

## RESOLUTION NO. 2018-32

A resolution repealing Resolution No. 2017-29 which established the Council funded grants programs, identified funding sources for each of the programs, and replacing the Resolution as follows:

WHEREAS, the Ellensburg City Council has traditionally provided funding to support community initiatives and programs in conjunction with the budget process, and

WHEREAS, the Ellensburg City Council designated a sub-committee for the purpose of review of the funding process with direction to focus on development of more formal processes and sustainable funding sources, and

WHEREAS, the work of the sub-committee has been completed and a number of grant programs have been developed that respond to the direction issued to the sub-committee by the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ellensburg, Washington, as follows:

**Section 1. Repeal of Resolution.** This Resolution supersedes and replaces City Council Resolution No. 2017-29, which is hereby repealed.

**Section 2. Creation of Council Funded Grant Program.** Council Funded Grant programs are hereby established, funded, and administered as follows:

A.	Program Name:	Community Grants Program
	Funding Source:	Sales Tax
	Annual Fund Amount:	0.3 Percent of previous year proceeds*
	Administered by:	City Council Sub-Committee
B.	Program Name:	Park Partnership Program
	Funding Source:	Sales Tax
	Annual Fund Amount:	0.3 Percent of previous year proceeds*
	Administered by:	Parks and Recreation Commission
C.	Program Name:	Water Quality Grants
	Funding Source:	Stormwater Utility Rates
	Annual Fund Amount:	\$10,000
	Administered by:	Environmental Commission

D. Program Name: Historic Preservation Grant  
Funding Source: Sales Tax  
Annual Fund Amount: 0.3 Percent of previous year proceeds\*  
Administered by: Landmarks and Design Commission

\*April 1 to March 31 of the preceding year

**Section 3. Administration.** The group or committee tasked to administer each grant program will be responsible for promulgating rules and developing the application process necessary to efficiently administer the grant programs subject to final review and approval by the Ellensburg City Council. For the purposes of grant compliance, recipients are expected to complete projects receiving grant awards within one year of the grant authorization. Committees may authorize a one year time extension for project completion on a case by case basis subject to a formal request from the recipient stating the nature of the extension request and articulating the reason(s) they will be unable to perform under the original project of program proposal.

**Section 4. Grant Application Timelines.** Each program shall be administered to issue a program call for application in June of each year with application due on or before August 31. Administering authorities shall review applications in September of each year and forward funding recommendation to the full Ellensburg City Council for approval in November.

**Section 5. Funding Obligation.** It is the City Council's intent to fully obligate funds to the Council Funded Grant Program. In the event funding remains in the sales tax supported programs at the completion of prioritization by the administering authority, the City Council Subcommittee may move funding between these programs to fully obligate the funds. In the event that funding requests do not expend the entire dedicated funding the City Council Subcommittee may direct staff to carry any remaining funds forward to the next budget year and direct these funds be added to the individual program annual appropriation.

Passed and adopted by the City Council of the City of Ellensburg this 6<sup>th</sup> day of August, 2018.



\_\_\_\_\_  
Mayor

Attest:



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City Clerk