

RESOLUTION NO. 2018-24

A RESOLUTION of the City Council repealing Resolution 2006-39, and restating and revising policies for issuance of checks or disbursing city funds before Council approves the claim in accordance with RCW 42.24.180.

WHEREAS, the City Council previously authorized the City Manager and the Finance Director to disperse the city's funds prior to Council approval by Resolution 2006-39; and

WHEREAS, Resolution 2006-39 was adopted when the City processed claims on a monthly basis, and since that time, the City now processes claims on a weekly basis; and

WHEREAS, the City finds that it is in the best interest in many cases to expedite payment of claims in a manner authorized by RCW 42.24.180; and

WHEREAS, per RCW 42.24.180, the City Council may authorize the issuance payments of claims after certain provisions are met, but before the legislative body has acted to approve the claims; and

WHEREAS, the City Manager and the Finance Director are authorized to sign checks condition upon having an adequate official bond in an amount not less than fifty thousand dollars (\$50,000) each;

WHEREAS, the City Council shall review the documentation supporting claims paid and for its approval of all checks issued in payment of claims at its next regularly scheduled public meeting within one month of issuance; and

WHEREAS, if the Council upon review, disapproves some claims, the auditing officer and the officer designated to sign the checks shall jointly cause the disapproved claims to be recognized as receivables of the City and to pursue collection diligently until the amounts disapproved are collected or until the Council is satisfied and approves the claims; and

WHEREAS, the Finance Director has developed the appropriate procedures in accordance with RCW 42.24.180 through Finance Policies approved through the adoption of Resolution 2010-02, other applicable laws and accounting standards to implement this policy.

NOW, THEREFORE, the City Council of the City of Ellensburg does resolve as follows:

Section 1. Resolution 2006-39, is hereby repealed in its entirety.

Section 2. The City Manager and the Finance Director may disburse the city's funds prior to the Council's approval for payment of claims in accordance with Finance Department policies adopted pursuant to Resolution 2010-02, this resolution and other established Finance Department procedures.

ADOPTED by the City Council of the City of Ellensburg this 2nd day of July, 2018.



Mayor

ATTEST:



City Clerk