

The first step is to navigate to the **portion of code** to be emailed

Hometown, FL

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Hometown, Florida - Code of Ordinances, Part... / PART I - GENERAL ORDINANCES / Chapter 2 - ADMINISTRATION

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 - Chapter 10 - COMMUNITY DEVELOPMENT
 - Chapter 12 - ELECTIONS
 - Chapter 14 - EMERGENCY MANAGEMENT AND EMERGENCY

Chapter 2 - ADMINISTRATION^[1]

Footnotes:
--- (1) ---
State Law reference— Cities, Wis. Stats. ch. 62; municipalities, Wis. Stats. ch. 66.

ARTICLE I. - IN GENERAL

Sec. 2-1. - Form of government.

The city operates under the mayor-council plan of government pursuant to Wis. Stats. ch. 62.
(Prior Code, § 1.01)

Secs. 2-2—2-20. - Reserved.

ARTICLE II. - COMMON COUNCIL^[2]

Footnotes:
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State Law reference— Common council generally, Wis. Stats. § 62.11.

DIVISION 1. - GENERALLY

Secs. 2-21—2-43. - Reserved.

DIVISION 2. - MEETINGS^[3]

Footnotes:
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State Law reference— Open meeting requirements, Wis. Stats. § 19.81 et seq.



Select the **Email** button (blue and white envelope icon) above the section to be emailed

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DIVISION 1. - GENERALLY

Secs. 2-21—2-43. - Reserved.

DIVISION 2. - MEETINGS^[3]

Footnotes:

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State Law reference— Open meeting requirements, Wis. Stats. § 19.81 et seq.

Sec. 2-44. - Regular meetings.

The regular meetings of the council shall be held on the first Monday of each month at the time established by the common council, except for when the day for holding any regular meeting shall be held at the same time and place on the following day.

(Prior Code, § 2.01(2))

Email



Ensure the checkboxes next to the desired **Articles** or **Sections** are checked. Note: Click the blue **+** and **-** buttons to expand or collapse the list of options, and check or uncheck articles and sections of code, as necessary.

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NEXT

Click **Next**

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Email

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Fill in the email fields

The screenshot displays the Municode website interface for Hometown, FL. The left sidebar shows a navigation menu with categories like 'PART I - GENERAL ORDINANCES', 'Chapter 1 - GENERAL PROVISIONS', 'Chapter 2 - ADMINISTRATION', and 'ARTICLE I. - IN GENERAL'. The main content area shows 'ARTICLE I. - IN GENERAL' with sections like 'Sec. 2-1. - Form of government.' and 'ARTICLE II. - COMMON COUNCIL'. A red box highlights the email sharing interface on the right side of the screen. This interface includes fields for 'To:', 'CC:', and 'Subject:'. The 'To:' field has a placeholder 'add a recipient address'. The 'CC:' field has a placeholder 'add a CC address'. The 'Subject:' field contains the text 'Here is your 1 link from Hometown, FL Code of Ordinances in the Municode Library.' Below these fields, there is a section 'Links being sent:' with a link 'ARTICLE II. - COMMON COUNCIL'. At the bottom of the email interface are 'BACK' and 'SEND' buttons.

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Email

To add multiple addresses, type each address followed by a space or comma.

To:

add a recipient address

CC:

add a CC address

Subject:

Here is your 1 link from Hometown, FL Code of Ordinances in the Municode Library.

Links being sent:

ARTICLE II. - COMMON COUNCIL

BACK

SEND

Click **Send**

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[ARTICLE II. - COMMON COUNCIL](#)

BACK **SEND**



That's it! You have just completed a practice tutorial, now go try it on your site!

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