

ORDINANCE NO. 4831

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, AMENDING THE 2019-2020 BIENNIAL BUDGET OF THE CITY OF ELLENSBURG AS SET FORTH IN ORDINANCE NO. 4815 TO ADJUST APPROPRIATIONS IN THE CITY'S FUNDS.

WHEREAS, the City Council approved Ordinance No. 4815, which adopted a biennial budget for fiscal years 2019-2020; and

WHEREAS, Ch. 35A.34 RCW provides procedures for adopting, managing, and amending a biennial budget; and

WHEREAS, the City Manager has identified the need to make certain revisions to the 2019 – 2020 biennial budget; and

WHEREAS, the City Council has reviewed the proposed adjustments to the budget and has determined that they should be made;

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF ELLENSBURG, WASHINGTON, DO ORDAIN AS FOLLOWS:

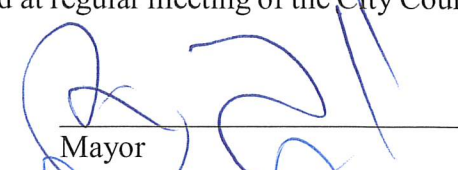
Section 1. **2019-2020 Supplemental Budget.** The 2019-2020 biennial budget for the City of Ellensburg for the period January 1, 2019 through December 31, 2020, as authorized in Ordinance 4815 is hereby amended as revised in attached Exhibits A and B, and are hereby appropriated for expenditure at the fund level during the 2019-2020 biennium.

Section 2. **Severability.** If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. **Corrections.** Upon the approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

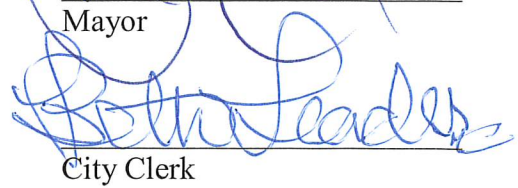
Section 4. **Effective Date.** This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of the ordinance or a summary thereof consisting of the title.

The foregoing ordinance was passed and adopted at regular meeting of the City Council on this 19th day of August, 2019.



Mayor

Attest:



City Clerk

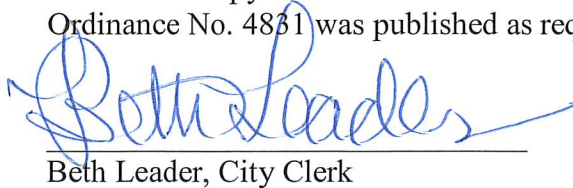
Approved as to form:



CITY ATTORNEY

Published: 8-22-19

I, Beth Leader, City Clerk of said City, do hereby certify that Ordinance No. 4831 is a true and correct copy of said Ordinance of like number as the same was passed by said Council, that Ordinance No. 4831 was published as required by law.



Beth Leader, City Clerk

Table 1 - 2019/2020 Supplemental Budget Items by Fund

Fund / Item	2019				2020			
	Beg. Fund Balance	Revenues	Expenditures	Impact to Ending Fund Balance	Beg. Fund Balance	Revenues	Expenditures	Impact to Ending Fund Balance
General Fund								
Unemployment Insurance Accounting Change			\$11,583	-\$11,583			\$11,583	-\$11,583
Community Grants (to reflect awards)			\$24,176	-\$24,176				\$0
Kittitas County Library Share Revenue		\$18,000	\$0	\$18,000		\$18,000		\$18,000
Library Budget Corrections		-\$200	\$1,000	-\$1,200		-\$200	\$1,000	-\$1,200
Economic Development Payments			\$40,000	-\$40,000				\$0
General Fund Telecom Capital Cost Correction			\$11,328	-\$11,328			\$11,328	-\$11,328
Fire Marshal Services			\$16,000	-\$16,000			\$16,000	-\$16,000
Warehouse Charges Correction			\$3,720	-\$3,720			\$3,720	-\$3,720
General Fund Beginning Fund Balance Adjustment	\$115,838		\$0	\$115,838				\$0
Pool Equipment Dehumidifier			\$9,498	-\$9,498				\$0
General Fund Total	\$115,838	\$17,800	\$117,305	\$16,333	\$0	\$17,800	\$43,631	-\$25,831
Street Fund								
Unemployment Insurance Accounting Change			\$4,107	-\$4,107			\$4,107	-\$4,107
Beginning Fund Balance Update	\$448,955			\$448,955				\$0
Street Fund Total	\$448,955	\$0	\$4,107	\$444,848	\$0	\$0	\$4,107	-\$4,107
Arterial Street Fund								
Complete Streets Grant (TIB)		\$550,000	\$550,000	\$0				\$0
Beginning Fund Balance Update				\$0				\$0
Carry Forward Street Funding		\$82,903		\$82,903				\$0
Vantage Highway Electrical Extension Street Lights			\$33,332	-\$33,332				\$0
Arterial Street Fund Total	\$0	\$632,903	\$583,332	\$49,571	\$0	\$0	\$0	\$0
Traffic Impact Fee (TIF) Fund								
Beginning Fund Balance Update	\$498,837			\$498,837				\$0
Traffic Impact Fee (TIF) Fund Total	\$498,837	\$0	\$0	\$498,837	\$0	\$0	\$0	\$0
Public Transit Fund								
Sales Tax Forecast Update (Q1 2019)		\$275,000		\$275,000		\$200,000		\$200,000
Cabulance Contract Increase				\$0			\$1,246	-\$1,246
Paratransit Contract Increase			\$894	-\$894			\$1,866	-\$1,866
Upper County Commuter			\$43,000	-\$43,000			\$43,000	-\$43,000
Fixed Route Ridership Study			\$5,060	-\$5,060				\$0
WCIA Risk Reduction Grant (bus shelter lights)		\$7,500	\$7,500	\$0				\$0
Beginning Fund Balance Update	\$181,773			\$181,773				\$0
Public Transit Fund Total	\$181,773	\$282,500	\$56,454	\$407,819	\$0	\$200,000	\$46,112	\$153,888
Criminal Justice Fund								
Beginning Fund Balance Update	\$315,815			\$315,815				\$0

Table 1 Continued - 2019/2020 Supplemental Budget Items by Fund

Fund / Item	2019				2020			
	Beg. Fund Balance	Revenues	Expenditures	Impact to Ending Fund Balance	Beg. Fund Balance	Revenues	Expenditures	Impact to Ending Fund Balance
Criminal Justice Fund Total	\$315,815	\$0	\$0	\$315,815	\$0	\$0	\$0	\$0
Sales Tax Reserve Fund								
Beginning Fund Balance Update	-\$121,665			-\$121,665				\$0
Sales Tax Reserve Fund Total	-\$121,665	\$0	\$0	-\$121,665	\$0	\$0	\$0	\$0
Police Vehicles Fund								
Beginning Fund Balance Update	\$13,506			\$13,506				\$0
Police Equipment Fund Xfer to Shop			\$13,506	-\$13,506				\$0
Police Vehicles Fund Total	\$13,506	\$0	\$13,506	\$0	\$0	\$0	\$0	\$0
Park Acquisition Fund								
Beginning Fund Balance Update	\$88,834			\$88,834				\$0
Downtown Park			\$100,000	-\$100,000				\$0
Park Acquisition Fund Total	\$88,834	\$0	\$100,000	-\$11,166	\$0	\$0	\$0	\$0
Art Acquisition Fund								
Art Acquisition Fund Spending Plan	\$34,378	-\$105	\$10,096	\$24,177		-\$100	\$2,426	-\$2,526
Art Acquisition Fund Total	\$34,378	-\$105	\$10,096	\$24,177	\$0	-\$100	\$2,426	-\$2,526
Lodging Tax Fund								
Beginning Fund Balance Update	\$171,370			\$171,370				\$0
Downtown Park			\$100,000	-\$100,000				\$0
Lodging Tax Fund Total	\$171,370	\$0	\$100,000	\$71,370	\$0	\$0	\$0	\$0
Housing & Related Services Fund								
Sales Tax Forecast Update (Q1 2019)		\$150,000		\$150,000		\$100,000		\$100,000
Beginning Fund Balance Update	\$348,104			\$348,104				\$0
Housing & Related Services Fund Total	\$348,104	\$150,000	\$0	\$498,104	\$0	\$100,000	\$0	\$100,000
Capital Facility Improvement Fund								
Beginning Fund Balance Update	\$522,257			\$522,257				\$0
Capital Facility Improvement Fund Total	\$522,257	\$0	\$0	\$522,257	\$0	\$0	\$0	\$0
Sidewalk Fund								
Beginning Fund Balance Update	\$373,545			\$373,545				\$0
Carry Forward Street Funding			\$82,903	-\$82,903				\$0
Sidewalk Fund Total	\$373,545	\$0	\$82,903	\$290,642	\$0	\$0	\$0	\$0
Telecom Utility Fund								
Telecom Pilot Project Carry Forward		\$150,000	\$150,000	\$0				\$0

Table 1 Continued - 2019/2020 Supplemental Budget Items by Fund

Fund / Item	2019				2020			
	Beg. Fund Balance	Revenues	Expenditures	Impact to Ending Fund Balance	Beg. Fund Balance	Revenues	Expenditures	Impact to Ending Fund Balance
Telecom Utility Fund Total	\$0	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0
Natural Gas Utility Fund								
Unemployment Insurance Accounting Change			\$119	-\$119			\$119	-\$119
Natural Gas Utility Fund Total	\$0	\$0	\$119	-\$119	\$0	\$0	\$119	-\$119
Natural Gas Capital Fund								
Natural Gas Utility Construction Bond Carry Forward	\$105,151		\$105,151	\$0				\$0
Natural Gas Capital Fund Total	\$105,151	\$0	\$105,151	\$0	\$0	\$0	\$0	\$0
Electric Utility Fund								
Unemployment Insurance Accounting Change			\$11	-\$11			\$11	-\$11
Conservation Agreements		\$138,610	\$138,610	\$0				\$0
Electric Utility Fund Total	\$0	\$138,610	\$138,621	-\$11	\$0	\$0	\$11	-\$11
Wastewater Utility Fund								
Unemployment Insurance Accounting Change			\$1,358	-\$1,358			\$1,358	-\$1,358
Waste Water Treatment Facility Upgrade Phase II Project Adj.			\$69,580	-\$69,580				\$0
Wastewater Utility Fund Total	\$0	\$0	\$70,938	-\$70,938	\$0	\$0	\$1,358	-\$1,358
Shop & Warehouse Fund								
Wash Pad Retrofit Carry Forward	\$200,000		\$200,000	\$0				\$0
Warehouse Charges Correction		\$3,720		\$3,720		\$3,720		\$3,720
Mechanic Position Correction			\$96,956	-\$96,956			\$102,261	-\$102,261
Shop Equipment Carry Forward			\$35,521	-\$35,521				\$0
Shop Paid Leave Formula Correction			\$28,600	-\$28,600			\$28,600	-\$28,600
Electric Utility Flatbed Rental Rates		\$12,840	\$12,840	\$0		\$12,840	\$12,840	\$0
Employee Leave Payout			\$58,068	-\$58,068				\$0
Police Equipment Fund Xfer to Shop		\$13,506		\$13,506				\$0
Shop & Warehouse Fund Total	\$200,000	\$30,066	\$431,985	-\$201,919	\$0	\$16,560	\$143,701	-\$127,141
Risk Management Fund								
Unemployment Insurance Accounting Change		\$17,178	\$20,000	-\$2,822		\$17,178	\$20,000	-\$2,822
Risk Management Fund Total	\$0	\$17,178	\$20,000	-\$2,822	\$0	\$17,178	\$20,000	-\$2,822
Grand Total	\$3,296,698	\$1,418,952	\$1,984,516	\$2,731,134	\$0	\$351,438	\$261,465	\$89,973

Table 2
City of Ellensburg
2019 Summary of Budget Adjustments

Fund/Department	Budgeted Beg Fund Balance	2019 Revenues	2019 Expenditures	Budgeted Ending Fund Balance
Total General Fund	115,838	17,800	117,305	16,333
Budgeted General Sub-Funds				
Sales Tax	-121,665	0	0	-121,665
Police Equipment Reserve	13,506	0	13,506	0
Art Acquisitions	34,378	-105	10,096	24,177
Total Budgeted General Sub-Funds	-73,781	-105	23,602	-97,488
Special Revenue Funds:				
Street	448,955	0	4,107	444,848
Arterial Street	0	632,903	583,332	49,571
Traffic Impact Fee	498,837	0	0	498,837
Ellensburg Public Transit	181,773	282,500	56,454	407,819
Criminal Justice	315,815	0	0	315,815
Drug	0	0	0	0
CATV Ops. and & Maint.	0	0	0	0
Park Acquisitions	88,834	0	100,000	-11,166
Lodging Tax	171,370	0	100,000	71,370
Housing & Related Services	348,104	150,000	0	498,104
Total Special Revenue Funds	2,053,688	1,065,403	843,893	2,275,198
Debt Service Funds				
Capital Imprv. Debt	0	0	0	0
2010 Maintenance Bond	0	0	0	0
Library Bond Debt	0	0	0	0
LID Guarantee Fund	0	0	0	0
Total Debt Service Funds	0	0	0	0
Capital Project Funds				
Capital Imprv. Bond Projects	522,257	0	0	522,257
Sidewalk Improvements	373,545	0	82,903	290,642
Total Capital Project Funds	895,802	0	82,903	812,899
Trust & Agency Funds				
Library Trust	0	0	0	0
Hal Holmes Trust	0	0	0	0
Fire Relief & Pension Trust	0	0	0	0
Total Trust & Agency Funds	0	0	0	0
Enterprise Funds				
Stormwater	0	0	0	0
Telecommunications	0	150,000	150,000	0
Gas	0	0	119	-119
Gas Construction	105,151	0	105,151	0
Light	0	138,610	138,621	-11
Water	0	0	0	0
Water Construction	0	0	0	0
Sewer	0	0	70,938	-70,938
Total Enterprise Funds	105,151	288,610	464,829	-71,068
Internal Service Funds				
Shop & Equipment	200,000	30,066	431,985	-201,919
Health Insurance	0	0	0	0
Risk Management	0	17,178	20,000	-2,822
IT Fund	0	0	0	0
Total Internal Service Funds	200,000	47,244	451,985	-204,741
Grand Total	\$3,296,698	\$1,418,952	\$1,984,516	\$2,731,134

Table 3
City of Ellensburg
2020 Summary of Budget Adjustments

Fund/Department	Budgeted Beg Fund Balance	2020 Revenues	2020 Expenditures	Budgeted Ending Fund Balance
Total General Fund	16,333	17,800	43,631	-9,498
Budgeted General Sub-Funds				
Sales Tax	-121,665	0	0	-121,665
Police Equipment Reserve	0	0	0	0
Art Acquisitions	24,177	-100	2,426	21,651
Total Budgeted General Sub-Funds	-97,488	-100	2,426	-100,014
Special Revenue Funds:				
Street	444,848	0	4,107	440,741
Arterial Street	49,571	0	0	49,571
Traffic Impact Fee	498,837	0	0	498,837
Ellensburg Public Transit	407,819	200,000	46,112	561,707
Criminal Justice	315,815	0	0	315,815
Drug	0	0	0	0
CATV Ops. and & Maint.	0	0	0	0
Park Acquisitions	-11,166	0	0	-11,166
Lodging Tax	71,370	0	0	71,370
Housing & Related Services	498,104	100,000	0	598,104
Total Special Revenue Funds	2,275,198	300,000	50,219	2,524,979
Debt Service Funds				
Capital Imprv. Debt	0	0	0	0
2010 Maintenance Bond	0	0	0	0
Library Bond Debt	0	0	0	0
LID Guarantee Fund	0	0	0	0
Total Debt Service Funds	0	0	0	0
Capital Project Funds				
Capital Imprv. Bond Projects	522,257	0	0	522,257
Sidewalk Improvements	290,642	0	0	290,642
Total Capital Project Funds	812,899	0	0	812,899
Trust & Agency Funds				
Library Trust	0	0	0	0
Hal Holmes Trust	0	0	0	0
Fire Relief & Pension Trust	0	0	0	0
Total Trust & Agency Funds	0	0	0	0
Enterprise Funds				
Stormwater	0	0	0	0
Telecommunications	0	0	0	0
Gas	-119	0	119	-238
Gas Construction	0	0	0	0
Light	-11	0	11	-22
Water	0	0	0	0
Water Construction	0	0	0	0
Sewer	-70,938	0	1,358	-72,296
Total Enterprise Funds	-71,068	0	1,488	-72,556
Internal Service Funds				
Shop & Equipment	-201,919	16,560	143,701	-329,060
Health Insurance	0	0	0	0
Risk Management	-2,822	17,178	20,000	-5,644
IT Fund	0	0	0	0
Total Internal Service Funds	-204,741	33,738	163,701	-334,704
Grand Total	\$2,731,134	\$351,438	\$261,465	\$2,821,107

Ordinance No. 4831 - Exhibit A (Supplemental Budget Ordinance)

City of Ellensburg

2019 Budget Table - All Funds as Amended

Fund/Department	Budgeted Beg Fund Balance	2019 Revenues	2019 Expenditures	Budgeted Ending Fund Balance
Total General Fund	932,198	14,922,486	15,742,016	112,668
Budgeted General Sub-Funds				
Sales Tax	2,485,328	4,670,674	4,143,000	3,013,002
Police Equipment Reserve	13,506	0	13,506	0
Art Acquisitions	57,647	51,395	60,385	48,657
Total Budgeted General Sub-Funds	2,556,481	4,722,069	4,216,891	3,061,660
Special Revenue Funds:				
Street	1,375,708	2,072,364	2,538,248	909,825
Arterial Street	903,414	6,277,044	6,299,812	880,646
Park Acquisitions	1,981,922	385,486	1,398,000	969,408
Ellensburg Public Transit	1,380,771	1,337,434	1,538,030	1,180,174
Criminal Justice	1,272,925	979,741	841,451	1,411,215
Drug	4,933	1,600	6,500	33
CATV Ops. and & Maint.	123,630	107,045	103,349	127,326
Park Acquisitions	937,427	266,711	1,125,000	79,138
Lodging Tax	653,656	590,000	1,149,000	94,656
Housing & Related Services	353,104	500,000	332,500	520,604
Total Special Revenue Funds	8,987,489	12,517,426	15,331,891	6,173,025
Debt Service Funds				
Capital Imprv. Debt	0	20,000	20,000	0
2010 Maintenance Bond	79,804	212,700	212,900	79,604
Library Bond Debt	101,564	175,000	170,400	106,164
LID Guarantee Fund	131,377	0	0	131,377
Total Debt Service Funds	312,745	407,700	403,300	317,145
Capital Project Funds				
Capital Imprv. Bond Projects	691,950	7,078,800	4,414,658	3,356,092
Sidewalk Improvements	823,524	285,000	786,903	321,621
Total Capital Project Funds	1,515,474	7,363,800	5,201,561	3,677,713
Trust & Agency Funds				
Library Trust	297,846	7,500	8,800	296,546
Hal Holmes Trust	456,599	10,000	10,000	456,599
Fire Relief & Pension Trust	417,603	165,169	137,209	445,563
Total Trust & Agency Funds	1,172,048	182,669	156,009	1,198,708
Enterprise Funds				
Stormwater	617,167	1,199,869	1,428,248	388,789
Telecommunications	132,430	352,360	294,255	190,535
Gas	2,177,579	6,584,270	6,674,495	2,087,354
Gas Construction	105,151	0	105,151	0
Light	4,749,871	18,996,521	17,589,424	6,156,967
Water	3,805,053	5,675,234	6,748,766	2,731,521
Water Construction	3,640	1,100,000	1,100,000	3,640
Sewer	2,287,638	4,570,297	5,697,234	1,160,701
Total Enterprise Funds	13,878,529	38,478,551	39,637,573	12,719,506
Internal Service Funds				
Shop & Equipment	5,498,375	2,167,841	2,365,813	5,300,403
Health Insurance	1,012,850	2,152,744	2,211,915	953,679
Risk Management	774,023	686,902	466,653	994,272
IT Fund	573,086	1,221,414	1,517,883	276,617
Total Internal Service Funds	7,858,335	6,228,901	6,562,264	7,524,971
Grand Total	\$37,213,299	\$84,823,602	\$87,251,505	\$34,785,396

Ordinance No. 4831 - Exhibit B (Supplemental Budget Ordinance)

City of Ellensburg

2020 Budget Table - All Funds as Amended

Fund/Department	Budgeted Beg Fund Balance	2020 Revenues	2020 Expenditures	Budgeted Ending Fund Balance
Total General Fund	112,668	15,730,155	15,763,362	79,462
Budgeted General Sub-Funds				
Sales Tax	3,013,002	4,708,748	4,776,317	2,945,433
Police Equipment Reserve	0	0	0	0
Art Acquisitions	48,657	51,400	53,017	47,040
Total Budgeted General Sub-Funds	3,061,660	4,760,148	4,829,334	2,992,474
Special Revenue Funds:				
Street	909,825	2,076,364	2,459,903	526,286
Arterial Street	880,646	1,575,226	2,307,000	148,872
Traffic Impact Fee	969,408	420,986	630,000	760,395
Ellensburg Public Transit	1,180,174	1,048,700	1,387,192	841,682
Criminal Justice	1,411,215	979,741	854,889	1,536,067
Drug	33	1,600	1,600	33
CATV Ops. and & Maint.	127,326	107,045	103,473	130,898
Park Acquisitions	79,138	266,711	0	345,849
Lodging Tax	94,656	619,000	598,000	115,656
Housing & Related Services	520,604	450,000	332,500	638,104
Total Special Revenue Funds	6,173,025	7,545,374	8,674,558	5,043,841
Debt Service Funds				
Capital Imprv. Debt	0	20,000	20,000	0
2010 Maintenance Bond	79,604	212,700	212,900	79,404
Library Bond Debt	106,164	175,000	175,900	105,264
LID Guarantee Fund	131,377	0	0	131,377
Total Debt Service Funds	317,145	407,700	408,800	316,045
Capital Project Funds				
Capital Imprv. Bond Projects	3,356,092	0	2,833,835	522,257
Sidewalk Improvements	321,621	285,000	300,000	306,621
Total Capital Project Funds	3,677,713	285,000	3,133,835	828,878
Trust & Agency Funds				
Library Trust	296,546	7,500	8,800	295,246
Hal Holmes Trust	456,599	10,000	10,000	456,599
Fire Relief & Pension Trust	445,563	165,169	142,351	468,381
Total Trust & Agency Funds	1,198,708	182,669	161,151	1,220,226
Enterprise Funds				
Stormwater	388,789	1,320,790	1,199,931	509,649
Telecommunications	190,535	200,924	143,614	247,844
Gas	2,087,354	6,620,729	6,557,912	2,150,171
Gas Construction	0	0	0	0
Light	6,156,967	19,073,396	17,808,651	7,421,712
Water	2,731,521	5,824,503	6,876,661	1,679,362
Water Construction	3,640	1,650,000	1,650,000	3,640
Sewer	1,160,701	4,867,417	5,489,155	538,963
Total Enterprise Funds	12,719,506	39,557,758	39,725,924	12,551,341
Internal Service Funds				
Shop & Equipment	5,300,403	2,190,084	1,786,027	5,704,460
Health Insurance	953,679	2,251,631	2,211,915	993,395
Risk Management	994,272	686,902	528,842	1,152,332
IT Fund	276,617	1,210,749	1,262,731	224,635
Total Internal Service Funds	7,524,971	6,339,366	5,789,515	8,074,822
Grand Total	\$34,785,396	\$74,808,169	\$78,486,478	\$31,107,088