



# Ellensburg Arts Commission Agenda

Regular Meeting

Thursday, February 13, 2020 4:00 pm  
Council Chambers Conference Room

Call To Order/Welcome Guests

Approve Agenda

Citizen Comment on Non-Agenda Items (limit to three (3) minutes each)

Guest Speaker/Presenter/Correspondence

- Film Festival Request 2020 grant update
- Valley Musical Theatre 2020 grant update

Approve January 9, 2020

Budget/Financial Report

New Business

Old Business

- Chris Schambacher sign

Subcommittee Business

1. Funding – Jerry, Arlein, Cassandra
  - a. Grant Application
2. Public Art – Monica, Jerry, Alex
  - a. Bus Shelters update (Carolyn)
  - b. Richard Elliott Installation Dedications
  - c. Poet Laureate
  - d. Town Center Project / NEA Application
  - e. Plaques
  - f. Skate park
3. Advocacy/Public Relations – Monica, Cassandra, Brian
  - a. Legislative update and report on Arts and Heritage Day
4. Art Walk – Laura

Unscheduled Business

Announcements

Next Meeting will be held: March 12, 2020

*Commissioners: Alex Eyre (Chair), Monica Miller (Vice Chair), Laura Bobovski, Arlein Anderson, Cassandra Town, Jerry Dougherty, Brian Kooser*



## ELLENSBURG ARTS COMMISSION MINUTES

January 9, 2020 4:00pm

Council Chambers Conference Room

**Commissioners Present:** Alex Eyre, Brian Kooser, Jerry Dougherty, Cassandra Town, Laura Bobovski, and Monica Miller

**Commissioners Absent:** Arlein Anderson (unexcused)

**Others Present:** Council Liaison Mary Morgan, Staff Carolyn Honeycutt, and Community Development Director Kirsten Sackett, Members of the public Alder Rabbit, Chris Schambacher, Omar Schambacher

**Call to Order:** Chair called the meeting to order at 4:00 pm

### Approval of Agenda

**Motion to approve agenda for January 9, 2020 meeting of the EAC,** Bobovski; second Town.

**Approved.**

### Approval of Minutes

**Motion approve the minutes of the December 5, 2019 meeting of the EAC,** Town; second Bobovski.

**Approved**

### Citizen Comment on Non-Agenda Items:

- Alder Rabbit introduced himself to the group and was in attendance to observe and learn more about the commission.
- Chris and Omar Schambacher showed the commission an old Star Shoe Repair sign that he would like to restore and place on a building. EAC will discuss at the next meeting.

**Financial Report** – Staff provided updated financials. All 2019 grant reports (other than Night of Contemporary Dance) are in but waiting for a few final documents from some recipients. Staff anticipates all will be paid by the close of the 2019 financials on January 15.

### New Business

- **Commissioner Absences** – Chair Eyre brought up a concern regarding Arlein Anderson's meeting attendance. Arlein requested via email to staff to be absent for both January and February meetings, which when combined with November and December 2019 would make four meetings in a row. Kirsten Sackett explained that the City Attorney would like all absences to be recorded as excused or unexcused for all commissions. The chair can choose to excuse or unexcused an absence on their own or can decide to call for a vote. Eyre would like to discuss meeting attendance with Arlein and will place it on the March agenda.

**Motion to not excuse Commissioner Anderson from the January and February 2020 meetings.** Eyre; second Kooser. Eyre, Kooser, Town, and Dougherty vote yes, Bobovski and Miller abstained.

**Approved.**

## **Old Business – Strategic Planning**

Each committee met to outline their 2020-2022 goals – all of which are listed below. These will be used to create 2021 and 2022 budgets.

- Cultural Assessment and Mapping (does not fit with just one committee)
- Funding Committee
  - Review application and process
  - Increase quality, quantity and diversity of grant applications through workshop(s)
  - Promote applications, tell stories of the grant recipients
  - Promote artists and what the EAC is doing
  - Poet Laureate application
- Public Art
  - Town Center art project
    - 2021 – design, research funding
    - 2022 – implementation
  - Town Based Art (TBA) with pop-ups in the park to build value (2021) – work with Parks & Rec on this
    - Put aside professional development monies to attend Time Based Arts Festival in Portland
  - Steward completion of the new bus shelters
  - Kittitas Valley Juried Arts Show purchase
  - City Collection – refine, promote and document
  - Skate Park mural project with Jason Clifton
- Advocacy / Public Relations
  - Share value of the arts
    - Letters to the editor monthly
    - Reach out to council and community to attend EAC meetings
  - Two grant writing workshops in July – both EAC funding and other opportunities
  - Promote the Arts
    - Manage content of shadowbox going on the visitor center in downtown (work with Chamber)
    - Partner with City Public Relations staff and Parks and Rec staff to promote art happenings
    - Continue and consider growing NWPB ads
    - Tap into existing resources (i.e. Parks and Rec newsletters)
  - Celebrate the Arts
    - Arts Treasure
    - Promote Grant Recipients at Arts Hurrah!
    - Grow Arts Hurrah! Event
  - Attend and provide travel money for Arts & Heritage (February) and Cultural Congress (October)
  - Review promotion budget (mostly NWPB), increase, find new partnerships
- Art Walk
  - Update Google map
  - Investigate App for Art Walk (Jerry will research) – can this be an income generator?
  - Better Promotion of May First Friday Family Arts Walks – needs a refresh
  - Annual Meeting of Venues
  - Art After Hours
  - Begin replacing signage (1/2 – 2021 and 1/2 in 2022)

## **Committee Reports**

1. **Funding** – Updates are in strategic plan
2. **Public Art**
  - Bus Shelters: Payments of \$500 stipends to all 10 artists will be complete for 2019. As soon as Public Works has the shelter chosen we can order the artwork.
  - Elliott installation – Waiting to hear back from Michelle Bibich on a date. We will also continue to work with the school to get the artwork lit.
  - Poet Laureate – would like to announce the new poet laureate at the Poetry Prowl in April. Town will draft an application and get it out to the committee. Dougherty will ask Kathy Whitcomb to serve on the review committee with Joe Powell as backup.
  - Plaques – no updates
  - Skate Park Mural - Eyre will meet with Jason Clifton. Staff reminded Alex to Eyre to review the art policy.
3. **Advocacy** – Arts & Heritage day is February 5<sup>th</sup>.
4. **Art Walk** – Hotel Windrow would like to be on the art walk but has not sent back the form. Staff will work on invoicing venues.

## **Unscheduled Business:**

- none

**Adjourned** Chair adjourned the meeting at 6:00 pm.

**Next Meeting** Thursday February 13, 2020

**Drafted:** 1/16/2020

**Approved:**

**Revised Proposal to the Ellensburg Arts Commission  
From the Ellensburg Film Festival**

After another disappointing Festival in October 2019, the EFF board has determined to make some substantial changes in the Festival.

EFF will no longer happen as a three-day festival during the first weekend of October.

In 2020, we will offer two “mini-festivals”, showing a few shorts and one or two features in one afternoon. We will also offer two Friday Night Films of classics throughout the year. This means EFF will be four shorter and smaller events, rather than a larger, multi-day event. We plan to continue our partnership with the Kittitas County Historical Museum as our primary venue for our screenings and mini-festivals.

We request permission to use the 2020 Arts Commission grant to support the two mini-festivals; one of which will be focused on female filmmakers, as in our original plans for the 2020 festival. The theme/topic for the second mini-festival is yet to be determined.

The grant funds will be used for film-maker awards and film acquisition costs, thus supporting artists.

Revenue streams to provide additional funding for the festival will be film submission fees, ticket sales and sponsorships. We have taken cost-cutting measures, as well, giving up our office at Gallery One and selling some of our equipment we no longer need.

The EFF board is committed to keeping the Festival alive and well and finding a format that is financially viable, while continuing to provide great film opportunities for Ellensburg residents.