

ORDINANCE NO. 4799

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON RELATING TO THE CREATION OF THE AFFORDABLE HOUSING COMMISSION, AND ADDING A NEW CHAPTER TO THE ELLENSBURG CITY CODE ENTITLED "1.86 AFFORDABLE HOUSING COMMISSION."

WHEREAS, voters of the City of Ellensburg, Washington passed Proposition 1 in the November 7, 2017 general election, authorizing an additional sales and use tax of one tenth of one percent, as authorized by RCW 82.14.530, for affordable housing and related services described in the statute; and

WHEREAS, the Ellensburg City Council appointed an Ad Hoc Affordable Housing Advisory Committee (Ad Hoc Committee) in January 2018, for the purpose of providing recommendations on the long term governance and overall allocation of the revenues collected through the one tenth of one percent sales and use tax; and

WHEREAS, on the Ad Hoc Committee's recommendation the City Council of the City of Ellensburg, Washington now desires to establish an affordable housing commission as a formal citizen advisory committee on affordable housing issues; and

NOW, THEREFORE, the City Council of the City of Ellensburg, Washington do hereby ordain as follows:

Section 1. A new chapter entitled "1.86 Affordable Housing Commission" is hereby added to the Ellensburg City Code to read as follows:

Chapter 1.86
AFFORDABLE HOUSING COMMISSION

Sections

- 1.86.010** **Creation and purpose.**
- 1.86.020** **Appointment – terms – composition.**
- 1.86.030** **Removal – vacancy.**
- 1.86.040** **Organization – meetings – quorum.**
- 1.86.050** **Duties and responsibilities.**

1.86.010 **Creation and purpose.**

There is created an affordable housing commission consisting of seven (7) members who shall be appointed by the mayor and approved by a majority vote of the council.

The purpose of the affordable housing commission is to support the development of safe and affordable housing and related services in the city, by assisting the city in determining gaps in affordable housing, and by making recommendations to city council for addressing the identified affordable housing needs of city residents.

1.86.020 Appointment – terms – composition.

A. Members of the affordable housing commission shall serve without compensation and be appointed by the mayor for a three-year term subject to confirmation by the city council. At least five members must be residents of the city.

B. Upon the initial formation of the commission, a city councilmember shall be appointed to the commission and shall serve a three-year term as chairperson. In addition, two commissioners will be appointed to a three-year term, two commissioners will be appointed to a two-year term, and two commissioners will be appointed for a single-year term. As the terms of commissioners expire, each replacement member of the commission will be appointed to a full three-year term with the result being for the lifetime of the commission there will be two new members or reappointed members every year. Committee members shall not serve more than three consecutive terms.

1.86.030 Removal – vacancy.

Members of the affordable housing commission may be removed at any time by a majority of the city council. Whenever a commission member absents himself/herself for three consecutive regular meetings of the commission, or an aggregate of five regular and/or special meetings annually, unless by permission of the commission given at an open public meeting, the office shall automatically be vacated. Requests for an excused absence shall be made in writing to the chairperson of the commission. Vacancies for the remainder of any such unexpired terms shall be filled in the same manner in which the original appointments were made.

1.86.040 Organization – meetings – quorum

A. Immediately after their appointment, members of the commission shall meet and organize by electing from all the members of the commission a vice chairperson. It shall be the duty of the chairperson to preside at all meetings of the commission. The vice chairperson shall perform the duties of the chairperson in the event of the absence of the chairperson or vacancy of the office. Four commission members shall constitute a quorum for the transaction of business. The affirmative votes by a quorum shall be necessary to carry any proposition.

B. There shall be a fixed time and place of the meetings within the corporate city limits at least once each calendar month. The meeting time and place shall be made known to the public and all meetings of the commission shall be open to the public.

C. A member of the city's community development staff shall serve as secretary of the commission. Staff shall be entitled to participate in the deliberations of the commission, but shall have no vote. It shall be the duty of staff to keep minutes of all meetings and of all proceedings of the commission.

1.84.050 Duties and responsibilities

The powers and duties of the commission shall be as follows:

A. Establish project ranking criteria for distribution of affordable housing funds.

B. Evaluate and provide recommendations on requests for expenditures from the revenues collected from the sales and use tax for housing and related services that help accomplish the city's housing goals.

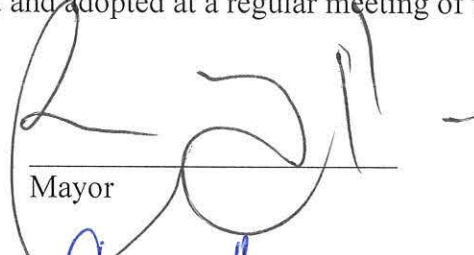
- C. At the end of each fiscal year, conduct a review of the revenue allocation framework as originally developed by the ad hoc affordable housing advisory committee.
- D. Advise the city council on affordable housing needs, issues, goals, policies, and strategies.
- E. Work with the city and other groups to formulate programs and projects that meet the city's affordable housing needs.
- F. At the end of each fiscal year, conduct a review of affordable housing needs.
- G. At the end of each fiscal year, provide an annual report on the affordable housing revenue collection and activities undertaken with affordable housing funds.

Section 2. Severability. If any portion of this ordinance is declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portion(s) of this ordinance.

Section 3. Corrections. Upon approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 4. Effective Date. This ordinance shall take effect and be in force five (5) days after its passage, approval, and publication.

The forgoing ordinance was passed and adopted at a regular meeting of the City Council on the 21st day of May, 2018.




Mayor

Attest:



City Clerk

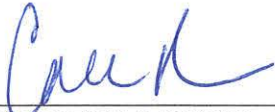
Approved as to form:



CITY ATTORNEY

Publish: 5-24-18

I, Coreen M. Reno, City Clerk of said City, do hereby certify that Ordinance No. 4799 is a true and correct copy of said Ordinance of like number as the same was passed by said Council, and that Ordinance No. 4799 was published as required by law.



COREEN M. RENO