Library Specialist	0.75	0.75
Rec Aide IV	0.62	0.62	Total FTE	11.73	11.73
Rec. Leader II	0.10	0.10			
Sports Official I	0.23	0.23	Street (Public Works Department)		
Sports Official II	0.38	0.38	Assistant Public Works Director	0.25	0.25
Sports Official III	0.28	0.28	Operations Analyst	0.25	0.25
Sports Official IV	0.07	0.07	Foreperson	1	1
Sports Official VI	0.47	0.47	Heavy Equipment Operator	7	7
Swim Instructor I	0.07	0.07	Summer Temp Laborer	1	1
Swim Instructor II	0.63	0.63	Temp Crackfill Laborer	0.48	0.48
Swim Instructor III	0.53	0.53	Temp General Laborer	0.46	0.46
Adult Activity Coordinator	1.00	1.00	Total FTE	10.44	10.44
Adult Activity Rec Leader III	0.45	0.45			
E.R.C. Coordinator.	1.00	1.00	Criminal Justice Fund (Police Department)		
Front Desk Admin - Recreation Lead	0.40	0.40	Police Captain	1.00	1.00
Mechanical - Recreation Lead	0.40	0.40	Animal Control Officer	0.50	0.50
Parks & Rec Administrative Secretary	1.00	1.00	Animal Shelter Aide	0.90	0.90
SBYC Rec Leader	0.40	0.40	Secretary/Records Clerk	0.75	0.75
Special Events - Recreation Lead	0.40	0.40	Officer First Class	3.00	3.00
Staff Training - Recreation Lead	0.40	0.40	Corporal	2.00	2.00
Swim Lesson Coordinator	0.40	0.40	Total FTE	8.15	8.15
Youth Center & Athletic Program Coordinator.	1.00	1.00			
Foreperson	1.00	1.00	Ellensburg Public Transit (Public Works Dept.)		
Park Maintenance Tech	7.17	7.17	Transit Manager	1.00	1.00
Total FTE	26.03	26.03	Total FTE	1.00	1.00

CITY OF ELLENSBURG 2017/2018 BIENNIAL BUDGET

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Ordinance No. 4757 - Exhibit C
2017/2018 Biennial Budget - Positions by Department

Department/ Position	FTE '17	FTE '18	Department/ Position	FTE '17	FTE '18
Stormwater Utility (Public Works Department)					
Stormwater Utility Manager	1.00	1.00	Foreman	1.00	1.00
Stormwater Tech/Urban Horticulturist	1.00	1.00	Lineman	7.00	7.00
Stormwater Temp (April to Oct)	1.16	1.16	Serviceman	1.00	1.00
Total FTE	3.16	3.16	Director of Energy Services	0.45	0.45
Telecommunications Utility (Energy Services Dept.)					
Director of Energy Services	0.05	0.05	Light Operations Supervisor	1.00	1.00
IT & Telecommunications Manager	0.05	0.05	Operations Analyst - ES	0.50	0.50
Operations Analyst - ES	0.05	0.05	Power & Gas Manager	0.45	0.45
Total FTE	0.15	0.15	Project Engineer	2.00	2.00
Natural Gas Utility (Energy Services Dept.)					
Director of Energy Services	0.40	0.40	Rate Analyst	0.45	0.45
Gas Engineer	1.00	1.00	Senior Electrical Engineer	1.00	1.00
Gas Engineering & Operations Manager	1.00	1.00	Engineering Specialist - Light	1.00	1.00
Operations Analyst - ES	0.35	0.35	Total FTE	15.85	15.85
Power & Gas Manager	0.55	0.55	Water Utility (Public Works Department)		
Rate Analyst	0.55	0.55	Assistant Public Works Director	0.25	0.25
Engineering Specialist- Gas	1.00	1.00	Civil Engineer	0.50	0.50
Gas Foreman	1.00	1.00	Operations Analyst	0.25	0.25
Gas Journeyman	4.00	4.00	Temporary Labor	1.50	1.50
Gas Journeyman (Apprentice)	1.00	1.00	Cross Connection	1.00	1.00
Gas Serviceman	1.00	1.00	Foreperson	1.00	1.00
Total FTE	11.85	11.85	Plant Maintenance	1.00	1.00
			Senior Pipeman	4.00	4.00
			Total FTE	9.50	9.50

Ordinance No. 4757 - Exhibit C
2017/2018 Biennial Budget - Positions by Department

Department/ Position	FTE '17	FTE '18
Wastewater Utility (Public Works Department)		
Assistant Public Works Director	0.25	0.25
Civil Engineer	0.50	0.50
Operations Analyst	0.25	0.25
Temporary Labor	0.58	0.58
Collection Service	2.00	2.00
Foreperson	1.00	1.00
Lab-Tech. Operator	1.00	1.00
T.P.O.	4.00	4.00
T.P.O. Plant Maintenance/TPO	2.00	2.00
Total FTE	11.58	11.58
Shop/ Warehouse (Public Works Department)		
Assistant Public Works Director	0.25	0.25
Operations Analyst	0.25	0.25
Equipment Mechanic	2.00	2.00
Sr. Equipment Mechanic	1.00	1.00
Foreman	1.00	1.00
Temporary Labor	0.58	0.58
Warehouseman	1.00	1.00
Total FTE	6.08	6.08
Info. Technology (Energy Services Department)		
Director of Energy Services	0.10	0.10
IT & Telecommunications Manager	0.95	0.95
IT System Administrator	1.00	1.00
IT Systems Administrator - SQL	1.00	1.00
Operations Analyst - ES	0.10	0.10
GIS Coordinator	1.00	1.00
GIS Specialist	1.00	1.00
Total FTE	5.15	5.15