

Budget Summary

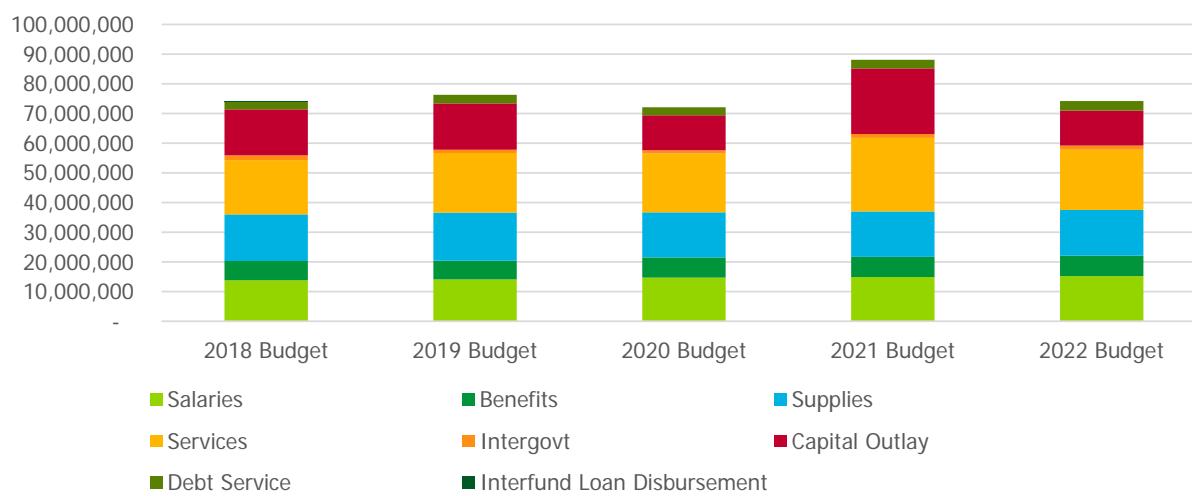
CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

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CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Summary

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Revenues					
Taxes	\$ 14,104,448	\$ 15,714,608	\$ 15,489,264	\$ 15,805,615	\$ 15,916,631
Licences & Permits	688,750	710,078	676,608	809,378	809,078
Interfund	4,869,629	5,438,182	5,562,434	5,895,681	5,967,216
Intergovt. Rev.	2,107,768	5,032,181	4,514,468	7,315,793	6,122,692
Charges for Services	39,670,779	43,620,168	41,732,658	44,526,988	44,475,509
Fines & Forfeits	277,000	280,000	116,182	156,000	259,500
Miscellaneous	1,139,845	1,322,117	1,595,754	1,596,651	1,612,949
Interfund Loan Received	165,000	-	-	-	-
Total Revenues	63,023,220	72,117,334	69,687,368	76,106,105	75,163,577
Expenditures					
Salaries	13,806,147	14,129,000	14,673,167	14,920,920	15,216,011
Benefits	6,469,057	6,238,550	6,769,921	6,746,979	6,896,540
Supplies	15,739,080	16,248,375	15,217,414	15,265,117	15,331,254
Services	18,236,080	20,022,137	19,811,207	24,791,169	20,360,727
Intergovt	1,654,712	1,102,136	1,098,702	1,322,165	1,328,790
Capital Outlay	15,428,927	15,637,061	11,849,664	22,151,516	11,822,291
Debt Service	2,600,852	2,890,656	2,690,479	2,828,944	3,225,855
Interfund	5,929,932	6,433,351	6,435,208	7,572,006	7,016,117
Interfund Loan Disbursement	169,560	-	-	-	-
Total Expenditures	80,034,347	82,701,265	78,545,761	95,598,816	81,197,585
Revenue Less Exp.	(17,011,127)	(10,583,930)	(8,858,393)	(19,492,711)	(6,034,009)
Other Sources (Uses)					
Transfers In	(8,607,309)	(8,482,373)	(7,571,503)	(10,344,460)	(5,592,858)
Transfers Out	8,503,121	8,492,373	7,960,603	9,677,473	5,375,871
Long-Term Debt Issuance	(7,618,800)	(7,078,800)	(3,000,000)	(11,114,612)	(800,000)
Interfund Loan Repayment	(275,000)	(275,000)	(275,000)	(309,657)	-
Total Other Sources (Uses)	(7,997,988)	(7,343,800)	(2,885,900)	(12,091,256)	(1,016,987)
Total Sources less Uses	(25,009,115)	(17,927,730)	(11,744,293)	(31,583,967)	(7,050,996)



CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Budget by Fund

Fund	2021 Budget by Fund						Total Requirement
	Beginning Fund	Revenues	Other Sources	Expenditures	Other Uses	Ending Fund Balance	
General Fund	\$3,847,331	\$12,956,817	\$1,645,677	\$16,567,259	\$0	\$1,882,566	\$18,449,825
Street	1,146,675	742,516	1,587,512	2,865,794	-	610,909	3,476,703
Arterial Street	1,742,772	5,970,139	3,363,400	9,444,000	-	1,632,311	11,076,311
Traffic Impact Fee	511,500	386,618	-	60,000	212,400	625,718	898,118
Public Transit	2,207,602	1,508,690	-	1,838,862	-	1,877,430	3,716,292
Criminal Justice	1,384,779	1,170,118	-	1,232,944	-	1,321,953	2,554,897
Drug Fund	22,175	3,100	-	15,000	-	10,275	25,275
Sales Tax	2,202,699	4,855,497	-		4,715,073	2,343,123	7,058,196
CATV Operations	101,342	80,420	-	104,171	-	77,591	181,762
Parks Acquisition	477,702	546,711	-	100,000	-	924,413	1,024,413
Art Acquisition	47,040	1,400	50,000	62,593	-	35,847	98,440
Lodging Tax	214,043	361,000	-	302,351	-	272,692	575,043
Housing Fund	1,391,269	568,547	-	1,722,500	-	237,316	1,959,816
Cap Improvement Debt	-	-	203,184	203,184	-	-	203,184
Maintenance Bond	39,772	-	217,700	217,700	-	39,772	257,472
Library Bond	96,423	175,000	-	181,100		90,323	271,423
Sidewalk	359,280	306,000	-	273,000	140,000	252,280	665,280
Stormwater	1,004,402	1,589,992	-	1,896,311		698,084	2,594,395
Stormwater Bond	116,388	-	1,283,612		116,388	1,283,612	1,400,000
Telecom	237,329	355,901	-	313,493		279,737	593,229
Natural Gas	1,936,934	7,032,727	800,000	8,493,433	-	1,276,229	9,769,661
Light	8,908,056	19,086,105	309,657	20,809,350	-	7,494,468	28,303,818
Water	5,737,030	5,847,312	8,378,000	11,451,490	-	8,510,851	19,962,342
Wastewater	3,130,696	4,866,417	3,929,987	9,340,593	-	2,586,507	11,927,100
Shop/Warehouse	7,748,130	2,378,390	-	3,095,998	-	7,030,522	10,126,520
Health & Benefits	733,475	2,499,280	-	2,377,608	-	855,148	3,232,756
Risk Management	1,152,332	686,902	-	543,816	-	1,295,418	1,839,234
Info. Tech.	630,435	1,948,438	-	1,949,522	-	629,351	2,578,873
Library Trust	295,246	6,900	-	8,800	-	293,346	302,146
Hal Holmes Trust	456,599	10,000	-		10,000	456,599	466,599
Fire Relief	448,381	165,169	-	127,944	-	485,606	613,550
Total	\$48,327,840	\$76,106,105	\$21,768,729	\$95,598,816	\$5,193,861	\$45,409,997	\$146,202,674

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Fund	2022 Budget by Fund						Total Requirement
	Beginning Fund	Revenues	Other Sources	Expenditures	Other Uses	Ending Fund Balance	
General Fund	\$1,882,566	\$13,271,263	\$1,775,677	\$16,556,260	\$0	\$373,247	\$16,929,507
Street	610,909	743,103	1,868,067	2,813,355	-	408,725	3,222,080
Arterial Street	1,632,311	5,402,116	1,047,000	6,870,000	-	1,211,427	8,081,427
Traffic Impact Fee	625,718	386,618	-	30,000	564,000	418,336	1,012,336
Public Transit	1,877,430	1,234,427	-	1,884,958	-	1,226,899	3,111,857
Criminal Justice	1,321,980	1,170,118	-	1,286,920	-	1,205,178	2,492,098
Drug Fund	10,275	3,100	-	11,699	-	1,676	13,375
Sales Tax	2,343,123	4,855,497	-	-	4,786,871	2,411,749	7,198,620
CATV Operations	77,591	80,421	-	101,340	-	56,672	158,012
Parks Acquisition	924,413	266,711	-	-	-	1,191,124	1,191,124
Art Acquisition	35,847	1,400	50,000	62,234	-	25,013	87,247
Lodging Tax	272,692	401,000	-	320,313	-	353,379	673,692
Housing Fund	237,316	568,547	-	682,500	-	123,363	805,863
Cap Improvement Debt	-	-	562,327	562,327	-	-	562,327
Maintenance Bond	39,772	-	212,800	212,800	-	39,772	252,572
Library Bond	90,323	175,000	-	186,000	-	79,323	265,323
Sidewalk	252,280	306,000	-	258,000	15,000	285,280	558,280
Stormwater	698,084	1,520,790	-	1,888,656	-	330,218	2,218,874
Telecom	279,737	355,901	-	344,897	-	290,741	635,638
Natural Gas	1,276,229	7,048,904	-	7,601,318	-	723,815	8,325,133
Light	7,494,468	19,226,770	-	20,949,732	-	5,771,506	26,721,238
Water	5,360,851	5,847,505	300,000	6,020,439	-	5,487,917	11,508,356
Wastewater	2,586,507	4,866,417	576,987	5,729,482	-	2,300,428	8,029,910
Shop/Warehouse	7,030,522	2,413,910	-	2,203,946	-	7,240,486	9,444,432
Health & Benefits	855,148	2,609,441	-	2,377,608	-	1,086,981	3,464,589
Risk Management	1,295,418	686,902	-	592,939	-	1,389,381	1,982,320
Info. Tech.	629,351	1,539,046	-	1,508,441	-	659,956	2,168,397
Library Trust	293,346	7,500	-	8,800	-	292,046	300,846
Hal Holmes Trust	456,599	10,000	-	-	10,000	456,599	466,599
Fire Relief	485,606	165,169	-	132,622	-	518,154	650,775
Total	\$40,976,412	\$75,163,577	\$6,392,858	\$81,197,585	\$5,375,871	\$35,959,390	\$122,532,847

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Fund Balance Summary

Beginning Fund Balance is the estimate of funds remaining unspent at the end of the previous budget year that may be available for use in the following budget year. This amount will fluctuate annually depending on the amount of reserves, under and over collection of revenues, and under and over expenditure of appropriations.

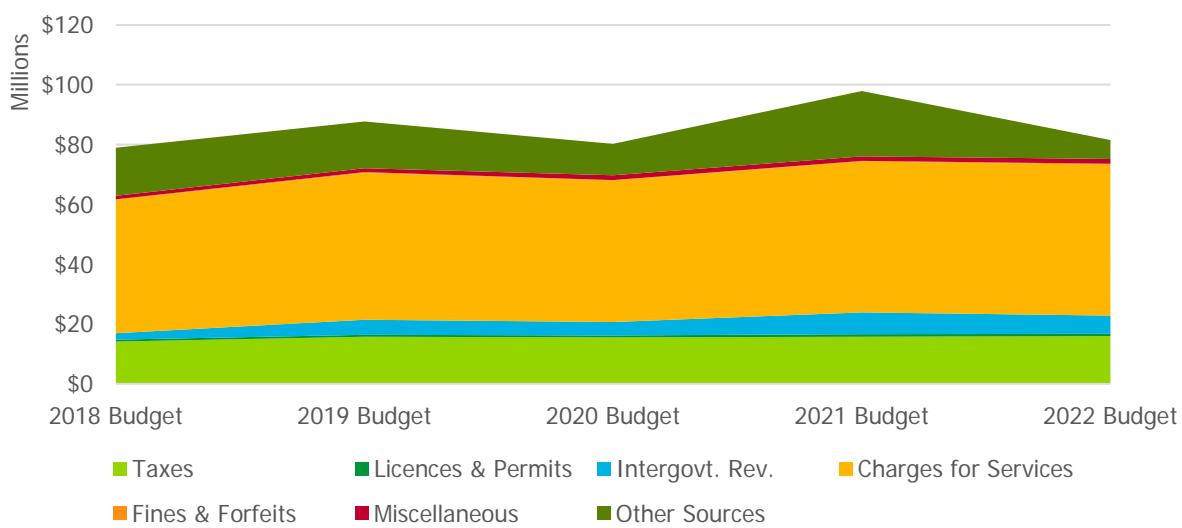
Revenues Summary

The total 2021 available resources for the City is **\$146,202,674**, and **\$122,532,847** for 2022. When the Beginning Fund Balance and Other Sources are omitted, the Net **Revenue** Budget is \$76,106,105 for 2021 and \$75,163,577 for 2022. The major decrease is in the "Intergovernmental" category, from 2021 to 2022. This is due to the decrease in grant funded projects. Many prospective Grants for 2022 projects have not been awarded and therefore are not budgeted at this time. "Taxes" is budgeted with a 2.04% increase in 2021 and 0.70% increase in 2022. This includes a 1% increase for property tax and a conservative increase for sales and utility taxes reflecting a return to pre-COVID activity levels for most taxable activities by the end of 2021 and level taxable activity in 2022. Travel and tourism related taxes, and admissions tax are forecast to remain below pre-COVID levels through 2022. Actual non-construction 2020 sales tax has slightly exceeded the COVID impacted forecast. "Licenses & Permits" increases in 2021 based on expected building permit projects on the horizon with a slight decrease in anticipated activity in 2022. "Charges for Services" increase slightly between the 2021 and 2022 budgets due to anticipated growth in the number of utility customers. "Fines and Forfeits" are expected to remain impacted by COVID through 2021. "Other Sources" include anticipated one-time proceeds for the utility revenue bond issues in 2021 and 2022.

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Summary of Total City Revenues by Sources

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Revenues					
Taxes	\$14,104,448	\$15,714,608	\$15,489,264	\$15,805,615	\$15,916,631
Licences & Permits	688,750	710,078	676,608	809,378	809,078
Intergovt. Rev.	2,107,768	5,032,181	4,514,468	7,315,793	6,122,692
Charges for Services	44,540,409	49,058,350	47,295,093	50,422,669	50,442,726
Fines & Forfeits	277,000	280,000	116,182	156,000	259,500
Miscellaneous	1,139,845	1,322,117	1,595,754	1,596,651	1,612,949
Other Sources	16,061,109	15,561,173	10,571,503	21,768,729	6,392,858
Grand Total	\$67,382,153	\$87,678,507	\$80,258,871	\$97,874,834	\$81,556,435



CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

2021 Revenue Source by Fund and Category:

Taxes	Licences & Permits	Intergovt. Revenue	Charges for Services	Fines & Forfeits	Misc. Revenue	Total Operating Revenue	Other Sources	Total
\$7,188,151	\$797,983	\$461,487	\$4,164,171	\$152,900	\$192,125	\$12,956,817	\$1,645,677	\$14,602,494
	-	249,453	483,463	-	9,600	742,516	1,587,512	2,330,028
	5,050	5,957,589	-	-	7,500	5,970,139	3,363,400	9,333,539
	-	-	375,118	-	11,500	386,618	-	386,618
Arterial Street	-	275,263	75,000	-	19,200	1,508,690	-	1,508,690
Traffic Impact Fee	-	-	-	-	400	1,170,118	-	1,170,118
Public Transit	-	-	-	-	-	-	-	-
Criminal Justice	-	-	-	-	-	-	-	-
Drug Fund	-	-	-	-	-	-	-	-
Sales Tax	4,850,497	5,945	-	-	5,000	4,855,497	-	4,855,497
CATV Operations	-	281,711	265,000	-	-	80,420	-	80,420
Parks Acquisition	-	-	900	-	500	546,711	-	546,711
Art Acquisition	-	-	-	-	1,000	1,400	50,000	51,400
Lodging Tax	360,000	-	-	-	-	361,000	-	361,000
Housing Fund	568,547	-	-	-	-	568,547	-	568,547
Cap Improvement Debt	-	-	-	-	-	-	-	-
Maintenance Bond	-	-	-	-	-	-	-	-
Library Bond	175,000	-	-	-	-	-	-	-
Sidewalk	280,000	-	-	-	-	-	-	-
Stormwater Bond	-	-	-	-	-	-	-	-
Stormwater	-	-	-	-	-	-	-	-
Telecom	-	-	-	-	-	-	-	-
Natural Gas	-	-	-	-	-	-	-	-
Light	-	-	-	-	-	-	-	-
Water	400	-	-	-	-	-	-	-
Wastewater	-	-	-	-	-	-	-	-
Shop/Warehouse	-	-	-	-	-	-	-	-
Health & Benefits	-	-	-	-	-	-	-	-
Risk Management	-	-	-	-	-	-	-	-
Info. Tech.	-	-	-	-	-	-	-	-
Library Trust	-	-	-	-	-	-	-	-
Hal Holmes Trust	-	-	-	-	-	-	-	-
Fire Relief	-	-	-	-	-	-	-	-
Total	\$15,805,615	\$809,378	\$7,315,793	\$50,422,669	\$156,000	\$1,596,651	\$76,106,105	\$21,768,729
								\$97,874,834

2021

General Fund
 Street
 Arterial Street
 Traffic Impact Fee
 Public Transit
 Criminal Justice
 Drug Fund
 Sales Tax
 CATV Operations
 Parks Acquisition
 Art Acquisition
 Lodging Tax
 Housing Fund
 Cap Improvement Debt
 Maintenance Bond
 Library Bond
 Sidewalk
 Stormwater Bond
 Stormwater
 Telecom
 Natural Gas
 Light
 Water
 Wastewater
 Shop/Warehouse
 Health & Benefits
 Risk Management
 Info. Tech.
 Library Trust
 Hal Holmes Trust
 Fire Relief

Other Funding Sources includes interfund transfers.

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

2022 Revenue Source by Fund and Category:

Taxes	Licences & Permits	Intergovt. Revenue	Charges for Services	Fines & Forfeits	Misc. Revenue	Total Operating Revenue	Other Sources	Total
\$7,259,166	\$797,483	\$461,487	\$4,295,854	\$256,400	\$200,873	\$13,271,263	\$1,775,677	\$15,046,940
Street	-	249,040	484,463	-	9,600	743,103	1,868,067	2,611,170
Arterial Street	5,250	5,389,366	-	-	7,500	5,402,116	1,047,000	6,449,116
Traffic Impact Fee	-	-	375,118	-	11,500	386,618	-	386,618
Public Transit	-	-	75,000	-	20,200	1,234,427	-	1,234,427
Criminal Justice	1,139,227	-	-	-	400	1,170,118	-	1,170,118
1,169,718	-	-	-	-	3,100	-	3,100	-
Drug Fund	-	-	-	-	5,000	4,855,497	-	4,855,497
Sales Tax	4,850,497	-	-	-	-	80,421	-	80,421
CATV Operations	74,476	5,945	-	-	-	266,711	-	266,711
Parks Acquisition	-	-	1,711	265,000	-	500	1,400	50,000
Art Acquisition	-	-	-	900	-	401,000	-	401,000
Lodging Tax	400,000	-	-	-	-	568,547	-	568,547
Housing Fund	568,547	-	-	-	-	-	562,327	562,327
Cap Improvement Debt	-	-	-	-	-	-	212,800	212,800
Maintenance Bond	-	-	-	-	-	-	-	-
Library Bond	175,000	-	-	-	-	175,000	-	175,000
Sidewalk	280,000	-	-	-	-	26,000	306,000	306,000
Stormwater	-	-	1,507,790	-	13,000	1,520,790	-	1,520,790
Stormwater Bond	-	-	-	-	-	-	-	-
Telecom	-	-	355,214	-	687	355,901	-	355,901
Natural Gas	-	-	-	7,024,904	-	24,000	7,048,904	-
Light	-	-	19,110,172	-	116,598	19,226,770	-	19,226,770
Water	-	400	5,318,952	-	528,153	5,847,505	300,000	6,147,505
Wastewater	-	-	4,585,378	-	281,039	4,866,417	576,987	5,443,404
Shop/Warehouse	-	-	2,296,310	-	117,600	2,413,910	-	2,413,910
Health & Benefits	-	-	2,384,441	-	225,000	2,609,441	-	2,609,441
Risk Management	-	-	683,102	-	3,800	686,902	-	686,902
Info. Tech.	-	-	1,539,046	-	-	1,539,046	-	1,539,046
Library Trust	-	-	-	-	7,500	7,500	-	7,500
Hal Holmes Trust	-	-	-	-	10,000	10,000	-	10,000
Fire Relief	-	-	21,088	141,081	3,000	165,169	-	165,169
Total	\$15,916,631	\$809,078	\$6,122,692	\$50,442,726	\$259,500	\$1,612,949	\$75,163,577	\$6,392,858
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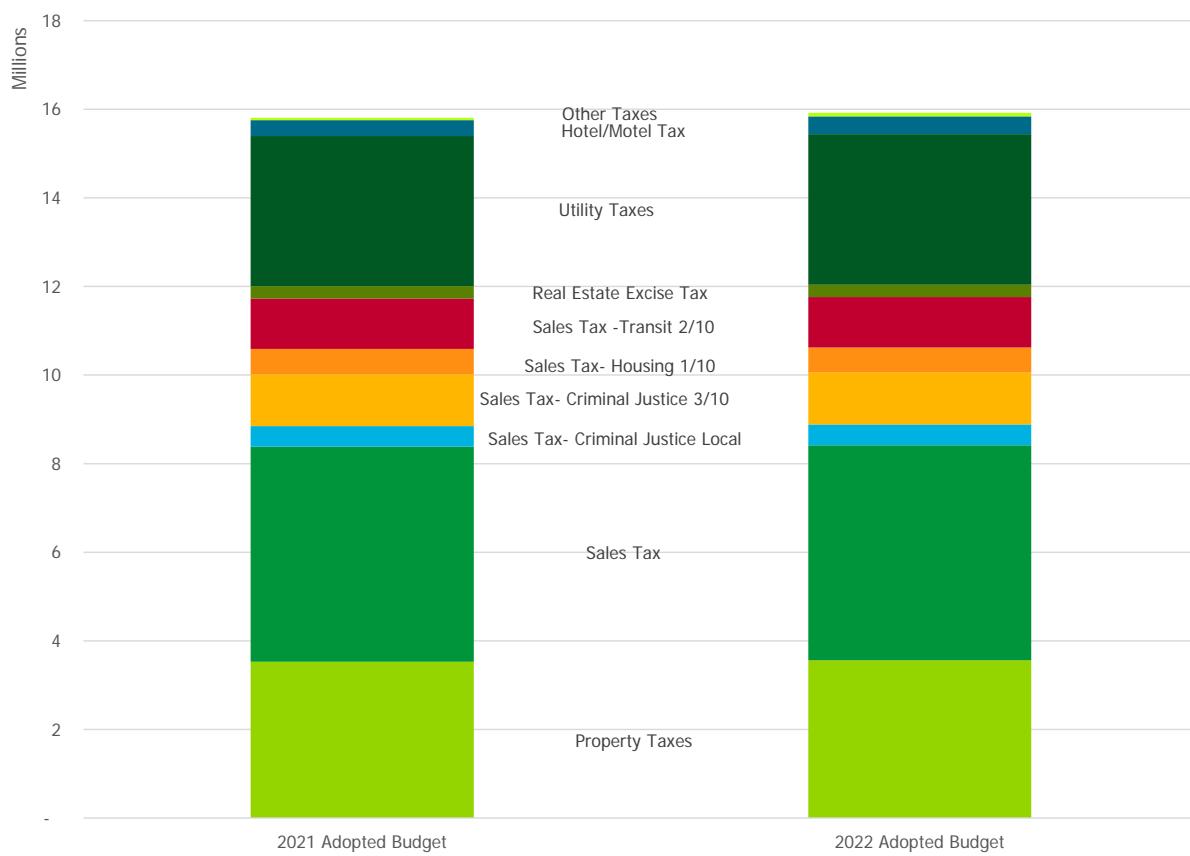
2022

Other Financing Sources includes interfund transfers.

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Taxes

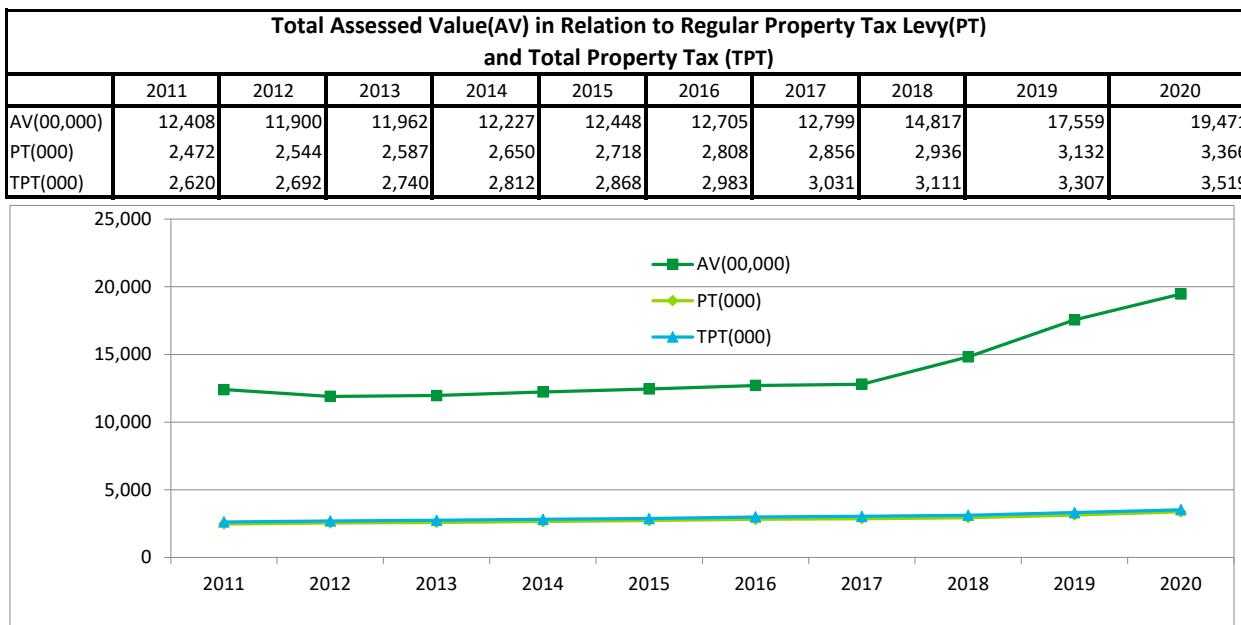
Taxes	2020 Adopted Budget	2020 % of Total	2021 Adopted Budget	2021 % of Total	2022 Adopted Budget	2022 % of Total
Property Taxes	3,272,896	21.2%	3,530,304	22.3%	3,563,857	22.4%
Sales Tax	4,850,497	31.5%	4,850,497	30.7%	4,850,497	30.5%
Sales Tax- Criminal Justice Local	469,032	3.0%	469,032	3.0%	469,032	2.9%
Sales Tax- Criminal Justice 3/10	1,115,824	7.2%	1,169,718	7.4%	1,169,718	7.3%
Sales Tax- Housing 1/10	568,547	3.7%	568,547	3.6%	568,547	3.6%
Sales Tax -Transit 2/10	1,139,227	7.4%	1,139,227	7.2%	1,139,227	7.2%
Real Estate Excise Tax	200,000	1.3%	280,000	1.8%	280,000	1.8%
Utility Taxes	3,339,186	21.7%	3,388,190	21.4%	3,395,653	21.3%
Hotel/Motel Tax	341,029	2.2%	360,000	2.3%	400,000	2.5%
Other Taxes	119,655	0.8%	50,100	0.3%	80,100	0.5%
Total Taxes	\$ 15,415,894	100%	\$ 15,805,615	100%	\$ 15,916,631	100%



CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Property tax

Property tax accounts for 22.3% of tax revenue in 2021 and 22.4% in 2022. Property tax revenue base is expected to gradually increase through 2022. The real estate market in Ellensburg seems to be consistent with regional trends. The price of real estate has recovered from the economic downturn of the last decade, with several residential developments under way. The City's properties are valued every four years by the County Assessor and was last valued in 2018 for 2019 collection. The Total Property Tax (TPT) includes the tax levied for the City Library upgrade in 2004. Also, as indicated by the assed value update in 2018, the City's property tax levy does not increase at the same proportion as the property assessed value.

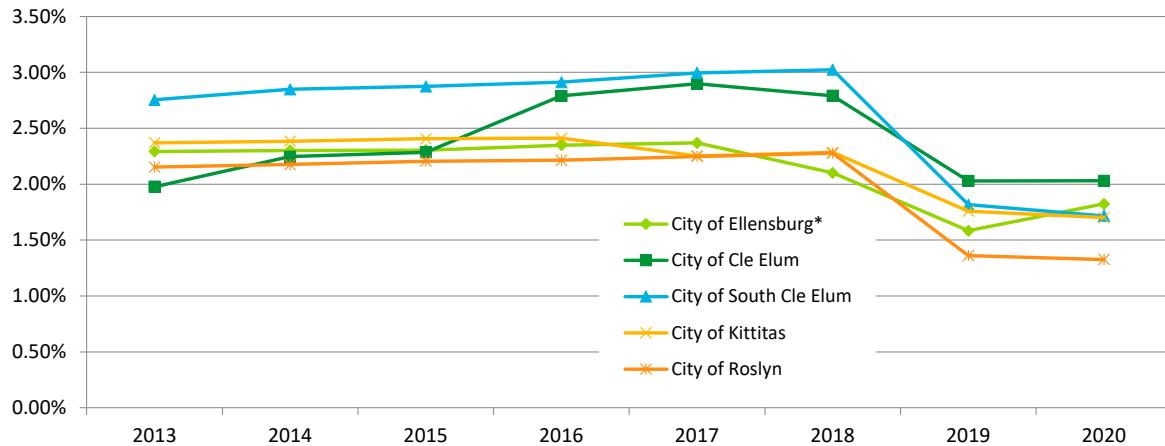


CITY OF ELLENSBURG 2021/2022 BIENNIAL BUDGET

Property Tax Rate Comparison with Neighboring Governments

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
City of Ellensburg*								
Regular	2.16324	2.168009	2.18303	2.210299	2.23129	1.982002	1.483401	1.729159
Library Bond/ Timber	0.129264	0.133807	0.12165	0.13882	0.137978	0.119205	0.100454	0.094378
	2.292504	2.301816	2.30468	2.349119	2.369268	2.101207	1.583855	1.823537
City of Cle Elum								
Regular	1.977578	2.246815	2.285285	2.79	2.899452	2.791662	2.02954	2.03
City of South Cle Elum								
Regular	2.755139	2.849276	2.874812	2.912425	2.996211	3.023769	1.81619	1.717162
City of Kittitas								
Regular	2.369715	2.384828	2.407001	2.411439	2.252922	2.285044	1.759409	1.701181
City of Roslyn								
Regular	2.15319	2.176433	2.205728	2.214534	2.248069	2.276918	1.361612	1.162112
	0	0	0	0	0	0	0	0.163847
	2.15319	2.176433	2.205728	2.214534	2.248069	2.276918	1.361612	1.325959
Kittitas County								
Current Expense	1.117439	1.206335	1.390351	1.37058	1.404195	1.347118	0.992632	0.941024
Community Services	0.025	0.026894	0.025949	0.025	0.025392	0.024358	0.024978	0.023615
Veterans	0.012732	0.007994	0.007785	0.007453	0.007371	0.006993	0.005229	0.004759
CO Refund Admin Fees			0.001037			0		
Road District 1	1.071687	1.071687	0.896227	0.888275	0.907016	0.928225	0.994732	1.07857
Co. Road Diverted	0.04694	0.04694	0.048509	0.04619	0.045623	0.044431	0.035876	0.029751
County Flood Control	0.069946	0.07175	0.070054	0.069401	0.0705	0.070209	0.093316	0.088439
	2.343744	2.4316	2.439912	2.406899	2.460097	2.421334	2.146763	2.166158

* Properties within the City of Ellensburg are valued by the Assessor every 4 years.



Sales Tax

Sales tax revenue accounts for the largest (51.9% in 2021 and 51.5% in 2022) share of the City's tax revenue sources. The City uses the regular sales tax revenue mainly to support General Fund operations, road projects, capital projects, and to service the City's unlimited general obligation debts.

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Criminal Justice Sales Tax

Kittitas County levied 3/10 of one percent sales tax to support criminal justice programs in 2013 under the authority granted by the State based on the citizens' approval. This optional tax is collected by the State and distributed to the cities within Kittitas County and the county government.

Public Transit Sales Tax

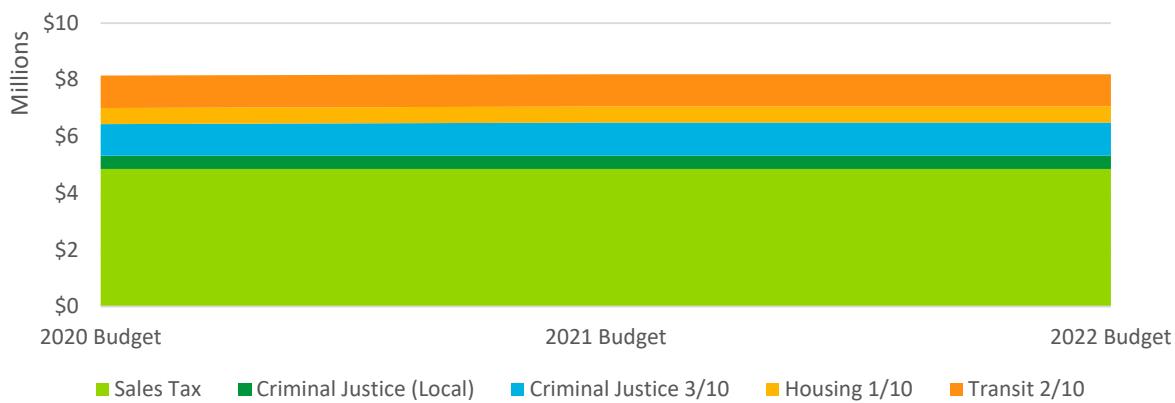
The City of Ellensburg levied 2/10 of one percent sales tax to support public transit programs in 2016 under the Transportation Benefit District authority granted by the State based on the citizens' approval. The levy is in place for ten years, at which point continuation is contingent of another successful ballot measure.

Housing & Related Services Sales Tax

In 2018 the City of Ellensburg voters levied 1/10 of one percent sales tax to fund housing and related services programs.

The table below outlines the sales tax revenue forecast for 2021 and 2022 in comparison with the prior year budget.

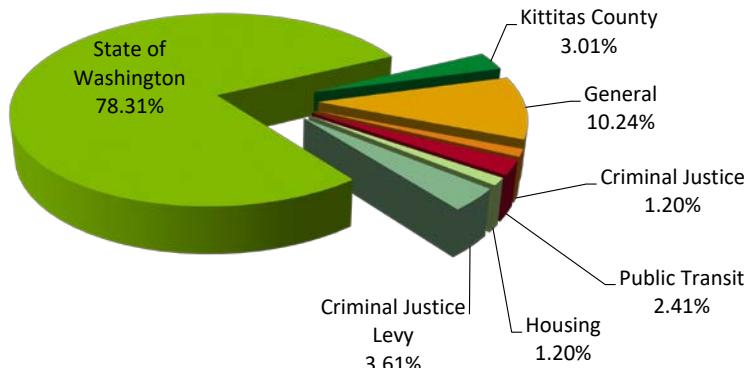
Sales Taxes	2020 Budget	2021 Budget	2022 Budget
Sales Tax	\$4,850,497	\$4,850,497	\$4,850,497
Criminal Justice (Local)	469,032	469,032	469,032
Criminal Justice 3/10	1,115,824	1,169,718	1,169,718
Housing 1/10	568,547	568,547	568,547
Transit 2/10	1,139,227	1,139,227	1,139,227
Total Sales Taxes	\$7,013,489	\$7,154,200	\$7,172,639



CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

The following is the distribution of the City of Ellensburg sales tax, currently the rate is 8.3%:

Jurisdiction	Tax Rate
State of Washington	6.50%
Kittitas County	0.25%
City of Ellensburg - Total	
General	0.85%
Criminal Justice	0.10%
Public Transit	0.20%
Housing	0.10%
Criminal Justice Levy	0.30%
	8.30%

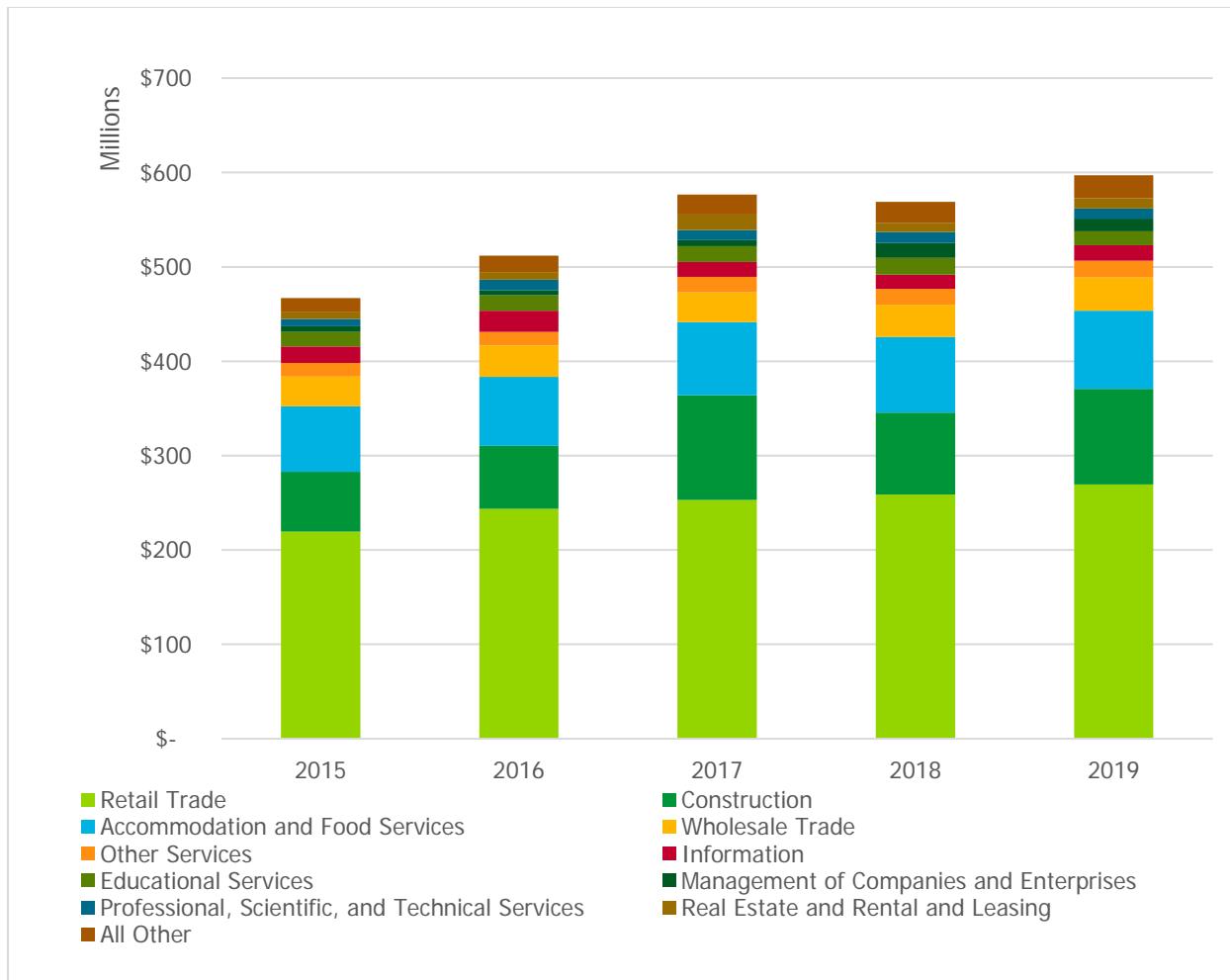


The following is a breakdown of taxable activity by industry category. Retail trade provides the largest sales tax revenue in this category, which includes auto and parts dealers. The city has experienced sustained year-over-year growth across most industries notably retail trade, accommodation and food services, and other services. The impact of COVID19 on the economy, accommodation and food services in particular, has caused a retreat in retail sales. The construction industry accounts for a significant portion of the taxable activity, but is subject to extreme fluctuations depending on project timing and materials costs. On June 21, 2018, The United States Supreme Court ruled 5-4 in South Dakota v. Wayfair that states can mandate that businesses without a physical presence in a state with more than 200 transactions or \$100,000 in-state sales collect and remit sales taxes on transactions in the state. Online transactions are typically considered taxable at the point of delivery, and the City appears benefit from additional sales now subject to out of state retailers collecting and remitting sales tax.

Taxable Sales & Use Activity by Industry

Industry	2015	2016	2017	2018	2019
Retail Trade	\$219,537,786	\$243,545,240	\$253,161,612	\$258,879,667	\$269,461,279
Construction	63,485,146	66,973,879	110,940,835	86,623,186	101,274,165
Accommodation and Food Services	69,142,696	72,826,412	77,453,238	80,121,437	82,924,860
Wholesale Trade	31,595,549	33,244,103	31,507,122	34,238,114	35,213,590
Other Services	14,315,617	14,649,151	16,224,807	16,735,462	17,839,965
Information	17,759,578	22,211,393	15,939,961	15,351,118	16,373,988
Educational Services	15,364,726	16,415,583	16,626,015	17,676,836	14,804,174
Management of Companies and Enterprises	5,770,875	5,281,084	6,572,251	15,653,286	13,121,082
Professional, Scientific, and Technical Services	7,876,010	11,253,212	10,797,370	11,858,948	10,850,376
Real Estate and Rental and Leasing	7,126,467	8,227,874	16,311,659	9,608,976	10,824,338
All Other	14,996,601	17,345,809	20,972,051	22,296,094	24,380,025
Grand Total	\$466,971,051	\$511,973,740	\$576,506,921	\$569,043,124	\$597,067,842

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET



CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Utility Taxes

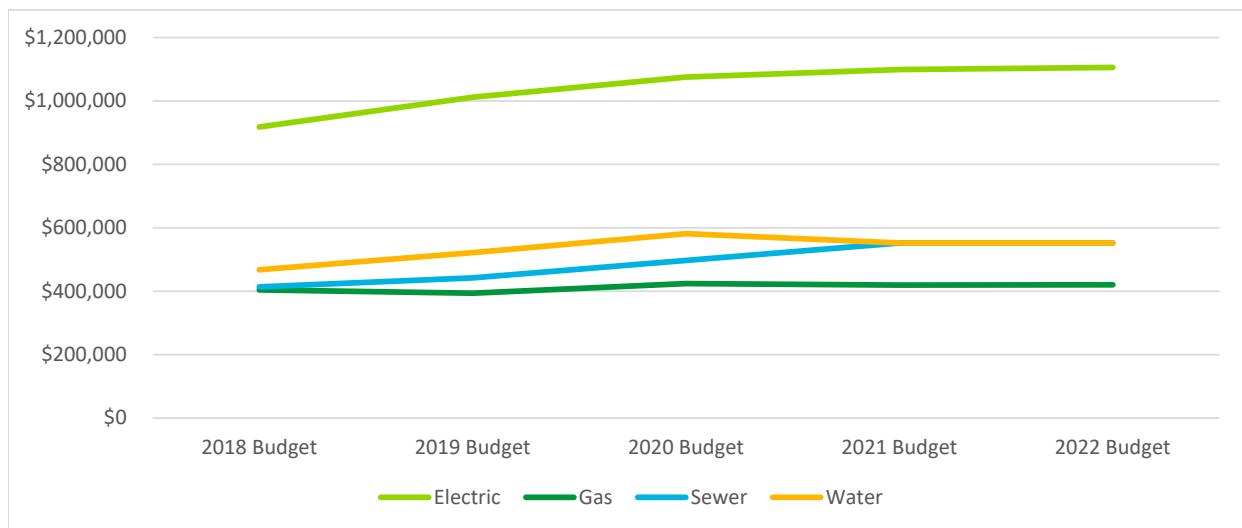
The following are the utility taxes collected by the City. The City owned utilities account for 77.41% in 2021 and 77.46% in 2022 of the budgeted total utility tax receipts.

City utility tax revenues come from 7 major business categories and they are as follows:

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Electric	\$923,947	\$1,023,445	\$1,085,489	\$1,111,155	\$1,117,544
Garbage	250,000	290,000	334,331	350,000	350,000
Gas	404,617	393,989	424,566	419,534	420,565
Sewer	413,246	442,173	497,421	552,013	552,034
Telephone	335,000	295,000	252,971	240,000	240,000
Television	196,045	182,200	162,892	163,475	163,476
Water	467,728	521,231	581,516	552,013	552,034
Grand Total	\$2,990,583	\$3,148,037	\$3,339,186	\$3,388,190	\$3,395,653

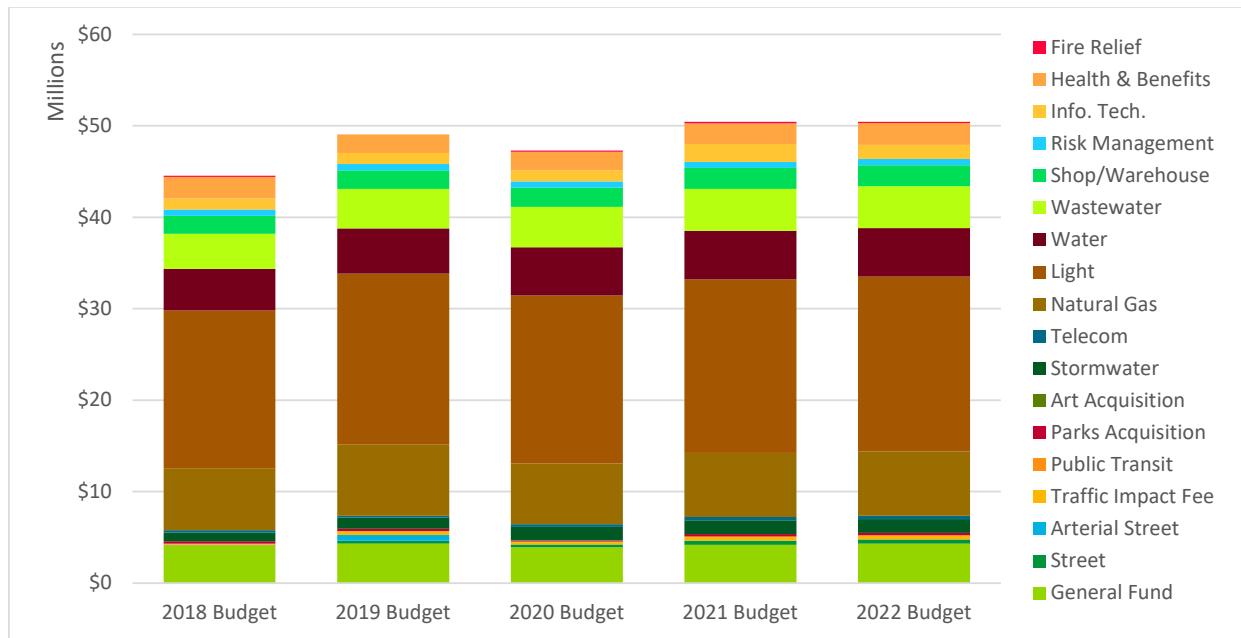
The following is the portion of utility tax revenue generated from the City's Utility departments:

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Electric	\$917,947	\$1,011,445	\$1,074,763	\$1,099,155	\$1,105,544
Gas	404,617	393,989	424,566	419,534	420,565
Sewer	413,246	442,173	497,421	552,013	552,034
Water	467,728	521,231	581,516	552,013	552,034
Grand Total	\$2,203,538	\$2,368,837	\$2,578,266	\$2,622,715	\$2,630,177



CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Charges for Goods and Services



Charges for Goods and Services

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
General Fund	\$4,054,132	\$4,316,160	\$3,913,776	\$4,164,171	\$4,295,854
Street	61,200	323,638	302,638	483,463	484,463
Arterial Street	0	604,041	50	0	0
Traffic Impact Fee	107,986	373,986	249,486	375,118	375,118
Public Transit	75,000	75,000	62,500	75,000	75,000
Parks Acquisition	265,000	265,000	125,000	265,000	265,000
Art Acquisition	1,000	895	900	900	900
Stormwater	955,706	1,194,869	1,498,790	1,507,790	1,507,790
Telecom	268,386	200,237	291,148	355,214	355,214
Natural Gas	6,769,121	7,826,770	6,635,157	7,008,727	7,024,904
Light	17,247,573	18,657,712	18,369,010	18,972,457	19,110,172
Water	4,562,885	4,940,746	5,277,906	5,318,759	5,318,952
Wastewater	3,819,616	4,306,000	4,421,878	4,585,378	4,585,378
Shop/Warehouse	1,959,878	2,041,035	2,075,784	2,263,790	2,296,310
Risk Management	689,487	683,102	683,102	683,102	683,102
Info. Tech.	1,219,326	1,221,414	1,210,749	1,948,438	1,539,046
Health & Benefits	2,343,031	2,027,744	2,036,138	2,274,280	2,384,441
Fire Relief	141,081	0	141,081	141,081	141,081
Total	\$44,540,409	\$49,058,350	\$47,295,093	\$50,422,669	\$50,442,726

Charges for Goods and Services account for 51.5% of the total City revenue in 2021 and 61.9% in 2022. Proprietary funds account for 89.08% of the total Charges for Goods and Services revenue in 2021 and 88.82% in 2022. The General Fund accounts for the majority of the remaining charges for services and is mostly comprised of accounting, meter reading, cashiering, legal, human resources, and general administrative services provided to the enterprise funds.

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Appropriations Summary – 2021

Appropriated Fund	Personal Services	Services & Supplies	Capital Outlay	Debt Service	Transfers Out	Total Expense/Expenditure
General Fund	\$ 11,457,159	\$ 4,714,555	\$ 82,791	\$ 312,754	\$ -	\$ 16,567,259
Street	1,101,055	1,714,739	50,000	-	-	2,865,794
Arterial Street	-	1,876,000	7,568,000	-	-	9,444,000
Traffic Impact Fee	-	60,000	-	-	212,400	272,400
Public Transit	171,968	1,590,394	76,500	-	-	1,838,862
Criminal Justice	947,878	245,066	40,000	-	-	1,232,944
Drug Fund	-	15,000	-	-	-	15,000
Sales Tax	-	-	-	-	4,715,073	4,715,073
CATV Operations	-	104,171	-	-	-	104,171
Parks Acquisition	-	-	100,000	-	-	100,000
Art Acquisition	15,578	47,015	-	-	-	62,593
Lodging Tax	-	302,351	-	-	-	302,351
Housing Fund	-	1,722,500	-	-	-	1,722,500
Cap Improvement Debt	-	-	-	203,184	-	203,184
Maintenance Bond	-	-	-	217,700	-	217,700
Library Bond	-	-	-	181,100	-	181,100
Sidewalk	-	63,000	210,000		140,000	413,000
Stormwater	310,444	1,440,374	-	145,493	-	1,896,311
Stormwater Bond	-	-	-		1,400,000	1,400,000
Telecom	30,384	149,036	115,000	19,073	-	313,493
Natural Gas	1,636,927	5,624,776	1,127,500	104,230	-	8,493,433
Light	2,308,672	17,453,053	445,000	602,625	-	20,809,350
Water	955,567	3,874,334	6,013,380	608,209	3,200,000	14,651,490
Wastewater	1,341,277	3,401,740	4,163,000	434,576	-	9,340,593
Shop/Warehouse	699,624	900,929	1,495,445	-	-	3,095,998
Health & Benefits	2,500	2,375,108	-	-	-	2,377,608
Risk Management		543,816	-	-	-	543,816
Info. Tech.	595,297	695,725	658,500	-	-	1,949,522
Library Trust		2,400	6,400	-	-	8,800
Hal Holmes Trust		-	-	-	10,000	10,000
Fire Relief	93,569	34,375	-	-	-	127,944
Total	\$ 21,667,899	\$ 48,950,457	\$ 22,151,516	\$ 2,828,944	\$ 9,677,473	\$ 105,276,289

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Appropriations Summary – 2022

Appropriated Fund	Personal Services	Services & Supplies	Capital Outlay	Debt Service	Transfers Out	Total Expense/Expenditure
General Fund	\$ 11,721,240	\$ 4,702,029	\$ 132,991	\$ -	\$ -	\$ 16,556,260
Street	1,089,907	1,723,448	-	-	-	2,813,355
Arterial Street	-	1,140,000	5,730,000	-	-	6,870,000
Traffic Impact Fee	-	30,000	-	-	564,000	594,000
Public Transit	173,472	1,611,486	100,000	-	-	1,884,958
Criminal Justice	993,194	251,726	42,000	-	-	1,286,920
Drug Fund	-	11,699	-	-	-	11,699
Sales Tax	-	-	-	-	4,786,871	4,786,871
CATV Operations	-	101,340	-	-	-	101,340
Parks Acquisition	-	-	-	-	-	-
Art Acquisition	15,219	47,015	-	-	-	62,234
Lodging Tax	-	320,313	-	-	-	320,313
Housing Fund	-	507,500	-	175,000	-	682,500
Cap Improvement Debt	-	-	-	562,327	-	562,327
Maintenance Bond	-	-	-	212,800	-	212,800
Library Bond	-	-	-	186,000	-	186,000
Sidewalk	-	63,000	195,000	-	15,000	273,000
Stormwater	317,182	1,210,639	-	360,835	-	1,888,656
Stormwater Bond	-	-	-	-	-	-
Telecom	30,743	145,081	150,000	19,073	-	344,897
Natural Gas	1,696,311	5,471,777	329,000	104,230	-	7,601,318
Light	2,347,697	15,796,510	2,203,400	602,125	-	20,949,732
Water	974,302	3,602,600	835,000	608,537	-	6,020,439
Wastewater	1,349,489	2,830,065	1,155,000	394,928	-	5,729,482
Shop/Warehouse	694,735	789,211	720,000	-	-	2,203,946
Health & Benefits	2,500	2,375,108	-	-	-	2,377,608
Risk Management	-	592,939	-	-	-	592,939
Info. Tech.	608,313	676,628	223,500	-	-	1,508,441
Library Trust	-	2,400	6,400	-	-	8,800
Hal Holmes Trust	-	-	-	-	10,000	10,000
Fire Relief	98,247	34,375	-	-	-	132,622
Total	\$ 22,112,551	\$ 44,036,889	\$ 11,822,291	\$ 3,225,855	\$ 5,375,871	\$ 86,573,456

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

2021/2022 Biennial Budget Ordinance

ORDINANCE NO. 4864

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLensburg, WASHINGTON, ADOPTING THE 2021-2022 BIENNIAL BUDGET FOR THE CITY OF ELLensburg, WASHINGTON.

WHEREAS, State law, Chapter 35A.34 RCW, provides the legislative body of any code city the authority by ordinance to elect to have a two-year fiscal biennium budget in lieu of an annual budget; and

WHEREAS, Ordinance No. 4592 adopted by the City of Ellensburg on May 16, 2011 established the two-year fiscal biennium budget beginning January 1, 2013 and requires thereafter that a two-year fiscal biennium budget be prepared, considered and adopted under the provisions of Chapter 35A.34 RCW; and

WHEREAS, a public hearing on the general fund revenue estimates for 2021 was advertised and held on November 2, 2020 for the purpose of providing information to the public regarding the revenue estimates to be included in the proposed budget and at which hearing all taxpayers were heard who appeared for or against; and

WHEREAS, a public hearing on the preliminary biennial budget for the two-year fiscal biennium 2021-2022 was advertised and held on November 2, 2020 for the purpose of providing information to the public regarding the estimates and programs contained in the proposed budget and at which hearing all taxpayers were heard who appeared for or against any part of said budget; and

WHEREAS, a public hearing on the proposed biennial budget for the two-year fiscal biennium 2021-2022 was advertised and held on November 16, 2020 for the purpose of providing information to the public regarding the estimates and programs contained in the proposed budget and at which hearing all taxpayers were heard who appeared for or against any part of said budget; and

WHEREAS, the City Council met regarding the proposed budget on December 7, 2020 for the purpose of adopting a final budget for the two-year fiscal biennium 2021-2022, and at which meeting the City Council made such changes as it deemed necessary and proper;

NOW, THEREFORE, the City Council of the City of Ellensburg, Washington do hereby ordain as follows:

Section 1. 2021-2022 Biennial Budget Adoption. The 2021-2022 Biennial Budget for the City of Ellensburg for the period January 1, 2021 through December 31, 2022, as determined in Exhibits A, B, and C, is hereby adopted.

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Section 2. Copies of the biennial budget to be filed. The City Clerk is directed to keep a complete copy of the final 2021-2021 biennial budget, as adopted, together with a copy of the adopting ordinance, on file in the City Clerk's office, and a copy shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities as required by RCW 35A.34.120.

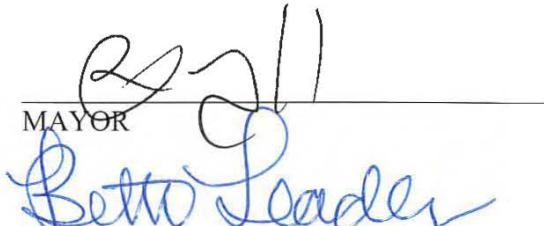
Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Corrections. Upon the approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect January 1, 2021 after passage, approval and publication.

The foregoing ordinance was passed and adopted at a regular meeting of the City Council on the 7th day of December, 2020.

ATTEST:



MAYOR

CITY CLERK

Approved as to form:



CITY ATTORNEY

Publish: 12-10-2020

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Ordinance No. 4864 - Exhibit A (2021-2022 Biennial Budget Ordinance)
 City of Ellensburg
 2021 Budget Table - All Funds

Fund	Budgeted Beg. Fund Balance	2021 Revenues	2021 Expenditures	Budgeted Ending Fund Balance
General Fund	\$3,847,331	\$14,602,494	\$16,567,259	\$1,882,566
Budgeted General Sub Funds				
Sales Tax Reserve Fund	\$2,202,699	\$4,855,497	\$4,715,073	\$2,343,123
Art Acquisition Fund	\$47,040	\$51,400	\$62,593	\$35,847
Fire Relief & Pension Trust Fund	\$448,381	\$165,169	\$127,944	\$485,606
Total Budgeted General Sub Funds	\$2,698,121	\$5,072,066	\$4,905,610	\$2,864,577
Special Revenue Funds				
Street Fund	\$1,146,675	\$2,330,028	\$2,865,794	\$610,909
Arterial Street Fund	\$1,742,772	\$9,333,539	\$9,444,000	\$1,632,311
Traffic Impact Fees Fund	\$511,500	\$386,618	\$272,400	\$625,718
Public Transit Fund	\$2,207,602	\$1,508,690	\$1,838,862	\$1,877,430
Criminal Justice Sales Tax Fund	\$1,384,779	\$1,170,118	\$1,232,944	\$1,321,953
Drug Fund	\$22,175	\$3,100	\$15,000	\$10,275
Ellensburg Community TV	\$101,342	\$80,420	\$104,171	\$77,591
Parks Acquisition Fund	\$477,702	\$546,711	\$100,000	\$924,413
Lodging Tax Fund	\$214,043	\$361,000	\$302,351	\$272,692
Housing Fund	\$1,391,269	\$568,547	\$1,722,500	\$237,316
Total Special Revenue Funds	\$9,199,859	\$16,288,771	\$17,898,022	\$7,590,609
Debt Service Funds				
Facilities Improvement Debt Service	\$0	\$203,184	\$203,184	\$0
2010 Maintenance Bond Debt Service	\$39,772	\$217,700	\$217,700	\$39,772
Library Bond Debt	\$96,423	\$175,000	\$181,100	\$90,323
Total Debt Service Funds	\$136,195	\$595,884	\$601,984	\$130,095
Capital Project Funds				
Sidewalk Fund	\$359,280	\$306,000	\$413,000	\$252,280
Total Capital Project Funds	\$359,280	\$306,000	\$413,000	\$252,280
Trust & Agency Funds				
Library Trust Fund	\$295,246	\$6,900	\$8,800	\$293,346
Hal Holmes Trust Fund	\$456,599	\$10,000	\$10,000	\$456,599
Total Trust & Agency Funds	\$751,845	\$16,900	\$18,800	\$749,945
Enterprise Funds				
Stormwater Utility Fund	\$1,004,402	\$1,589,992	\$1,896,311	\$698,084
Stormwater Bond Fund	\$116,388	\$1,283,612	\$1,400,000	\$0
Telecommunications Utility Fund	\$237,329	\$355,901	\$313,493	\$279,737
Gas Utility Fund	\$1,936,934	\$7,832,727	\$8,493,433	\$1,276,229
Electric Utility Fund	\$8,908,056	\$19,395,762	\$20,809,350	\$7,494,468
Water Utility Fund	\$5,337,030	\$11,025,312	\$11,451,490	\$4,910,851
Water Construction Fund	\$400,000	\$3,200,000	\$3,200,000	\$400,000
Sewer Utility Fund	\$3,130,696	\$8,796,404	\$9,340,593	\$2,586,507
Total Enterprise Funds	\$21,070,836	\$53,479,709	\$56,904,670	\$17,645,875
Internal Service Funds				
Shop Fund	\$7,748,130	\$2,378,390	\$3,095,998	\$7,030,522
Health & Benefits Fund	\$733,475	\$2,499,280	\$2,377,608	\$855,148
Risk Management Fund	\$1,152,332	\$686,902	\$543,816	\$1,295,418
Information Technology Fund	\$630,435	\$1,948,438	\$1,949,522	\$629,351
Total Internal Service Funds	\$10,264,372	\$7,513,010	\$7,966,944	\$9,810,439
Grand Total	\$48,327,840	\$97,874,834	\$105,276,289	\$40,926,385

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Ordinance No. 4864 - Exhibit B (2021-2022 Biennial Budget Ordinance)
City of Ellensburg
2022 Budget Table - All Funds

Fund	Budgeted Beg. Fund Balance	2022 Revenues	2022 Expenditures	Budgeted Ending Fund Balance
General Fund	\$1,882,566	\$15,046,940	\$16,556,260	\$373,247
Budgeted General Sub Funds				
Sales Tax Reserve Fund	\$2,343,123	\$4,855,497	\$4,786,871	\$2,411,749
Art Acquisition Fund	\$35,847	\$51,400	\$62,234	\$25,013
Fire Relief & Pension Trust Fund	\$485,606	\$165,169	\$132,622	\$518,154
Total Budgeted General Sub Funds	\$2,864,577	\$5,072,066	\$4,981,727	\$2,954,916
Special Revenue Funds				
Street Fund	\$610,909	\$2,611,170	\$2,813,355	\$408,725
Arterial Street Fund	\$1,632,311	\$6,449,116	\$6,870,000	\$1,211,427
Traffic Impact Fees Fund	\$625,718	\$386,618	\$594,000	\$418,336
Public Transit Fund	\$1,877,430	\$1,234,427	\$1,884,958	\$1,226,899
Criminal Justice Sales Tax Fund	\$1,321,980	\$1,170,118	\$1,286,920	\$1,205,178
Drug Fund	\$10,275	\$3,100	\$11,699	\$1,676
Ellensburg Community TV	\$77,591	\$80,421	\$101,340	\$56,672
Parks Acquisition Fund	\$924,413	\$266,711	\$0	\$1,191,124
Lodging Tax Fund	\$272,692	\$401,000	\$320,313	\$353,379
Housing Fund	\$237,316	\$568,547	\$682,500	\$123,363
Total Special Revenue Funds	\$7,590,636	\$13,171,229	\$14,565,085	\$6,196,780
Debt Service Funds				
Facilities Improvement Debt Service	\$0	\$562,327	\$562,327	\$0
2010 Maintenance Bond Debt Service	\$39,772	\$212,800	\$212,800	\$39,772
Library Bond Debt	\$90,323	\$175,000	\$186,000	\$79,323
Total Debt Service Funds	\$130,095	\$950,127	\$961,127	\$119,095
Capital Project Funds				
Sidewalk Fund	\$252,280	\$306,000	\$273,000	\$285,280
Total Capital Project Funds	\$252,280	\$306,000	\$273,000	\$285,280
Trust & Agency Funds				
Library Trust Fund	\$293,346	\$7,500	\$8,800	\$292,046
Hal Holmes Trust Fund	\$456,599	\$10,000	\$10,000	\$456,599
Total Trust & Agency Funds	\$749,945	\$17,500	\$18,800	\$748,645
Enterprise Funds				
Stormwater Utility Fund	\$698,084	\$1,520,790	\$1,888,656	\$330,218
Stormwater Bond Fund	\$0	\$0	\$0	\$0
Telecommunications Utility Fund	\$279,737	\$355,901	\$344,897	\$290,741
Gas Utility Fund	\$1,276,229	\$7,048,904	\$7,601,318	\$723,815
Electric Utility Fund	\$7,494,468	\$19,226,770	\$20,949,732	\$5,771,506
Water Utility Fund	\$4,960,851	\$6,147,505	\$6,020,439	\$5,087,917
Water Construction Fund	\$400,000	\$0	\$0	\$400,000
Sewer Utility Fund	\$2,586,507	\$5,443,404	\$5,729,482	\$2,300,428
Total Enterprise Funds	\$17,695,875	\$39,743,273	\$42,534,524	\$14,904,625
Internal Service Funds				
Shop Fund	\$7,030,522	\$2,413,910	\$2,203,946	\$7,240,486
Health & Benefits Fund	\$855,148	\$2,609,441	\$2,377,608	\$1,086,981
Risk Management Fund	\$1,295,418	\$686,902	\$592,939	\$1,389,381
Information Technology Fund	\$629,351	\$1,539,046	\$1,508,441	\$659,956
Total Internal Service Funds	\$9,810,438	\$7,249,299	\$6,682,934	\$10,376,803
Grand Total	\$40,976,412	\$81,556,435	\$86,573,456	\$35,959,390

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Ordinance 4864 - 2021/2022 Biennial Budget Ordinance - Exhibit C
2021/2022 Biennial Budget - Positions by Department

1 of 4

Department/ Position	FTE '21	FTE '22	Department/ Position	FTE '21	FTE '22			
General Governmental								
Mayor	0.04	0.04	Animal Shelter Manager	1.00	1.00			
Council Member	0.21	0.21	Police Captain	1.00	1.00			
Plant Maintenance (Public Works Dept.)	1.00	1.00	Police Chief	1.00	1.00			
Total FTE	1.25	1.25	Police Records Supervisor	1.00	1.00			
Finance Department								
Accountant II	1.00	1.00	Animal Control Officer	1.50	1.50			
Accounting Manager	1.00	1.00	Code Enforcement Officer - RPZ	1.50	1.50			
City Clerk	1.00	1.00	Secretary/Records Clerk	3.00	3.00			
Executive Assistant/Assistant City Clerk	0.44	0.44	Officer First Class	10.00	10.00			
Finance Director	1.00	1.00	Officer Second class	-	1.00			
Senior Financial Analyst/Budget Officer	1.00	1.00	Officer Third class	1.00	3.00			
Utility Services Supervisor	1.00	1.00	Corporal	2.00	2.00			
Account Clerk 1/RPZ	2.00	2.00	Probationary	3.00	-			
Account Clerk II	3.00	3.00	Sergeant	5.00	5.00			
Accounting Specialist	1.00	1.00	Total FTE	31.00	31.00			
Accounting Specialist/AP	1.00	1.00	Criminal Justice Fund (Police Department)					
Payroll/ Accounting Specialist	1.00	1.00	Police Captain	1.00	1.00			
Payroll/Benefits Technician	0.50	0.50	Animal Control Officer	0.50	0.50			
Sr. Meter Reader	1.00	1.00	Animal Shelter Aide	0.90	0.90			
Sr. Utility Account Clerk	1.00	1.00	Secretary/Records Clerk	1.00	1.00			
Finance Applications Specialist	1.00	1.00	Officer First Class	3.00	3.00			
Total FTE	17.94	17.94	Corporal	2.00	2.00			
City Administration								
Assistant City Manager/ City Attorney	0.90	0.90	Total FTE	8.40	8.40			
City Manager	1.00	1.00	Community Development Department					
Assistant City Attorney	1.00	1.00	Building Inspector II	1.00	1.00			
Communications/ Govt. Relations Officer	1.00	1.00	Building Official	1.00	1.00			
Executive Assistant - Manager	1.00	1.00	Planning Secretary	1.00	1.00			
Executive Assistant/Deputy City Clerk	0.46	0.46	Community Development Director	1.00	1.00			
HR Director	1.00	1.00	Associate Planner	1.00	1.00			
HR Specialist	1.00	1.00	Planning Supervisor	1.00	1.00			
Total FTE	7.36	7.36	Planning/Permit Tech	1.00	1.00			
			Senior Planner	2.00	2.00			
			Total FTE	9.00	9.00			

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Ordinance 4864 - 2021/2022 Biennial Budget Ordinance - Exhibit C
 2021/2022 Biennial Budget - Positions by Department

2 of 4

Department/ Position		FTE '21 FTE '22		Department/ Position		FTE '21 FTE '22	
Parks & Recreation Department		Library/ Hal Holmes Department		Library/ Hal Holmes Department		FTE '21 FTE '22	
Aquatic & Rec Supervisor	1.00	1.00	Library Director	1.00	1.00	1.00	1.00
Custodian I	0.36	0.36	Youth Services Librarian	1.00	1.00	1.00	1.00
Custodian II	0.22	0.22	Facilities Assistant	0.95	0.95	0.95	0.95
E.R.R.C. Rec Aide II	1.24	1.24	Facilities Coordinator	1.00	1.00	1.00	1.00
Lifeguard III	0.58	0.58	Library Aide	0.38	0.38	0.38	0.38
Lifeguard I	2.65	2.65	Library Assistant	2.70	2.70	2.70	2.70
Lifeguard II	0.58	0.58	Library Associate	3.75	3.75	3.75	3.75
Parks & Rec Director	1.00	1.00	Office Specialist	0.45	0.45	0.45	0.45
Rec Aide IV	0.62	0.62	Library Specialist	0.75	0.75	0.75	0.75
Rec. Leader II	0.10	0.10	Total FTE	11.98	11.98	11.98	11.98
Sports Official I	0.23	0.23					
Sports Official II	0.38	0.38					
Sports Official III	0.28	0.28					
Sports Official IV	0.07	0.07					
Sports Official VI	0.47	0.47					
Swim Instructor I	0.07	0.07					
Swim Instructor II	0.63	0.63					
Swim Instructor III	0.53	0.53					
Adult Activity Coordinator	1.00	1.00					
Adult Activity Rec Leader III	0.45	0.45					
E.R.R.C. Coordinator.	1.00	1.00					
Front Desk Admin - Recreation Lead	0.40	0.40					
Mechanical - Recreation Lead	0.40	0.40					
Parks & Rec Administrative Secretary	1.00	1.00					
SBYC Rec Leader	0.40	0.40					
Special Events - Recreation Lead	0.40	0.40					
Staff Training - Recreation Lead	0.40	0.40					
Swim Lesson Coordinator	0.40	0.40					
Youth Center & Athletic Program Coordinator.	1.00	1.00					
Foreperson	1.00	1.00					
Park Maintenance Tech	7.17	7.17	Total FTE	26.03	26.03	26.03	26.03

CITY OF ELLensburg 2021/2022 BIENNIAL BUDGET

Department/Position	FTE '21		FTE '22		Department/Position	FTE '21		FTE '22	
	Public Works Admin/Engineering (Public Works & Utilities)	FTE '21	Public Works Admin/Engineering (Public Works & Utilities)	FTE '22		Electric Light Utility	FTE '21	Electric Light Utility	FTE '22
Assistant City Engineer	1.00	1.00			Foreman	1.00	1.00		
City Engineering Manager	0.07	0.07			Lineman	5.00	5.00		
Public Works & Utilities Director	0.05	0.05			Serviceman	1.00	1.00		
Civil Engineer 2	1.00	1.00			Meterman	1.00	1.00		
Sr. Operations Analyst	1.00	1.00			Assistant Utilities Director	0.30	0.30		
Administrative Secretary	1.00	1.00			Light Operations Supervisor	1.00	1.00		
Development Coordinator	1.00	1.00			Public Works & Utilities Director	0.14	0.14		
Engineering Intern	0.34	0.34			Operations Analyst - ES	0.67	0.67		
Engineer Tech II	1.00	1.00			City Engineering Manager	0.16	0.16		
Engineer Tech I	2.00	2.00			Power & Gas Manager	0.45	0.45		
	8.46	8.46			Project Engineer	1.00	1.00		
Street					Rate Analyst	0.45	0.45		
Assistant Public Works Director	0.25	0.25			Temporary Lineman	0.50	0.50		
Operations Analyst	0.10	0.10			Senior Electrical Engineer	1.00	1.00		
Foreperson	1.00	1.00			Engineering Tech - Light	2.00	2.00		
Heavy Equipment Operator	7.00	7.00			Total FTE	15.67	15.67		
Temp Crackfill Laborer	0.48	0.48			Water Utility				
Temp General Laborer	0.46	0.46			Assistant Public Works Director	0.25	0.25		
	Total FTE	9.29	9.29		Public Works & Utilities Director	0.14	0.14		
Ellensburg Public Transit					City Engineering Manager	0.28	0.28		
Public Works & Utilities Director	0.10	0.10			Operations Analyst	0.20	0.20		
Transit Manager	1.00	1.00			Temporary Labor	1.50	1.50		
	Total FTE	1.10	1.10		Cross Connection	1.00	1.00		
Stormwater Utility					Foreperson	1.00	1.00		
City Engineering Manager	0.10	0.10			Plant Maintenance	1.00	1.00		
Stormwater Utility Manager	1.00	1.00			Senior Pipeman	4.00	4.00		
Public Works & Utilities Director	0.14	0.14			Total FTE	9.37	9.37		
Stormwater Tech/Urban Horticulturist	1.00	1.00							
	Total FTE	2.24	2.24						

CITY OF ELLENSBURG 2021/2022 BIENNIAL BUDGET

Department/ Position	FTE '21 FTE '22		Department/ Position	FTE '21 FTE '22	
	Shop/ Warehouse	Shop/ Warehouse		Shop/ Warehouse	Shop/ Warehouse
Wastewater Utility					
Assistant Public Works Director	0.25	0.25	Assistant Public Works Director	0.25	0.25
Public Works & Utilities Director	0.14	0.14	Public Works & Utilities Director	0.14	0.14
City Engineering Manager	0.25	0.25	City Engineering Manager	0.01	0.01
Operations Analyst	0.05	0.05	Operations Analyst	0.65	0.65
Collection Service	3.00	3.00	Equipment Mechanic	2.00	2.00
Foreperson	1.00	1.00	Sr. Equipment Mechanic	1.00	1.00
Lab-Tech. Operator	1.00	1.00	Foreman	1.00	1.00
T.P.O.	4.00	4.00	Temporary Labor	0.58	0.58
T.P.O. Plant Maintenance/TPO	3.00	3.00	Warehouseman	1.00	1.00
	Total FTE	12.69		Total FTE	6.63
Natural Gas Utility					
Assistant Utilities Director	0.70	0.70			
Gas Engineer	1.00	1.00			
Public Works & Utilities Director	0.14	0.14			
City Engineering Manager	0.13	0.13			
Operations Analyst - ES	0.33	0.33			
Summer Intern	0.42	0.42			
Power & Gas Manager	0.55	0.55			
Rate Analyst	0.55	0.55			
Engineering Specialist- Gas	1.00	1.00			
Gas Foreman	1.00	1.00			
Gas Journeyman	4.00	4.00			
Gas Meterman	1.00	1.00			
勞工	0.83	0.83			
Gas Serviceman	1.00	1.00			
	Total FTE	12.65			12.65