

LIBRARY BOARD MEETING  
Tuesday, November 8, 2016  
Puget Sound Energy Conference Room

PRESENT: Pat Davis, Diane Huckabay (via remote connection), Jane Nurick, Bob Ota, Nancy Wieking,  
RJ Woods

EXCUSED: Lixing Sun

GUESTS: Mary Morgan, City Council Liaison

STAFF: Josephine Camarillo

I. Call to Order: Bob Ota, Chair, called the Meeting to order at 4:30.

II. Approval of the Agenda: Jane moved the Agenda be approved as presented. The Motion was S/A.

III. Approval of the October Minutes: RJ moved the Minutes be approved as presented. The Motion was S/A.

IV. Citizen Comment/Suggestions: none.

V. Reports: (Reports are accessible for viewing in the Director's Office).

A. Director's Report: October was a very busy month.\*\* Josephine reported that the National Summer Learning Association meeting in Seattle had given her an excellent opportunity to network and exchange ideas.\*\* The Budget presentations to the County Commissioners will take place on November 14. Josephine will request \$100,000.\*\* The National Food Day celebration was very successful, and involved the participation of the CWU Nutrition Department.\*\* Staff members who attended the WALE Conference appreciated the chance to further their professional development.\*\* Joan was one of the Conference's presenters and was well received. She spoke on techniques and strategies to ensure acceptable behavior in libraries.\*\* Circulation statistics are improving.\*\* Bilingual Storytime continues to attract many participants.\*\* The Library showed the movie, The Jungle Book, as part of the Ellensburg Film Festival.\*\* Josephine described the incident which necessitated the new rule that the door to the basement and stage area be locked at all times.

B. Budget Report: none.

C. Friends Report: Nancy noted that the Friends were pleased with the October Sale which raised \$1,477.

D. Special Projects: Josephine emailed Joanne Hillemann of CWU to enquire about involving a CWU class in the Library's expansion needs and design.

VI. Old Business

A. Board Positions: Several potential candidates were mentioned, and a few indicated interest but not at this time.\*\* More individuals will be contacted.

B. Timeline for Meeting Topics: The Timeline will be discussed at the January Retreat.

C. Board Retreat: The Retreat will be held after the regularly scheduled Board Meeting on January 13.\*\* Mary's gracious offer to host the Retreat at her office was unanimously accepted.\*\* The Retreat's agenda will be discussed at the December Board meeting.

VII. New Business

A. Garth Stein visit/event: Josephine described the process by which the noted author will be available to speak on December 8.\*\* To help defray the author's fee, there will be a reception at the Iron Horse Brewery before his library talk.

B. Mundy Estate: The Library will receive a bequest of \$10,000 from the estate of Frederick Mundy.

c. Food for Fines: Due to a Washington State regulation, the City Finance Department explained that accepting food in lieu of money for library fines was illegal.

VIII. Upcoming Events: There are many events, such as Contra Dancing and Story Telling, on the November calendar. The most notable event will be Garth Stein's talk on December 8.

IX. Unscheduled Business: Pat noted the Board has been meeting at Puget Sound Energy for 18 months and suggested a gesture of appreciation should be offered. The Board concurred and decided that a Christmas cookie tray would be appropriate.

The Meeting was adjourned at 5:35.

The next regular Meeting will be December 13, 2016 at 4:30 in the Puget Sound Energy Conference Room.

Respectfully submitted,  
Jane Nurick