

## Annual Report

| Number | Permit Section   | Question  |
|--------|------------------|---|
| 1      | S5.A.4.          | Attach updated annual Stormwater Management Program Plan (SWMP Plan) or website address in the Comment field where it can be found. (S5.A.4.)<br><br><b>Draft Management Plan 2023 202_1_03042024094256</b>   |
| 1.a    | S5.A.4.          | Cite website of SWMP if unable to attach<br><br><b><a href="https://www.ci.ellensburg.wa.us/DocumentCenter/View/18092/2022-2023-Stormwater-Management-Plan-Update">https://www.ci.ellensburg.wa.us/DocumentCenter/View/18092/2022-2023-Stormwater-Management-Plan-Update</a></b>  |
| 2      | S9.C.6.          | Attach a map and copy of any annexations, incorporations, or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period per S9.C.6.<br><br><b>annexations that occurred in 2_2_03042024094257</b>  |
| 3      | S5.A.5.a.ii.     | Tracked the estimated costs of implementation of each component of the SWMP. (S5.A.5.a.ii.)<br><br><b>Yes</b>   |
| 4      | S5.A.6.b.        | Coordinated among departments within the jurisdiction to eliminate barriers to permit compliance. (S5.A.6.b.)<br><br><b>Yes</b>   |
| 5      | S5.B.1           | Were elements of a regional program implemented to complete any part of your education and outreach program? (S5.B.1)<br><br><b>Yes</b>   |
| 5a     | S5.B.1           | If yes, list the elements, and the regional program<br><br><b>Drain Rangers through the Franklin Conservation District annually.</b>  |
| 6      | S5.B.1.a.i.-iii. | Attach description of public education and outreach programs and stewardship activities conducted per S5.B.1.a.i.-iii.<br><br><b>all outreach _6_03042024095556</b>   |
| 7      | S5.B.1.a.ii.     | Which types of businesses were targeted per S.5.B.1.a.ii.?<br><br><b>Fast Food in 2021-2022, but all businesses get fliers throughout the permit cycle covering BMP's.</b>  |
| 9      | S5.B.2.a.        | Describe in Comments field the opportunities created for the public to participate in the decision making processes involving the development, implementation, and updates of the Permittee's SWMP. (S5.B.2.a.)<br><br><b>Public Involvement and Participation On the third Wednesday of each month, the City of Ellensburg's Environmental Commission holds its public meeting at 5:15 pm, at 501 North Anderson Street (City Hall). The meeting is open to the public. From time to time, the agenda will have stormwater items requiring SEPA that is reviewed by the committee. The City of Ellensburg Utility Advisory</b> |

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|        |                | <p>Committee (UAC) meets on the 3rd Thursday of the month from 3:30-5pm at City Hall and these meetings are open to the public. All committee meetings have stormwater agenda items and will remain to do so in the future. This plan goes before the UAC for public approval and is recommended by the UAC for City Council approval. Most items like SWMP, O&amp;M, grants/projects and ordinances always are presented at the UAC first, then to City Council for authorization and public comment. The public is always welcome to comment on the utility's program development, the City's NPDES permit, how to volunteer or general questions regarding the utility. The City's stormwater webpage offers citizens a chance to voice concerns, report problems and be informed of upcoming events. The public can contact the Stormwater Utility Manager at 509-925-8619 with questions, concerns, or comments. Four annexations occurred in 2023.</p> |
| 10     | S5.B.2.b.      | <p>Posted the updated SWMP Plan and latest annual report on your website no later than May 31.</p> <p><b>Yes</b></p>   |
| 10a    | S5.B.2.b.      | <p>List the website address in Comments field. (S5.B.2.b.)</p> <p><b><a href="https://www.ci.ellensburg.wa.us/1035/Stormwater-Utility">https://www.ci.ellensburg.wa.us/1035/Stormwater-Utility</a></b></p>   |
| 11     | S5.B.3.a.      | <p>Maintained a map of the MS4 that includes the requirements listed in S5.B.3.a. (Updated maps required no later than August 1, 2023)</p> <p><b>Yes</b></p>   |
| 12     | S5.B.3.a.i.    | <p>Attach a spreadsheet that lists the known outfalls and discharge points, including the outfalls' size and material(s). (Required to update no later than August 1, 2023, S5.B.3.a.i.)</p> <p><b>Outfall screening starting 201_12_03042024101852</b></p>  |
| 14     | S5.B.3.b.      | <p>Implemented an ordinance or other regulatory mechanism to effectively prohibit non-stormwater, illicit discharges as described in S5.B.3.b.</p> <p><b>Yes</b></p>   |
| 15     | S.5.B.3.b.vii. | <p><u>Updated ordinance or regulatory mechanism to meet the requirements of this permit, if necessary.</u> (Required no later than February 2, 2023, S.5.B.3.b.vii.)</p> <p><b>Not Applicable</b></p> <p>Comment: Comment: It was determined with Ecology present that the City's Standards/Code in addition to the adoption of the Manual that a code update was not required. The city has in their current Code/Standards the authority to inspect private property and require operational/structural controls in addition to maintenance.</p>   |
| 16     | S5.B.3.b.vi.   | <p>Implemented a compliance strategy, including informal compliance actions as well as enforcement provisions of the regulatory mechanism described in S5.B.3.b. (S5.B.3.b.vi.)</p> <p><b>Yes</b></p>  |
| 17     | S5.B.3.c.      | <p>Implemented procedures for conducting illicit discharge investigations in accordance with S5.B.3.c.</p> <p><b>Yes</b></p>   |
| 18     | S5.B.3.c.iv.   | <p>Percentage of MS4 coverage area screened in reporting year per S5.B.3.c.iv. (Required to screen 12% on average each year, S5.B.3.c.iv.)</p> <p><b>100</b></p>   |

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| 18a    | S5.B.3.c.iv.   | Cite field screening techniques used to determine percent of MS4 screened.  |
|        |                | <b>The city has 96 discharge points (outfalls) and the technician field screens all of them annually. See outfall screening database uploaded in question. 12.</b>  |
| 18b    | S5.B.3.c.iv.   | Percentage of total MS4 screened from permit effective date through end of the reporting year.  |
|        |                | <b>100</b>  |
| 19     | S5.B.3.c.v.    | Describe how you publicized a hotline telephone number for public reporting of spills and other illicit discharges in the Comments field. (S5.B.3.c.v.)   |
|        |                | <b>The number for hours of operation and after hours is on the city's website. <a href="https://ci.ellensburg.wa.us/1035/Stormwater-Utility">https://ci.ellensburg.wa.us/1035/Stormwater-Utility</a></b>  |
| 20     | S5.B.3.c.vi.   | Implemented an ongoing illicit discharge training program for all municipal field staff per S5.B.3.c.vi.  |
|        |                | <b>Yes</b>  |
| 21     | S5.B.3.c.vii.  | Informed public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste. Describe actions in Comments field. (S5.B.3.c.vii.)   |
|        |                | <b>The utility sends out billing inserts to all businesses and residents annually, attends workshops, trains staff, conducts effectiveness studies targeting specific businesses, has a web page and addresses any complaints from staff or the public.</b>   |
| 22     | S5.B.3.d.      | Implemented an ongoing program designed to address illicit discharges, including spills and illicit connections into the MS4 per S.5.B.3.d.   |
|        |                | <b>Yes</b>  |
| 23     | S5.B.3.e.      | Implemented an ongoing illicit discharge training program for all staff responsible for implementing the procedures and program, as described in S5.B.3.e.  |
|        |                | <b>Yes</b>  |
| 24     | S5.B.3.f.      | Attach a report with data describing the actions taken to investigate, characterize, trace and eliminate each illicit discharge found by or reported to the permittee. The submittal must include all of the applicable information and must follow the format and timelines described in Appendix 7. (S5.B.3.f.) |
|        |                | <b>Imported from WQWebIDDE</b>  |
| 25     | S5.B.4.a.      | Implemented an ordinance or other regulatory mechanism and enforcement procedures for construction site stormwater runoff control as described in S5.B.4.   |
|        |                | <b>Yes</b>  |
| 27     | S5.B.4.b.      | Reviewed site plans for all new development and redevelopment projects as described in S5.B.4.b.  |
|        |                | <b>Yes</b>  |
| 27a    | S5.B.4.b.i.    | Number of site plans reviewed during the reporting period. (S5.B.4.b.i.)  |

| Number | Permit Section     | Question  |
|--------|--------------------|---|
| 27b    | S5.B.4.b.i.        | The number of construction sites that provided their intent to apply for the "Erosivity Waiver" during the reporting period as described in S5.B.4.b.i.   |
|        |                    | <b>0</b>  |
| 27c    | S5.B.4.b.i.        | The number of complaints investigated about sites that have received an "Erosivity Waiver". (S5.B.4.b.i.)   |
|        |                    | <b>Not Applicable</b>   |
| 28     | S5.B.4.            | Implemented procedures for site inspection and enforcement of construction stormwater pollution control measures. (S5.B.4.)   |
|        |                    | <b>Yes</b>  |
| 28a    | S5.B.4.c.i.        | Number of permitted construction sites inspected during the reporting period. (S5.B.4.c.i.)   |
|        |                    | <b>8</b>  |
| 28b    | S5.B.4.f.          | Number of enforcement actions taken during the reporting period based on construction phase inspections at new development and redevelopment projects. (S5.B.4.f.)  |
|        |                    | <b>0</b>  |
| 29     | S5.B.4.d.          | Trained the staff involved in permitting, plan review, field inspections, and enforcement for construction site runoff control. (S5.B.4.d.)   |
|        |                    | <b>Yes</b>  |
| 30     | S5.B.4.e.          | Provided information to construction site operators and design professionals about training available on how to comply with the requirements in Appendix 1 and the BMPs in the SWMMEW, or an equivalent document. Describe information provided in the Comments field. (S5.B.4.e.)    |
|        |                    | <b>Yes</b>  |
| 30a    | S5.B.4.e.          | Describe information provided in the Comments field. (S5.B.4.e.)  |
|        |                    | <b>We have information on our website and there are the erosion control handouts at all pre-construction and pre-application meetings. All plans submitted are designed by a licensed engineer who uses the 2019 manual, and the plans are broken out siting all 8 core elements.</b> |
| 31     | S5.B.5.a.          | Implemented ordinance or other regulatory mechanism and enforcement procedures to address post-construction stormwater controls runoff to the MS4 from new development and redevelopment as described in S5.B.5.a.  |
|        |                    | <b>Yes</b>  |
| 33     | S5.B.5.b.ii.(a)    | Allowed non-structural preventive actions and source reduction approaches such as Low Impact Development (LID) techniques to be used. (S5.B.5.b.ii.(a))   |
|        |                    | <b>Yes</b>  |
| 34     | S5.B.5.b.ii.(b)(2) | Required projects approved under S5.B.5. to retain runoff generate on-site for, at a minimum, the 10-year, 24-hour rainfall event or a local equivalent, using either on-site or regional stormwater facilities. (S5.B.5.b.ii.(b)(2))   |
|        |                    | <b>Yes</b>  |

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| 35     | S5.B.5.d.              | Inspected post-construction stormwater controls, including structural BMPs, at new development and redevelopment sites. (S5.B.5.d.)   |
|        |                        | <b>Yes</b>  |
| 35a    | S5.B.5.d.i.            | Number of new and redeveloped sites inspected during installation of structural BMPs during the reporting period. (S5.B.5.d.i)  |
|        |                        | <b>8</b>  |
| 35b    | S5.B.5.d.i.            | Number of new and redeveloped sites inspected upon final installation of BMPs or upon completion of the project during the reporting period. (S5.B.5.d.i.)  |
|        |                        | <b>8</b>  |
| 36     | S5.B.5.d.ii.           | Inspected structural BMPs at least once every five years after final installation. (S5.B.5.d.ii.)   |
|        |                        | <b>Yes</b>  |
| 36a    | S5.B.5.d.ii.           | Number of BMPs inspected during the reporting period.   |
|        |                        | <b>24</b>   |
|        |                        | Comment: Last year Erin went over the top and if you remember, the way she counted swales were confusing. For instance there are a dozen swales on Mt. View, but our GIS system counts them as one. In all she inspected every swale whether it needed it or not in addition to the 5 year thing in the permit. that's the why the contrast in the numbers from year to year. |
| 37     | S5.B.5.d.              | Number of enforcement actions taken as a result of these inspections during the reporting period? (S5.B.5.d.)   |
|        |                        | <b>0</b>  |
| 38     | S5.B.5.e.              | Trained the staff involved in permitting, plan review, inspection, and enforcement for post-construction stormwater control. (S5.B.5.e.)  |
|        |                        | <b>Yes</b>  |
| 39     | S5.B.5.f.              | Provided information to design professionals about training available on how to comply with the requirements in Appendix 1 and apply the BMPs in the SWMMEW, or an equivalent document. (S5.B.5.f.)   |
|        |                        | <b>Yes</b>  |
| 39a    | S5.B.5.f.              | Describe information provided and cite the manual used  |
|        |                        | <b>Same answer as 30a above. 2019 Manual is used on all designs submitted from private and our public projects.</b>   |
| 41     | S5.B.6.a.              | Implemented the schedule of Operation and Maintenance activities for municipal operations. (S5.B.6.a.)  |
|        |                        | <b>Yes</b>  |
| 42     | S5.B.6.a.i.(f) and (g) | Have NPDES permit coverage for all applicable Permittee construction projects and industrial facilities. (S5.B.6.a.i.(f) and (g))   |
|        |                        | <b>Yes</b>  |

| Number | Permit Section  | Question  |
|--------|-----------------|---|
| 43     | S5.B.6.a.i.(h)  | Implemented a Stormwater Pollution Prevention Plan for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under an NPDES permit that covers stormwater discharges associated with the activity. (S5.B.6.a.i.(h)) |
|        |                 | <b>Yes</b>  |
|        |                 | Comment: I will email it to Andrea before I submit this report. It won't be on our webpage, but we will have a copy at our shop.  |
| 44     | S5.B.6.a.ii.(a) | Inspected stormwater treatment and flow control facilities (except catch basins) owned or operated by the Permittee at least once every two years. (S5.B.6.a.ii.(a))  |
|        |                 | <b>Yes</b>  |
| 44a    | S5.B.6.a.ii.(a) | Number of facilities inspected during the reporting period.   |
|        |                 | <b>40</b>   |
| 45     | S5.B.6.a.ii.(b) | Inspected municipally owned or operated catch basins and inlets every two years or used an alternative approach? (Required at least once every two years, S5.B.6.a.ii.(b))  |
|        |                 | <b>Yes</b>  |
| 45a    | S5.B.6.a.ii.(b) | Number of known catch basins.   |
|        |                 | <b>2386</b>   |
| 45b    | S5.B.6.a.ii.(b) | Number of catch basins inspected during the reporting period.   |
|        |                 | <b>1193</b>   |
| 45c    | S5.B.6.a.ii.(b) | Number of known catch basins cleaned during the reporting period.   |
|        |                 | <b>1193</b>   |
| 46     | S5.B.6.a.ii.(b) | If used an alternative to standard schedule for catch basin inspections for all or a portion of the MS4, attach description of the method used. (S5.B.6.a.ii.(b))   |
|        |                 | <b>Not Applicable</b>   |
| 47     | S5.B.6.a.ii.(c) | Conducted spot checks of stormwater facilities after major storms. (S5.B.6.a.ii.(c))  |
|        |                 | <b>Not Applicable</b>   |
|        |                 | Comment: no storms exceeded 1.25 inches in 24 hours   |
| 48     | S5.B.6.b.       | Trained the staff with primary construction, operations, or maintenance job functions that are likely to impact stormwater quality. (S5.B.6.b.)   |
|        |                 | <b>Yes</b>  |
| 49     | S7.A.           | Complied with the Total Maximum Daily Load (TMDL)-specific requirements identified in Appendix 2. (S7.A.)   |
|        |                 | <b>Yes</b>  |
| 50     | S7.A.           | For TMDLs listed in Appendix 2: Attach a summary of relevant SWMP and Appendix 2 activities to address the applicable TMDL parameter(s). (S7.A.)  |
|        |                 | <b>TMDL_50_03082024103316</b>   |

| Number | Permit Section | Question   |
|--------|----------------|--|
| 51     | S8.A.          | Attach a summary of your participation in effectiveness study development and implementation during the reporting year. (S8.A.1. and S8.A.2.a.)  |
|        |                | <b>EO Program Measurement Recomme_51_03082024111249</b>  |
| 54     | S8.A.          | Was a completed QAPP submitted (Required to submit by July 31, 2023, S8.A.2.d.)  |
|        |                | <b>Yes</b>   |
| 55     | S8.A.          | Did you begin to conduct the study? (Required to begin no later than December 1, 2023, S8.A.2.e.)  |
|        |                | <b>Yes</b>   |
| 56     | S8.A.          | Was the SWMP updated to include effectiveness study activities? (S8.A.2.f.)  |
|        |                | <b>No</b>  |
|        |                | Comment: The FOG study was concluded in 2021. I did not include it in this year's SWMP because it has been completed and finished almost three years ago.  |
| 57     | G3.            | Notified Ecology in accordance with G3. of any discharge into or from the Permittees MS4 which could constitute a threat to human health, welfare, or the environment. (G3.)                                     |
|        |                | <b>Not Applicable</b>  |
| 58     | G3.A.          | Took appropriate action to correct or minimize the threat to human health, welfare, and/or the environment per G3.A.   |
|        |                | <b>Not Applicable</b>  |
| 59     | G20.           | Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance. (G20.)  |
|        |                | <b>Not Applicable</b>  |
| 60     | G20.           | Number of non-compliance notifications provided in reporting year. (G20.)  |
|        |                | <b>Not Applicable</b>  |
| 61     | S4.F.1.        | Notified Ecology within 30 days of becoming aware that a discharge from the Permittee's MS4 caused or contributed to a known or likely violation of water quality standards in the receiving water. (S4.F.1.)    |
|        |                | <b>Not Applicable</b>  |
| 62     | S4.F.3.a.      | If requested, submitted an Adaptive Management Response report in accordance with S4.F.3.a.  |
|        |                | <b>Not Applicable</b>  |
| 63     | S4.F.3.d.      | Attach a summary of the status of implementation of any actions taken pursuant to S4.F.3. and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period. (S4.F.3.d.) |
|        |                | <b>Not Applicable</b>  |

**Attachments:**

## View Files Attached to Submission

| DocDescr  | DocName   | DocExt | DocID   | SubID   | AppName     |
|---|---|--------|---------|---------|-------------|
| <a href="#">View</a> WAR046004_6_03042024095556                               | all outreach_6_03042024095556                         | .docx  | 1504812 | 1918554 | wqwebportal |
| <a href="#">View</a> WAR046004_2_03042024094221                               | annexations that occurred in 2_2_03042024094221       | .docx  | 1504796 | 1918554 | wqwebportal |
| <a href="#">View</a> WAR046004_2_03042024094257                               | annexations that occurred in 2_2_03042024094257       | .docx  | 1504800 | 1918554 | wqwebportal |
| <a href="#">View</a> Submitted Copy of Record for City of Ellensburg          | Copy of Record CityofEllensburg Tuesday March 12 2024 | .pdf   | 1508636 | 1918554 | wqwebportal |
| <a href="#">View</a> Submitted Cover Letter for City of Ellensburg            | Cover Letter CityofEllensburg Tuesday March 12 2024   | .pdf   | 1508637 | 1918554 | wqwebportal |
| <a href="#">View</a> WAR046004_1_03042024094220                               | Draft Management Plan 2023 202_1_03042024094220       | .docx  | 1504795 | 1918554 | wqwebportal |
| <a href="#">View</a> WAR046004_1_03042024094256                               | Draft Management Plan 2023 202_1_03042024094256       | .docx  | 1504799 | 1918554 | wqwebportal |
| <a href="#">View</a> WAR046004_51_03082024104203                              | EO Program Measurement Recomme_51_03082024104203      | .docx  | 1507104 | 1918554 | wqwebportal |
| <a href="#">View</a> WAR046004_51_03082024111249                              | EO Program Measurement Recomme_51_03082024111249      | .docx  | 1507117 | 1918554 | wqwebportal |
| <a href="#">View</a> WAR046004_12_03042024101852                              | Outfall screening starting 201_12_03042024101852      | .xlsx  | 1504837 | 1918554 | wqwebportal |
| <a href="#">View</a> WAR046004_50_03082024103316                              | TMDL_50_03082024103316                                | .docx  | 1507085 | 1918554 | wqwebportal |
| <a href="#">View</a> ImportedIDDEsWAR046004-2023-ImportedIDDEs_03082024140129 | WAR046004-2023-ImportedIDDEs_03082024140129           | .xml   | 1507271 | 1918554 | wqwebportal |

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