SCORING MATRIX: AFFORDABLE HOUSING FUNDS – HOUSING DEVELOPMENT

APPLICANT	PROJECT TITLE	REQUEST AMOUNT

REVIEWER		DATE

Evaluation Criteria ☐ *Line items represent factors for consideration in evaluating the headline criteria*	Evaluation	Considerations / Notes
Identified housing needs and investment priorities ☐ Senior households (age 62 or over) ☐ Homeless or at risk of being homeless, including families with children and homeless youth ☐ People with special needs (disabilities, including mental/behavioral health) ☐ Veterans ☐ Domestic violence survivors ☐ Serves extremely low income (<30% AMI) or very low income (30-50% AMI) populations ☐ Project addresses identified housing needs in current Housing Needs Assessment data ☐ Serves populations inadequately addressed by existing affordable housing	☐ Recommended ☐ With reservations ☐ Not recommended	
Retention of affordability ☐ Length of time committed to affordability in relation to assistance request (minimum affordability retention period 40 years for property contribution, 25 years for sales tax funding) ☐ Immediate vs. long term impact ☐ Annual affordability reporting requirements	☐ Recommended ☐ With reservations ☐ Not recommended	
Leverage and collaboration/financial assessment ☐ Other funds committed/expected ☐ In-kind contributions ☐ Letters of support ☐ Public/private partnerships ☐ Confirmation of funding ☐ Building cost (total cost, cost/unit, cost/square foot) ☐ Cost effectiveness (city subsidy/unit, other sources/unit, city subsidy v. total cost, other subsidy v. total cost)	☐ Recommended ☐ With reservations ☐ Not recommended	
Staff evaluation – readiness to proceed/feasibility ☐ Site control (assumed site control on city-owned property) ☐ Scope of work ☐ Expected planning and/or zoning approval ☐ Construction start date	☐ Recommended ☐ With reservations ☐ Not recommended	

Evaluation Criteria ☐ *Line items represent factors for consideration in evaluating the headline criteria*	Evaluation	Considerations / Notes
Staff evaluation – readiness to proceed/feasibility (continued – evaluate on page 1) ☐ Expected project completion date ☐ Project timeline		
Community impact ☐ Housing type (i.e. studio, 1, and 2 bedroom units) ☐ Number of units/use of available space ☐ Access to services/amenities (transit, employment opportunities, shopping, etc.) ☐ Opportunities for beneficiaries to build financial stability ☐ Location relative to existing affordable developments ☐ Project promotes sense of place and community	☐ Recommended ☐ With reservations ☐ Not recommended	
Property Management and Development Capacity ☐ Demonstrated experience on project/programs of similar size and scope ☐ Demonstrate property management plan ☐ Capacity to manage program (applicant screening, reporting capability) ☐ Property maintenance plan ☐ Qualified staff	☐ Recommended ☐ With reservations ☐ Not recommended	