

MATERIALS RECONSIDERATION FORM

Patrons wanting to make a comment regarding library materials that are available to check out for reading, listening, and viewing may submit a Materials Reconsideration Form to the Library Director. The Director will review the form and respond to the patron within two weeks.

DATE: _____
NAME: _____
ADDRESS: _____
PHONE: _____
EMAIL: _____

☐ I represent myself ☐ I represent an organization. If so, which? _____

ITEM ON WHICH YOU ARE COMMENTING:

Title: _____

Author: _____

Format: ☐ Book ☐ DVD ☐ Music CD ☐ Newspaper/Magazine ☐ Other

WHAT ARE YOUR CONCERNS ABOUT THIS ITEM?

(use other side or additional pages if necessary)

CAN YOU RECOMMEND OTHER TITLES FOR THIS TOPIC THAT PROVIDE ADDITIONAL INFORMATION AND/OR OTHER VIEWPOINTS?