



Critical Area Review Application Form

PA-02
APPLICATION

Community Development Department

501 N. Anderson, Ellensburg, WA 98926

(509) 962-7239 (Building) permits@ci.ellensburg.wa.us (509) 962-7231 (Planning) comdev@ci.ellensburg.wa.us

The Critical Area Information Form is used to identify whether a proposed project involves any Critical Areas as defined in ECC 15.130. If it is determined that the proposed project does involve a Critical Area, then additional Critical Area review will be required pursuant to ECC 15.610. A complete Critical Area Information Form must be submitted along with the complete permit application. Staff will then review the form, perform a site inspection, and render a decision as to whether any Critical Areas may be affected by the proposal and if a more detailed Critical Area Report shall be required.

The Planning Division will be unable to accept your Critical Area Information Form if you fail to provide ALL of the following required material.

OFFICIAL USE ONLY:

Staff Person:	KB
Date Submitted:	11/13/25
Due at Submittal	\$120.00
Due prior to issuance	\$30.00
CA FILE #:	P25-128
Associated Permit File #:	P25-129 P25-095

PROPERTY OWNER:

 (Note: If the Applicant is not the Owner, attach written authorization from the legal owner(s).)

Legal Owner Name(s):	MILLER INVESTMENTS I, LLC	Day Phone:	253 537 6116
Mailing Address:	PO BOX 44628 TACOMA, WA. 98448		
E-mail:	JODY@JODYMILLERCONSTRUCTION.COM	Cell Phone:	

*APPLICANT:

 Owner Contractor Tenant Other Agent

Name:	Helix Design Group a Division of Shive-Hattery	Day Phone:	253.922.9037
Mailing Address:	6021 12th Street E. Suite 201 Tacoma, WA. 98424		
E-mail:	melenas@helixdesigngroup.net	Cell Phone:	

CONTACT PERSON:

 Owner Contractor Tenant Other Agent

Name:	Melena Stewart	Day Phone:	253.922.9037
Mailing Address:	6021 12th Street E. Suite 201 Tacoma, WA. 98424		
E-mail:	melenas@helixdesigngroup.net	Cell Phone:	

PROJECT INFORMATION:

Parcel Number(s) of Site:	956115
Site Address (if any):	13XX SOUTH OPPORTUNITY STREET, ELLENSBURG, WA 98926
Describe Proposal & Underlying Permit:	See attached narrative

PROJECT INFORMATION:

1.	Is the proposed site adjacent to, or does it include, a body of water (e.g. exposed standing water, pond, year round stream, river or lake)?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If Yes, Identify water body:	Mattoon Lake	
	If yes, how close to the boundary of the water is the proposed development?	530 feet	
2.	Does the site have floodplains?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If Yes, Identify the FEMA Map Community Panel No. and Flood Zone No.	Community Panel # 53037C1281D Zone AE	
	If yes, how close to the boundary of the floodplain is the proposed development?	Portions of floodplain occur onsite.	
3.	Does the site have any wetlands (open water, seasonal water, marsh areas, water saturated soils or wetland plants such as "cat tails")?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If Yes, Identify wetland:		
	If yes, how close to the boundary of the wetland is the proposed development?		
4.	Does the site presently have fish or wildlife habitat?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If Yes, identify the known types of wildlife:		
5.	Does the site have other critical Areas (such as slopes over 40%, unstable soils, rocks prone to landslides?)		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If Yes, Identify:		

SITE PLAN REQUIREMENTS:

Provide A General Site Plan That Shows:

1. The proposed project and dimensions in relation to the property boundaries.
2. The proposed project and dimensions in relation to all existing and proposed development on the property.
3. The proposed project and dimensions in relation to any known or suspected Critical Areas on or adjacent to the property. Please identify the location and type of the Critical Area on the site plan.

(The site plan shall be legibly drawn to a minimum scale of 1:20 on substantial paper a minimum 11" x 17" size)

SIGNATURE OF LEGAL OWNER or REPRESENTATIVE AS AUTHORIZED BY THE LEGAL OWNER:

I, _____, (print name) AFFIRM THAT THE ABOVE RESPONSES ARE MADE TRUTHFULLY AND TO THE BEST OF MY KNOWLEDGE.

I FURTHER AFFIRM THAT I AM THE OWNER OF RECORD OF THE AREA PROPOSED FOR THE ABOVE-IDENTIFIED LAND USE ACTION OR, IF NOT THE OWNER, ATTACHED HEREWITIN IS WRITTEN PERMISSION FROM THE OWNER(s) AUTHORIZING MY ACTIONS ON HIS/HER/THEIR BEHALF.

Signature of Legal Owner:
(or Authorized Agent)

Josh Miller

Date: 10/24/2025