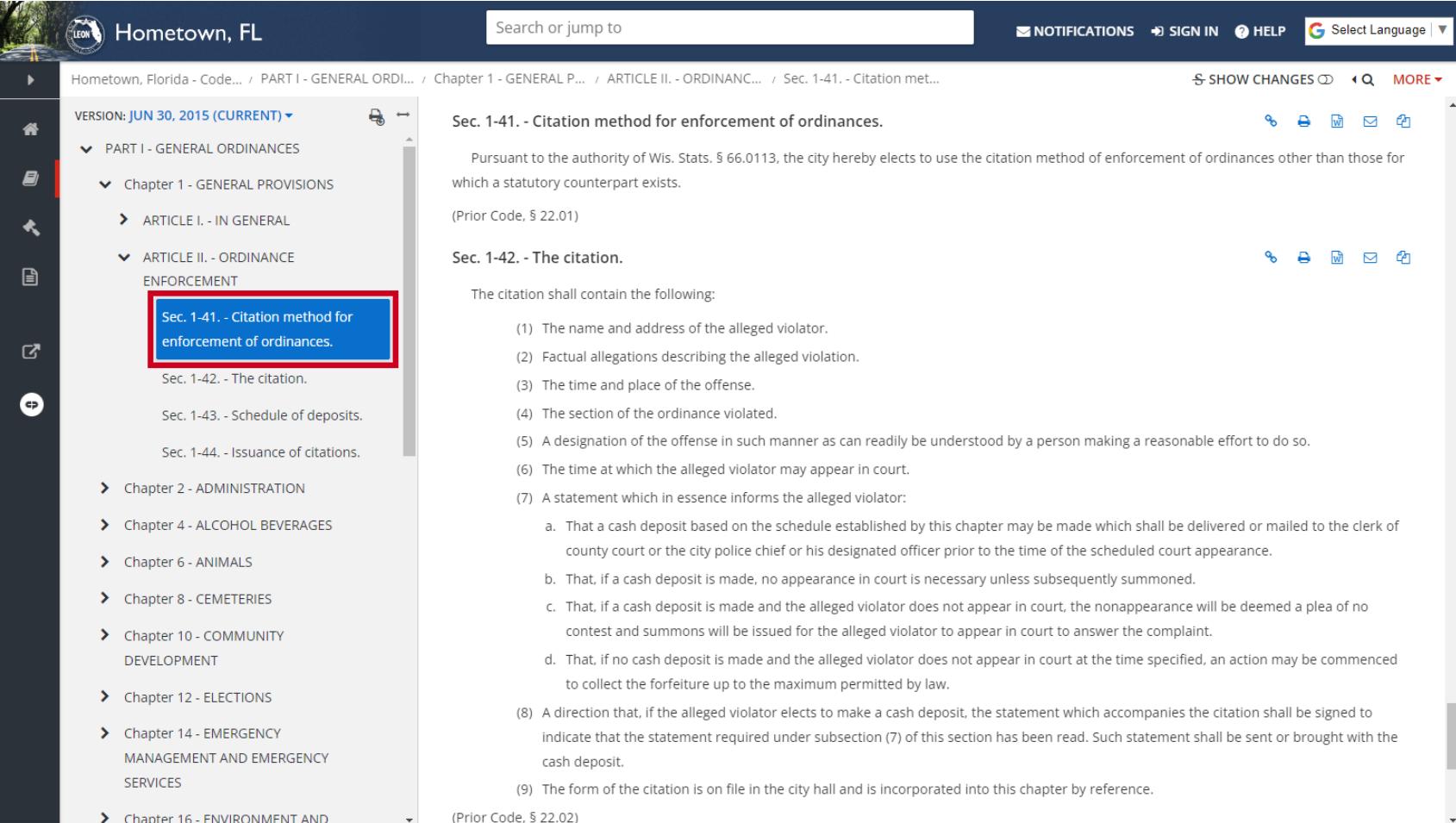


## 0 The first step is to navigate to the **part of code** to be downloaded



The screenshot shows the Municode software interface for the "Hometown, FL" code. The left sidebar displays a tree structure of code sections, with "Sec. 1-41. - Citation method for enforcement of ordinances." highlighted with a red box. The main content area shows the text of "Sec. 1-41. - Citation method for enforcement of ordinances." and "Sec. 1-42. - The citation." with a list of requirements. The top navigation bar includes "Search or jump to", "NOTIFICATIONS", "SIGN IN", "HELP", "Select Language", "SHOW CHANGES", and "MORE".

VERSION: JUN 30, 2015 (CURRENT)

Hometown, Florida - Code... / PART I - GENERAL ORDI... / Chapter 1 - GENERAL P... / ARTICLE II. - ORDINANC... / Sec. 1-41. - Citation met...

Sec. 1-41. - Citation method for enforcement of ordinances.

Pursuant to the authority of Wis. Stats. § 66.0113, the city hereby elects to use the citation method of enforcement of ordinances other than those for which a statutory counterpart exists.

(Prior Code, § 22.01)

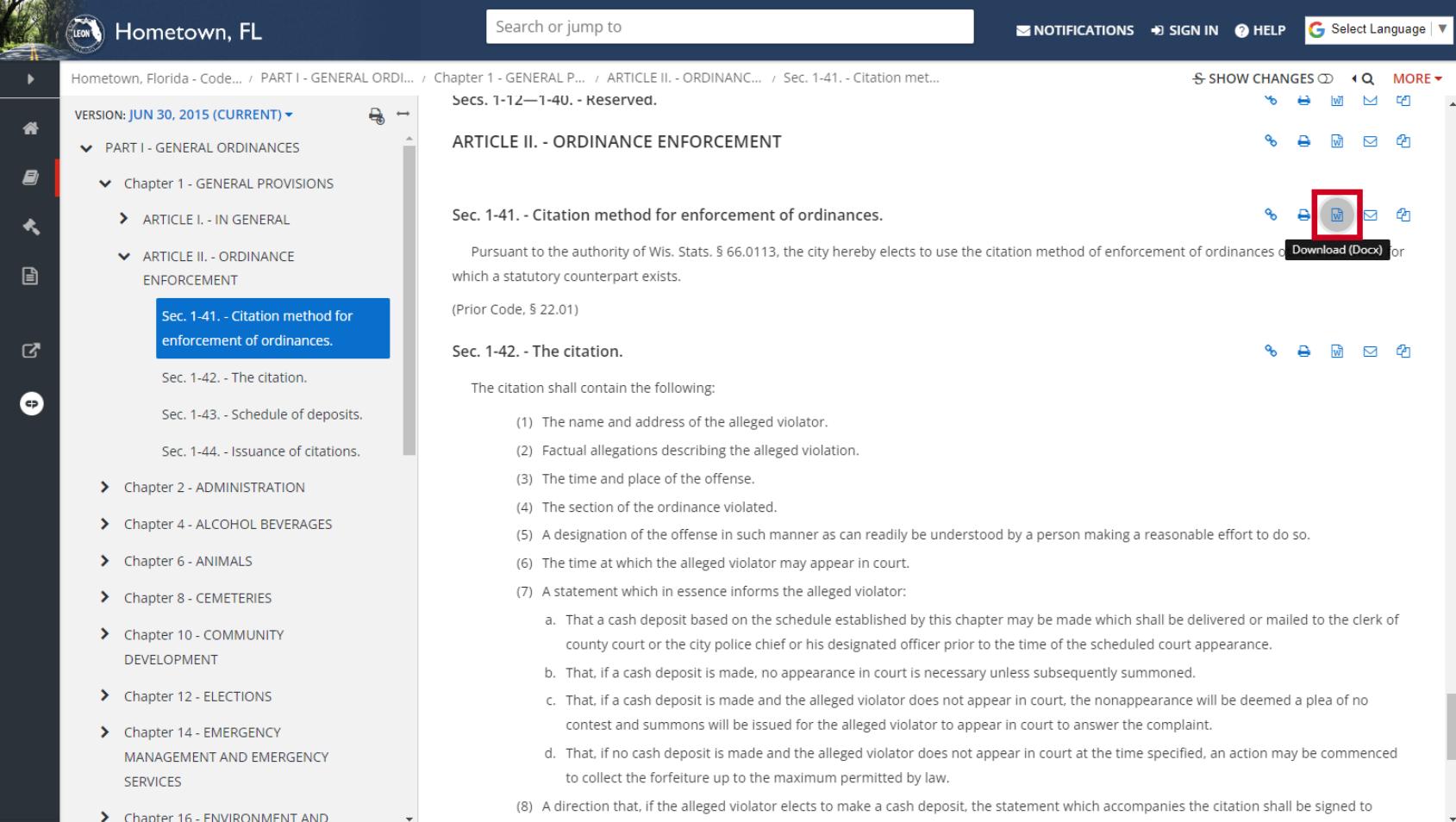
Sec. 1-42. - The citation.

The citation shall contain the following:

- (1) The name and address of the alleged violator.
- (2) Factual allegations describing the alleged violation.
- (3) The time and place of the offense.
- (4) The section of the ordinance violated.
- (5) A designation of the offense in such manner as can readily be understood by a person making a reasonable effort to do so.
- (6) The time at which the alleged violator may appear in court.
- (7) A statement which in essence informs the alleged violator:
  - a. That a cash deposit based on the schedule established by this chapter may be made which shall be delivered or mailed to the clerk of county court or the city police chief or his designated officer prior to the time of the scheduled court appearance.
  - b. That, if a cash deposit is made, no appearance in court is necessary unless subsequently summoned.
  - c. That, if a cash deposit is made and the alleged violator does not appear in court, the nonappearance will be deemed a plea of no contest and summons will be issued for the alleged violator to appear in court to answer the complaint.
  - d. That, if no cash deposit is made and the alleged violator does not appear in court at the time specified, an action may be commenced to collect the forfeiture up to the maximum permitted by law.
- (8) A direction that, if the alleged violator elects to make a cash deposit, the statement which accompanies the citation shall be signed to indicate that the statement required under subsection (7) of this section has been read. Such statement shall be sent or brought with the cash deposit.
- (9) The form of the citation is on file in the city hall and is incorporated into this chapter by reference.

(Prior Code, § 22.02)

1 Select the **Download** button (blue and white document icon) above the section to be downloaded



Search or jump to

NOTIFICATIONS SIGN IN HELP Select Language ▾

SHOW CHANGES ▾ 🔍 MORE ▾

Sec. 1-12—1-40. - Reserved.

ARTICLE II. - ORDINANCE ENFORCEMENT

Sec. 1-41. - Citation method for enforcement of ordinances.

Pursuant to the authority of Wis. Stats. § 66.0113, the city hereby elects to use the citation method of enforcement of ordinances for which a statutory counterpart exists. [Download \(Docx\)](#)

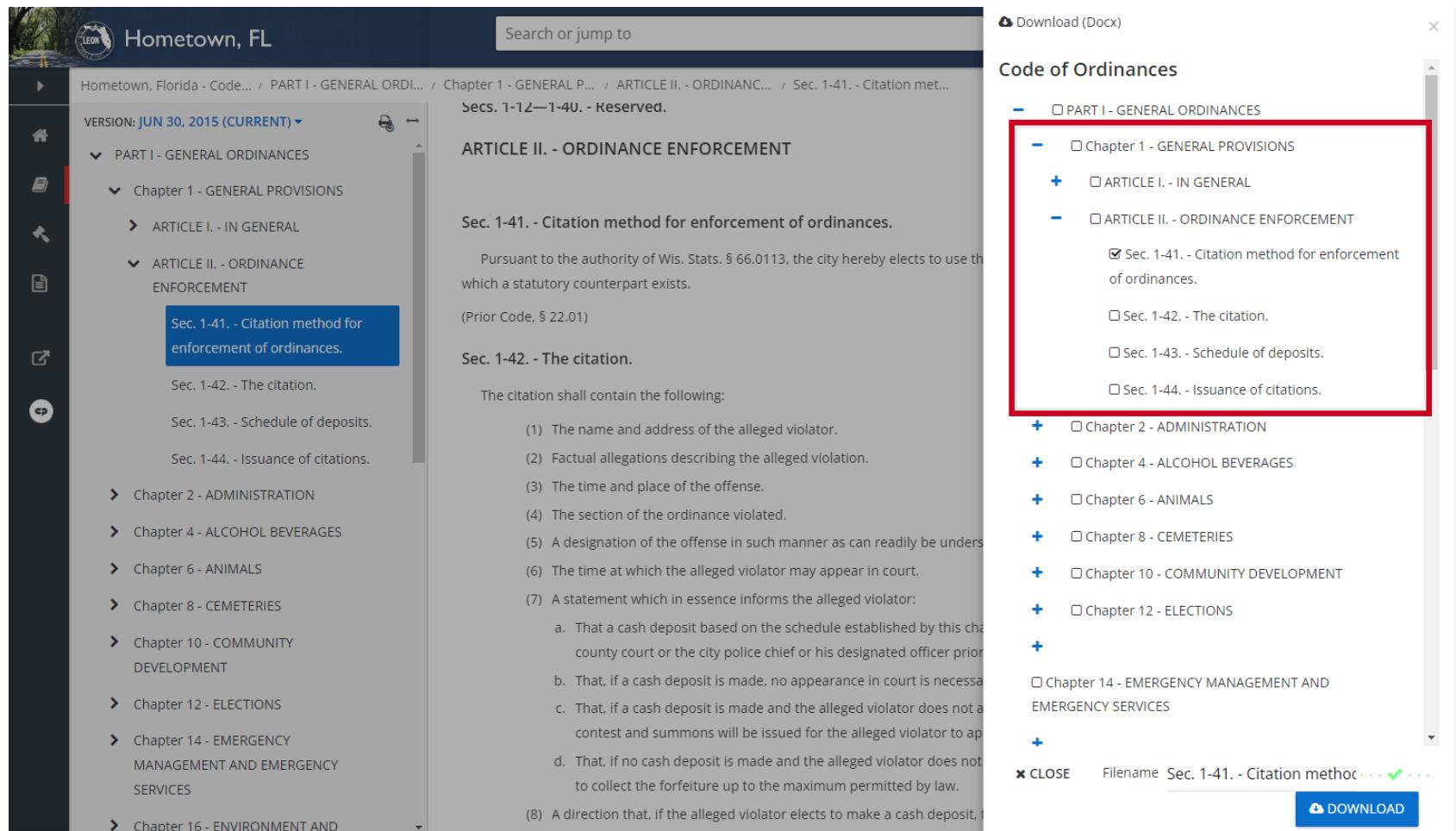
(Prior Code, § 22.01)

Sec. 1-42. - The citation.

The citation shall contain the following:

- (1) The name and address of the alleged violator.
- (2) Factual allegations describing the alleged violation.
- (3) The time and place of the offense.
- (4) The section of the ordinance violated.
- (5) A designation of the offense in such manner as can readily be understood by a person making a reasonable effort to do so.
- (6) The time at which the alleged violator may appear in court.
- (7) A statement which in essence informs the alleged violator:
  - a. That a cash deposit based on the schedule established by this chapter may be made which shall be delivered or mailed to the clerk of county court or the city police chief or his designated officer prior to the time of the scheduled court appearance.
  - b. That, if a cash deposit is made, no appearance in court is necessary unless subsequently summoned.
  - c. That, if a cash deposit is made and the alleged violator does not appear in court, the nonappearance will be deemed a plea of no contest and summons will be issued for the alleged violator to appear in court to answer the complaint.
  - d. That, if no cash deposit is made and the alleged violator does not appear in court at the time specified, an action may be commenced to collect the forfeiture up to the maximum permitted by law.
- (8) A direction that, if the alleged violator elects to make a cash deposit, the statement which accompanies the citation shall be signed to

- ① Ensure the checkboxes next to the desired **Articles** or **Sections** are checked Note: Click the blue **+** and **-** buttons to expand or collapse the list of options, and check or uncheck articles and sections of code, as necessary



Search or jump to

VERSION: JUN 30, 2015 (CURRENT)

Hometown, Florida - Code... / PART I - GENERAL ORDINANCES / Chapter 1 - GENERAL P... / ARTICLE II. - ORDINANC... / Sec. 1-41. - Citation met...

Secs. 1-12—1-40. - Reserved.

**ARTICLE II. - ORDINANCE ENFORCEMENT**

Sec. 1-41. - Citation method for enforcement of ordinances.

Pursuant to the authority of Wis. Stats. § 66.0113, the city hereby elects to use the citation method for enforcement of ordinances, which a statutory counterpart exists.

(Prior Code, § 22.01)

Sec. 1-42. - The citation.

The citation shall contain the following:

- (1) The name and address of the alleged violator.
- (2) Factual allegations describing the alleged violation.
- (3) The time and place of the offense.
- (4) The section of the ordinance violated.
- (5) A designation of the offense in such manner as can readily be understood.
- (6) The time at which the alleged violator may appear in court.
- (7) A statement which in essence informs the alleged violator:
  - a. That a cash deposit based on the schedule established by this chapter, or by the county court or the city police chief or his designated officer prior to the filing of the citation, shall be made.
  - b. That, if a cash deposit is made, no appearance in court is necessary.
  - c. That, if a cash deposit is made and the alleged violator does not appear in court, a citation and summons will be issued for the alleged violator to appear.
  - d. That, if no cash deposit is made and the alleged violator does not appear in court, a citation and summons will be issued for the alleged violator to appear.
- (8) A direction that, if the alleged violator elects to make a cash deposit, he shall do so within a specified time.

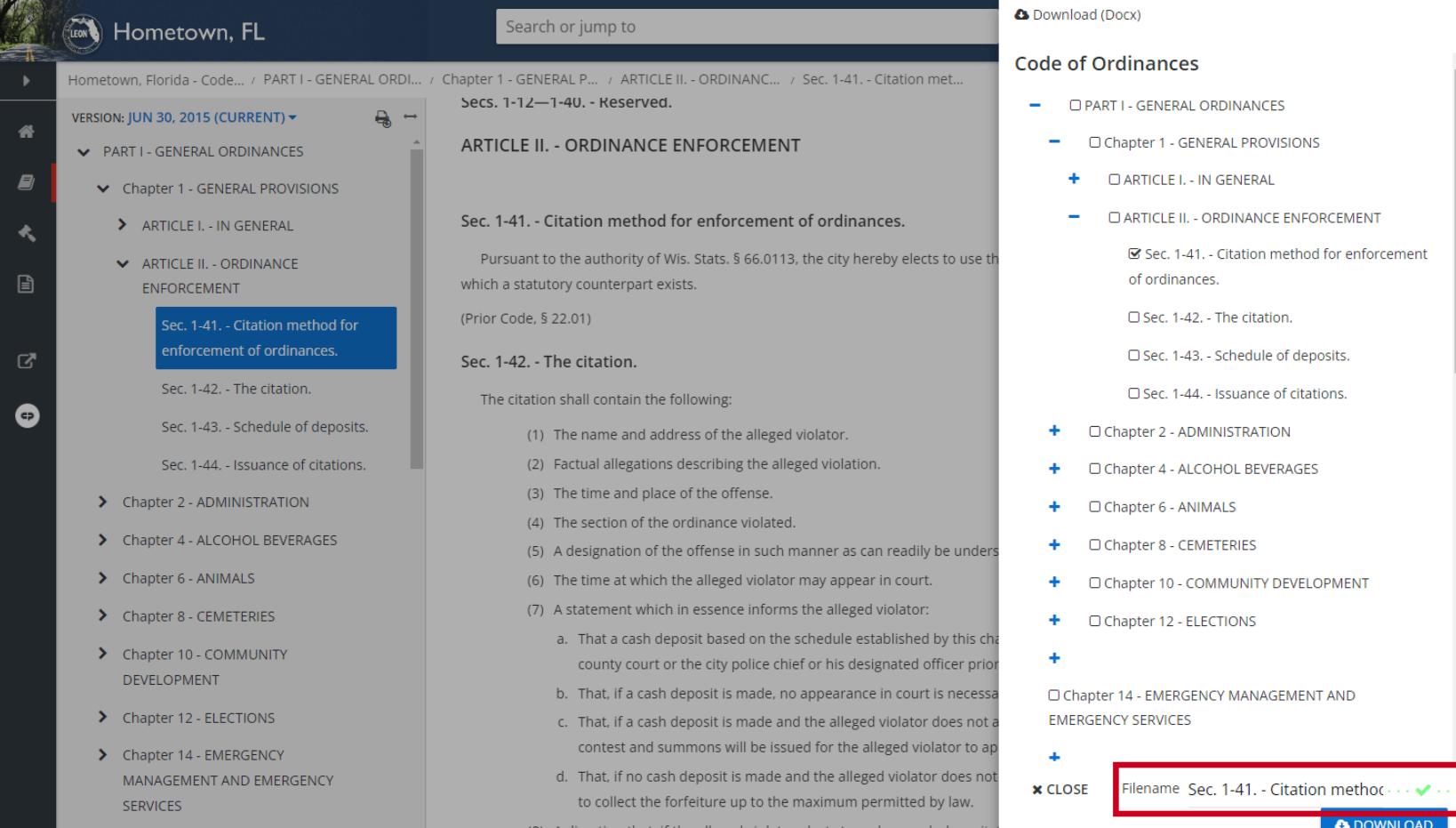
Code of Ordinances

- PART I - GENERAL ORDINANCES
  - Chapter 1 - GENERAL PROVISIONS
    - +  ARTICLE I. - IN GENERAL
    - ARTICLE II. - ORDINANCE ENFORCEMENT
      - Sec. 1-41. - Citation method for enforcement of ordinances.
      - Sec. 1-42. - The citation.
      - Sec. 1-43. - Schedule of deposits.
      - Sec. 1-44. - Issuance of citations.
- +  Chapter 2 - ADMINISTRATION
- +  Chapter 4 - ALCOHOL BEVERAGES
- +  Chapter 6 - ANIMALS
- +  Chapter 8 - CEMETERIES
- +  Chapter 10 - COMMUNITY DEVELOPMENT
- +  Chapter 12 - ELECTIONS
- +  Chapter 14 - EMERGENCY MANAGEMENT AND EMERGENCY SERVICES

**CLOSE**    Filename: Sec. 1-41. - Citation method for enforcement of ordinances...

**DOWNLOAD**

 Edit the **Filename**, if desired



**Hometown, FL**

Search or jump to

VERSION: JUN 30, 2015 (CURRENT)

Hometown, Florida - Code... / PART I - GENERAL ORDI... / Chapter 1 - GENERAL P... / ARTICLE II. - ORDINANC... / Sec. 1-41. - Citation met...

Secs. 1-12—1-40. - Reserved.

## ARTICLE II. - ORDINANCE ENFORCEMENT

### Sec. 1-41. - Citation method for enforcement of ordinances.

Pursuant to the authority of Wis. Stats. § 66.0113, the city hereby elects to use the citation method for enforcement of ordinances, which a statutory counterpart exists.

(Prior Code, § 22.01)

### Sec. 1-42. - The citation.

The citation shall contain the following:

- (1) The name and address of the alleged violator.
- (2) Factual allegations describing the alleged violation.
- (3) The time and place of the offense.
- (4) The section of the ordinance violated.
- (5) A designation of the offense in such manner as can readily be understood.
- (6) The time at which the alleged violator may appear in court.
- (7) A statement which in essence informs the alleged violator:
  - a. That a cash deposit based on the schedule established by this chapter, or by the county court or the city police chief or his designated officer prior to trial, is a condition of the citation.
  - b. That, if a cash deposit is made, no appearance in court is necessary.
  - c. That, if a cash deposit is made and the alleged violator does not appear in court, a default judgment will be issued for the alleged violator to appear in court.
  - d. That, if no cash deposit is made and the alleged violator does not appear in court, a default judgment will be issued for the alleged violator to appear in court.

(8) A direction that, if the alleged violator elects to make a cash deposit, to collect the forfeiture up to the maximum permitted by law.

### Code of Ordinances

- PART I - GENERAL ORDINANCES
- Chapter 1 - GENERAL PROVISIONS
- +  ARTICLE I. - IN GENERAL
- ARTICLE II. - ORDINANCE ENFORCEMENT
  - Sec. 1-41. - Citation method for enforcement of ordinances.
  - Sec. 1-42. - The citation.
  - Sec. 1-43. - Schedule of deposits.
  - Sec. 1-44. - Issuance of citations.
- +  Chapter 2 - ADMINISTRATION
- +  Chapter 4 - ALCOHOL BEVERAGES
- +  Chapter 6 - ANIMALS
- +  Chapter 8 - CEMETERIES
- +  Chapter 10 - COMMUNITY DEVELOPMENT
- +  Chapter 12 - ELECTIONS
- +  Chapter 14 - EMERGENCY MANAGEMENT AND EMERGENCY SERVICES

**CLOSE** **Filename: Sec. 1-41. - Citation method...** 

**DOWNLOAD** 

 Click Download



# Hometown, FL

Search or jump to

VERSION: JUN 30, 2015 (CURRENT)    

Hometown, Florida - Code... / PART I - GENERAL ORDINANCES / Chapter 1 - GENERAL PROVISIONS / ARTICLE II. - ORDINANCE ENFORCEMENT / Sec. 1-41. - Citation method for enforcement of ordinances. / Secs. 1-12—1-40. - Reserved.

## ARTICLE II. - ORDINANCE ENFORCEMENT

### Sec. 1-41. - Citation method for enforcement of ordinances.

Pursuant to the authority of Wis. Stats. § 66.0113, the city hereby elects to use the citation method for enforcement of ordinances whenever a citation is issued, except where a statutory counterpart exists.

(Prior Code, § 22.01)

### Sec. 1-42. - The citation.

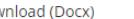
The citation shall contain the following:

- (1) The name and address of the alleged violator.
- (2) Factual allegations describing the alleged violation.
- (3) The time and place of the offense.
- (4) The section of the ordinance violated.
- (5) A designation of the offense in such manner as can readily be understood by the alleged violator.
- (6) The time at which the alleged violator may appear in court.
- (7) A statement which in essence informs the alleged violator:
  - a. That a cash deposit based on the schedule established by this chapter may be required by the court or the city police chief or his designated officer prior to the trial of the offense.
  - b. That, if a cash deposit is made, no appearance in court is necessary.
  - c. That, if a cash deposit is made and the alleged violator does not appear in court, a default judgment will be issued for the alleged violator to appear in court.
  - d. That, if no cash deposit is made and the alleged violator does not appear in court, the city may collect the forfeiture up to the maximum permitted by law.
- (8) A direction that, if the alleged violator elects to make a cash deposit,

## Code of Ordinances

- PART I - GENERAL ORDINANCES
- Chapter 1 - GENERAL PROVISIONS
- ARTICLE I. - IN GENERAL
- ARTICLE II. - ORDINANCE ENFORCEMENT
  - Sec. 1-41. - Citation method for enforcement of ordinances.
  - Sec. 1-42. - The citation.
  - Sec. 1-43. - Schedule of deposits.
  - Sec. 1-44. - Issuance of citations.
- Chapter 2 - ADMINISTRATION
- Chapter 4 - ALCOHOL BEVERAGES
- Chapter 6 - ANIMALS
- Chapter 8 - CEMETERIES
- Chapter 10 - COMMUNITY DEVELOPMENT
- Chapter 12 - ELECTIONS
- Chapter 14 - EMERGENCY MANAGEMENT AND EMERGENCY SERVICES
- Chapter 16 - ENVIRONMENT AND

 CLOSE    Filename: Sec. 1-41. - Citation method for enforcement of ordinances. 

 Download (Docx)



A download notification will appear

The screenshot shows the Municode software interface for the city of Hometown, FL. The left sidebar shows a navigation tree with various chapters and sections. A blue box highlights 'Sec. 1-41. - Citation method for enforcement of ordinances.' The main content area displays the text of this section. A download dialog box is overlaid on the screen, containing the following text:

Coming right up!  
Your Word download is being prepared, which may take seconds but could also take minutes. You will receive a notification when it is ready.  
Feel free to close this.

At the bottom of the dialog, there are 'CLOSE' and 'DOWNLOAD' buttons, and a progress bar indicating the download is 100% complete.



That's it! You can now open your downloaded document and view, edit, or save it as desired. You have just completed a practice tutorial, now go try it on your site!

VERSION: JUN 30, 2015 (CURRENT) ▾

MANAGEMENT AND EMERGENCY SERVICES

- Chapter 16 - ENVIRONMENT AND NATURAL RESOURCES
- Chapter 18 - FIRE PREVENTION AND PROTECTION
- Chapter 20 - HEALTH AND SANITATION
- Chapter 22 - HUMAN RELATIONS
- Chapter 24 - LAW ENFORCEMENT
- Chapter 26 - LIBRARY
- Chapter 30 - NUISANCES
- Chapter 32 - OFFENSES AND MISCELLANEOUS PROVISIONS
- Chapter 34 - PARKS AND RECREATION
- Chapter 36 - SOLID WASTE
- Chapter 38 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES
- Chapter 40 - TAXATION
- Chapter 42 - TELECOMMUNICATIONS
- Chapter 44 - TRAFFIC AND VEHICLES
- Chapter 46 - UTILITIES

Sec. 1-41. - Citation method for enforcement of ordinances.

Pursuant to the authority of Wis. Stats. § 66.0113, the city hereby elects to use the citation method of enforcement of ordinances other than those for which a statutory counterpart exists.

(Prior Code, § 22.01)

Sec. 1-42. - The citation.

The citation shall contain the following:

- (1) The name and address of the alleged violator.
- (2) Factual allegations describing the alleged violation.
- (3) The time and place of the offense.
- (4) The section of the ordinance violated.
- (5) A designation of the offense in such manner as can readily be understood by a person making a reasonable effort to do so.
- (6) The time at which the alleged violator may appear in court.
- (7) A statement which in essence informs the alleged violator:
  - a. That a cash deposit based on the schedule established by this chapter may be made which shall be delivered or mailed to the clerk of county court or the city police chief or his designated officer prior to the time of the scheduled court appearance.
  - b. That, if a cash deposit is made, no appearance in court is necessary unless subsequently summoned.
  - c. That, if a cash deposit is made and the alleged violator does not appear in court, the nonappearance will be deemed a plea of no contest and summons will be issued for the alleged violator to appear in court to answer the complaint.
  - d. That, if no cash deposit is made and the alleged violator does not appear in court at the time specified, an action may be commenced to collect the forfeiture up to the maximum permitted by law.
- (8) A direction that, if the alleged violator elects to make a cash deposit, the statement which accompanies the citation shall be signed to indicate that the statement required under subsection (7) of this section has been read. Such statement shall be sent or brought with the cash deposit.
- (9) The form of the citation is on file in the city hall and is incorporated into this chapter by reference.

(Prior Code, § 22.02)



Scan to go to the interactive player